

SPECIAL BOARD MEETING MINUTES
BOARD OF WATER SUPPLY
Monday, February 8, 2021

The Board of Water, County of Kaua'i, met in a special meeting via remote in Lihu'e on Monday, February 8, 2021. Chair Gregory Kamm called the meeting to order at approximately 10:10 a.m.

BOARD: Mr. Gregory Kamm, *Board Chair*
Mr. Kurt Akamine, *Vice Chair*
Mr. Ka`aina Hull
Mr. Lawrence Dill
Mr. Troy Tanigawa
Mr. Elesther Calipjo
Ms. Julie Simonton (*difficulty joining via remote*)

Quorum was achieved with 6 members present at Roll Call.

STAFF: Mr. Mark Knoff, Manager & Chief Engineer
DCA Mahealani Krafft
Ms. Mary-jane Akuna
Mr. Jas Banwait

APPROVAL OF AGENDA:

Mr. Akamine moved to approve the agenda; seconded by Mr. Hull; with no objections; motion carried with 6 ayes.

APPROVAL OF MEETING MINUTES

None.

PUBLIC TESTIMONY

There were no written or phone message testimonies received.

OLD BUSINESS

1. Discussion and Possible Action on Creating a Permitted Interaction Group for the Recruitment and Recommendation of a Manager and Chief Engineer

Mr. Hull moved to defer discussion of the PIG until after Executive Session; seconded by Mr. Dill; with no objections; motion carried with 6 ayes.

NEW BUSINESS

Discussion and Possible Action on the hiring of Manager and Chief Engineer

Mr. Hull read the Executive Session language at 10:13 a.m. to discuss the New Business item.

Chair moved into Executive Session; with no objections; motion carried with 6 ayes.

EXECUTIVE SESSION

Pursuant to Hawai'i Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

1. Pursuant to Hawai'i Revised Statutes §94-4 and §92-5(a)(2), the purpose of this executive session is for the Board to consider the hiring of the Manager and Chief Engineer, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held, as it relates to this agenda item:

Discussion and Possible Action on the hiring of a Manager and Chief Engineer

Chair Kamm reconvened the Special Board meeting at 11:47 a.m., with no objections.

OLD BUSINESS (cont'd)

2. Discussion and Possible Action on Creating a Permitted Interaction Group for the Recruitment and Recommendation of a Manager and Chief Engineer

DISCUSSION:

The Board established the membership of the PIG: Ka'aina Hull, Lawrence Dill & Troy Tanigawa. DCA Krafft mentioned that the scope of the PIG needs to be determined.

The Board established the scope of the PIG to reflect the process followed by the previous PIG, specifically:

1. Establish a pool of applicants (previously done via an advertisement and procurement of Executive Search Services).
2. All applicants are routed through Department of Human Resources to ensure the minimum qualifications are met ("eligible candidates");
3. Eligible candidates are sent to the PIG who then evaluates the applications and conducts preliminary interviews; and
4. PIG will report back to the Board on their recommendations of candidates to be interviewed by the Board as a whole.

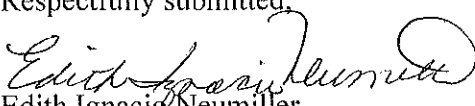
Note: If a headhunter is used to make changes to the ad, the license is no longer a requirement.

Mr. Hull moved to approve and apply the same scope that was used previously by the Permitted Interaction Group; seconded by Mr. Akamine; with no objections, motion carried with 6 ayes.

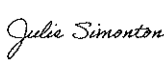
ADJOURNMENT

Mr. Hull moved to adjourn the Special Board Meeting at 11:52 a.m.; seconded by Ms. Simonton; with no objections, motion carried with 6 ayes.

Respectfully submitted,


Edith Ignacio Neumiller
Commission Support Clerk

Approved,



Julie Simonton
Secretary, Board of Water Supply