

MINUTES
BOARD OF WATER SUPPLY
April 22, 2021

The Board of Water Supply, County of Kaua‘i, met in regular meeting **via remote** in Līhu'e on Thursday, March 25, 2021. Chair Gregory Kamm called the meeting to order at 10:08 a.m. The following Board members were present:

BOARD: Mr. Gregory Kamm, *Chair*
Mr. Kurt Akamine, *Vice Chair*
Ms. Julie Simonton
Mr. Lawrence Dill
Mr. Troy Tanigawa
Mr. Elesther Calipjo (*joined at approximately 10:33 a.m.*)

EXCUSED: Mr. Ka'aina Hull

Quorum was achieved with **5** members present at Roll Call.

<u>STAFF:</u>	Manager & Chief Engineer Mark Knoff	Mr. Carl Arume
	Mr. Steven Kyono, Board Advisor	Mr. Valentino Reyna
	Mrs. Jonell Kaohelauii	Mrs. Mary-jane Akuna
	Mrs. Marites Yano	Mr. Jaspreet Banwait
	Deputy County Attorney Mahealani M. Krafft	

ANNOUNCEMENTS

Next Scheduled Meeting: Thursday, May 20, 2021 – 10:00 a.m. via Tele-Conference

There were five (5) attendees who joined from the public.

APPROVAL OF AGENDA

Ms. Simonton moved to approve the Agenda; seconded by Mr. Dill; with no objections, motion carried with 5 Ayes.

APPROVAL OF MEETING MINUTES

a) Regular Board Meeting – March 25, 2021

Ms. Simonton moved to approve the Regular Board Meeting minutes of March 25, 2021 with one grammatical correction from Chair Kamm seconded by Mr. Dill; with no objections, motion carried with 5 Ayes.

PUBLIC TESTIMONY

There were no registered testimonies received by email or by phone.

CORRESPONDENCE

1. There was no correspondence received by email or by phone.

OLD BUSINESS

NEW BUSINESS

1. Manager’s Report No. 20-22 - Discussion and Approval of a Right of Entry Agreement between the Board of Water Supply, County of Kaua‘i and Kulana Association of Apartment Owners, Cy Miyashiro, June Van Dahm, and Kris Van Dahm for Construction Plans for the Relocation of Hauiki Road, affecting the following:
 - a. Kulana Association of Apartment Owners, TMK: (4) 4-3-11:001, Kaua‘i, Hawai‘i
 - b. Kulana Association of Apartment Owners, Cy Miyashiro, June Van Dahm, and Kris Van Dahm, TMK: (4) 4-3-03:27, Kaua‘i, HawaiiBoard member Dill inquired if the County is providing adequate access to the DOW facilities.

Mr. Hinazumi responded that he is not certain if the County road is up to standards, but has access to the DOW facilities.

Mr. Dill moved to approve Manager's Report No. 20-22; seconded by Ms. Simonton and Mr. Akamine; with no objections, motion carried with 5 Ayes.

2. *Manager's Report No. 20-23* - Discussion and Approval of the Department of Water's General Accounting of Depreciation of Assets

Julie Simonton moved to approve Manager's Report No. 20-22; seconded by Mr. Dill; with no objections, motion carried with 5 Ayes.

STAFF REPORTS:

1. Statement of Revenues and Expenditures
 - a. March Monthly Summary Budget
 - b. Accounts Receivable Aging Summary

Mr. Dill motioned to receive Fiscal's statement of revenues and expenditures, Julie 2nd receive fiscal report. Ayes 5

2. Public Relations Activities
3. Operational Activities
4. Manager and Chief Engineer

All reports received.

Mr. Dill informed Manager Knoff to address the 500-day notice to budget on how to treat abandon facilities in the road specifically with the Lihue town core project. There are waterlines in the county roadway.

QUARTERLY (January 2021 – March 2021)

1. **Build America Bond**
2. **Water Quality**

Board member Calipjo joined in at approximately 10:33 a.m.

3. **Claims Settled by Department of Water**
4. **Engineering**
5. **Information Technology**

TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETINGS:

1. Report of the Finance Committee of the Kaua'i County Board of Water Supply Draft Budget for Fiscal Year 2021-2022
 - a. Fiscal Year 2021-2022 – Draft Operating Budget
 - b. Fiscal Year 2021-2022 – Draft Capital Outlay Budget
2. Department of Water Performance Audit (Update)
3. Table of Organization Recommendations (June)
4. List of assets of change outs and dispositions (June) vehicles and equipment
5. Discussion and Possible Action to establish Fiscal Policies and Procedures
6. Baseyard Master Plan Workshop

7. Board Policy – Delegation to the Manager for Legislative Actions
8. Water Rate Study input (set date for this)

EXECUTIVE SESSION:

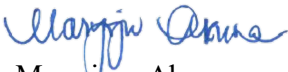
Pursuant to Hawai'i Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

There was no executive session held during this meeting.

ADJOURNMENT

Ms. Simonton moved to Adjourn the Regular Board meeting at 10:59 a.m., seconded by Mr. Dill, with no objections, motion carried with 6 Ayes.

Respectfully submitted,



Mary-jane Akuna
Private Secretary

Approved,


Julie Simonton (May 26, 2021 11:28 HST)

Julie Simonton
Secretary, Board of Water Supply







RBM 4-22-21 Final

Final Audit Report

2021-05-26

Created:	2021-05-21
By:	Mary-Jane Akuna (makuna@kauaiwater.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAx5r4KRnIXHVZ2DeFmLrDNtKvYnkgV-qk

"RBM 4-22-21 Final" History

-  Document created by Mary-Jane Akuna (makuna@kauaiwater.org)
2021-05-21 - 6:06:32 PM GMT- IP address: 72.235.66.170
-  Document emailed to Julie Simonton (jsimonton@kauaiwater.org) for signature
2021-05-21 - 6:06:49 PM GMT
-  Email viewed by Julie Simonton (jsimonton@kauaiwater.org)
2021-05-25 - 0:12:26 AM GMT- IP address: 24.43.230.214
-  Email viewed by Julie Simonton (jsimonton@kauaiwater.org)
2021-05-26 - 9:27:08 PM GMT- IP address: 24.43.230.214
-  Document e-signed by Julie Simonton (jsimonton@kauaiwater.org)
Signature Date: 2021-05-26 - 9:28:28 PM GMT - Time Source: server- IP address: 24.43.230.214
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