



BOARD OF WATER SUPPLY – FINANCE COMMITTEE

Lawrence Dill, *Chair*

Ka’aina Hull, *Member*

Kurt Akamine, *Member*

FINANCE COMMITTEE MEETING NOTICE AND AGENDA

DEPARTMENT BUDGET REVIEWS

Tuesday, September 06, 2022	2:00 p.m. or shortly thereafter
Friday, September 09, 2022	2:00 p.m. or shortly thereafter

The Finance Committee of the Board of Water Supply will follow this schedule in reviewing, deliberating, and preliminary decision-making on the Department of Water Supplemental Budget for Fiscal Year 2022-2023. **Meeting dates after the initial meeting are a continuation and may be cancelled.**

Meetings of the Finance Committee, Board of Water Supply, County of Kaua’i will be conducted in-person and remotely in accordance with Act 220, Session Laws of Hawai’i 2021 via interactive conference technology as follows:

Click on the link below to join on your computer or mobile app by VIDEO:

<https://us06web.zoom.us/j/84768043837>

OR

Dial the phone number and enter conference ID below to call in and join by AUDIO:

Phone: 888 788 0099 US Toll-free

Phone Conference ID: 847 6804 3837

Please Note: The same ZOOM link and phone number/conference ID will be used for all meetings listed above.

Please Note: If you do not provide a name, unique identifier, or alias when joining the meeting, you will be renamed to allow staff to address and manage individual guests.

In the event of a lost connection the Committee will recess for up to 30 minutes to restore the connection. If the visual link cannot be restored, the Board may reconvene with an audio-only link using the above dial-in phone number and conference ID. If the connection cannot be restored within 30 minutes, the Committee will continue the meeting to the next scheduled Finance Committee meeting. If there is no further scheduled Finance Committee meeting, the Committee will notice the reconvened meeting per HRS 92-7. A lost connection only applies to remote connections provided as part of the remote meeting but does not apply to a public member being unable to access the meeting due to a connectivity issue on their end.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC TESTIMONY

NEW BUSINESS

1. Manager's Report No. 23-03 Discussion and Possible Action on the Approval of the Department of Water (DOW)'s Supplemental Budget for Fiscal Year 2023 (*referred from August 25, 2022 Regular Board Meeting*)

ADJOURNMENT

WRITTEN TESTIMONY

The Board is required to afford all interested persons an opportunity to present testimony on any agenda item. The Board encourages written testimony at least two (2) business days prior to a scheduled Board meeting. At each Board meeting, the Board will accept oral and written testimony on any agenda item during the Public Testimony portion.

Please include:

1. Your name and if applicable, your position/title and organization you are representing
2. The agenda item that you are providing comments on; and
3. Whether you are a registered lobbyist and, if so, on whose behalf you are appearing.

Send written testimony to:

Board of Water Supply, County of Kaua'i
C/O Administration
4398 Pua Loke Street
Lihu'e, Hawai'i 96766

E-Mail: board@kauaiwater.org
Phone: (808) 245-5406
Fax: (808) 245-5813

Public Testimony

You do not need to register to provide oral testimony on the day of the meeting. Please note that public testimony is taken after the approval of the meeting agenda to ensure public testimony is received before any action is taken on an agenda item. The length of time allocated to present oral testimony may be limited at the discretion of the chairperson.

SPECIAL ASSISTANCE

If you need an auxiliary aid/service or other accommodation due to a disability, or an interpreter for non-English speaking persons, please call (808) 245-5406 or email board@kauaiwater.org as soon as possible. Requests made as early as possible will allow adequate time to fulfil your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

DEPARTMENT OF WATER

County of Kaua'i

"Water has no Substitute – Conserve It!"

MANAGER’S REPORT No. 23-03

August 25, 2022

Re: Discussion and Possible Action on the Approval of the Department of Water (DOW)’s Supplemental Budget for Fiscal Year 2023

RECOMMENDATION:

The Department is requesting Board approval to rollover the budget of the attached list of Outstanding Purchase Orders (PO) into the current Fiscal Year (FY) 2022- 2023 DOW Budget.

BACKGROUND:

The Board approved the Operating & New Capital Outlay Budgets for FY 2023 on May 26, 2022.

In addition to the approved Operating and Capital Outlay budgets, the Department requests Board approval to rollover the attached list of Outstanding Purchase Orders from the FY 2022 budget to the FY 2023 Operating and Capital Outlay budget. These PO Rollovers are existing encumbrances of contracts and miscellaneous purchase orders for materials and services as of June 30, 2022. The Outstanding PO list is attached.

If approved, the FY 2023 budget will be increased as follows:

Operating Expenses - W/U	\$ 4,504,225.18
Capital Outlay:	37,757,967.27
Water Utility \$	12,530,862.40
FRC	451,855.33
BAB	1,371,249.54
SAF	12,800,000.00
SRF	10,604,000.00
Total PO Rollovers	\$ 42,262,192.45

OPTIONS:

Option 1: **Approve the Supplemental Budget for Fiscal Year 2023 as recommended.**

Pro: The Department will be able to continue the implementation of its ongoing programs and projects.

Con: None known.

Option 2: **Do not approve the Supplemental Budget for Fiscal Year 2023.**

Pro: None Known.

Manager's Report No. 23-03

August 25, 2022

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Con: The DOW is still obliged to fulfill its contractual obligations for the remaining terms of the contract.

MY/

**Supplemental Budget - FY 2022- 2023
Year End Encumbrance Increase Report
FY 2022 PO Rollvers**

FY Encumbrance Increase Budget	\$42,262,192.45
Water Utility Fund - Prior Year Encumbrances - Operating Expenses	\$4,504,225.18

PO Number	Account Number	Description	Amount
PO0004964	10-01-10-540-010	WU-Adm-Adm-Professional Services	7,386.37
		10-01-10-540-010 Total	\$ 7,386.37
PO0005250	10-01-10-541-010	WU-Adm-Adm-Other Services	250,000.00
		10-01-10-541-010 Total	\$ 250,000.00
PO0005008	10-01-10-542-010	WU-Adm-Adm-Public Relations-General	649.21
PO0005026	10-01-10-542-010	WU-Adm-Adm-Public Relations-General	1,151.84
PO0005125	10-01-10-542-010	WU-Adm-Adm-Public Relations-General	5,091.06
PO0005222	10-01-10-542-010	WU-Adm-Adm-Public Relations-General	296.00
		10-01-10-542-010 Total	\$ 7,188.11
PO0005057	10-02-10-540-010	WU-Adm/IT-Adm-Professional Services	8,973.43
PO0005078	10-02-10-540-010	WU-Adm/IT-Adm-Professional Services	6,270.00
PO0005243	10-02-10-540-010	WU-Adm/IT-Adm-Professional Services	18,810.00
PO0005254	10-02-10-540-010	WU-Adm/IT-Adm-Professional Services	25,000.01
		10-02-10-540-010 Total	\$ 59,053.44
PO0004750	10-02-10-543-000	WU-IT-Adm-Communication Services-	195.84
PO0005105	10-02-10-543-000	WU-IT-Adm-Communication Services-	7,195.00
PO0005193	10-02-10-543-000	WU-IT-Adm-Communication Services-	1,110.01
PO0005237	10-02-10-543-000	WU-IT-Adm-Communication Services-	564.12
		10-02-10-543-000 Total	\$ 9,064.97
PO0004933	10-02-10-545-000	WU-IT-Adm-Rentals and Leases-	983.32
		10-02-10-545-000 Total	\$ 983.32
PO0005076	10-02-10-561-000	WU-IT-Adm-Repairs and Maint-Non Water System	75,280.00
PO0005104	10-02-10-561-000	WU-IT-Adm-Repairs and Maint-Non Water System	7,020.00
PO0005180	10-02-10-561-000	WU-IT-Adm-Repairs and Maint-Non Water System	69.90
PO0005218	10-02-10-561-000	WU-IT-Adm-Repairs and Maint-Non Water System	0.01
PO0005251	10-02-10-561-000	WU-IT-Adm-Repairs and Maint-Non Water System	900.01
PO0005252	10-02-10-561-000	WU-IT-Adm-Repairs and Maint-Non Water System	9,952.15
PO0005255	10-02-10-561-000	WU-IT-Adm-Repairs and Maint-Non Water System	630.22
		10-02-10-561-000 Total	\$ 93,852.29
PO0004983	10-02-10-563000	WU-IT-Adm-Operating Supplies-	33.80
PO0004938	10-02-10-563-000	WU-IT-Adm-Operating Supplies-	1,276.95
PO0004939	10-02-10-563-000	WU-IT-Adm-Operating Supplies-	10,217.60
PO0004995	10-02-10-563-000	WU-IT-Adm-Operating Supplies-	1,265.71
PO0005075	10-02-10-563-000	WU-IT-Adm-Operating Supplies-	2,200.00
PO0005168	10-02-10-563-000	WU-IT-Adm-Operating Supplies-	19.96
PO0005181	10-02-10-563-000	WU-IT-Adm-Operating Supplies-	582.36
PO0005239	10-02-10-563-000	WU-IT-Adm-Operating Supplies-	9,641.06
		10-02-10-563-000 Total	\$ 25,237.44
PO0004723	10-10-40-540-010	WU-Eng-Adm-Professional Services	6,669.00

PO0005013	10-10-40-540-010	WU-Eng-Adm-Professional Services	4,389.00
		10-10-10-540-000 Total	\$ 11,058.00
PO0005024	10-10-40-563-000	WU-Eng-Purif-Operating Supplies	561.86
PO0005225	10-10-40-563-000	WU-Eng-Purif-Operating Supplies	8,078.47
		10-02-10-563-000 Total	\$ 8,640.33
PO0004301	10-20-10-540-010	WU-Eng-Adm-Professional Services	12,016.68
PO0004593	10-20-10-540-010	WU-Eng-Adm-Professional Services	80,039.82
PO0004705	10-20-10-540-010	WU-Eng-Adm-Professional Services	1,571.00
PO0005197	10-20-10-540-010	WU-Eng-Adm-Professional Services	20,000.00
		10-20-10-540-010 Total	\$ 113,627.50
PO0002835	10-21-10-540-010	WU-Eng/CM-Adm-Professional Services	279,570.40
PO0004461	10-21-10-540-010	WU-Eng/CM-Adm-Professional Services	700,000.00
PO0005044	10-21-10-540-010	WU-Eng/CM-Adm-Professional Services	11,412.38
PO0005260	10-21-10-540-010	WU-Eng/CM-Adm-Professional Services	1,000,000.00
		10-21-10-540-010 Total	\$ 1,990,982.78
PO0004217	10-22-10-540-010	WU-Eng/WRP-Adm-Professional Services	138,211.40
PO0005038	10-22-10-540-010	WU-Eng/WRP-Adm-Professional Services	26,160.00
PO0005146	10-22-10-540-010	WU-Eng/WRP-Adm-Professional Services	1,103,245.72
PO0005235	10-22-10-540-010	WU-Eng/WRP-Adm-Professional Services	46,175.87
		10-22-10-540-010 Total	\$ 1,313,792.99
PO0005246	10-31-10-540-010	WU-Acct-Adm-Professional Services	1,000.00
PO0004959	10-31-10-540-010	WU-Acct-Adm-Professional Services	124,357.79
		10-31-10-540-010 Total	\$ 125,357.79
PO0005245	10-31-10-540-020	WU-Acct-Adm-Professional Services	106,800.00
		10-31-10-540-020 Total	\$ 106,800.00
PO0005123	10-40-60-560-000	WU-Ops-TandD-Repairs and Maintenance-Water System	75,000.00
PO0005144	10-40-60-560-000	WU-Ops-TandD-Repairs and Maintenance-Water System	100,000.00
		10-40-60-560-000 Total	\$ 175,000.00
PO0004960	10-40-60-561-000	WU-Ops-TandD-Repairs and Maint-Non Water System	2,934.03
PO0005082	10-40-60-561-000	WU-Ops-TandD-Repairs and Maint-Non Water System	22,923.65
PO0005132	10-40-60-561-000	WU-Ops-TandD-Repairs and Maint-Non Water System	5,333.87
PO0005171	10-40-60-561-000	WU-Ops-TandD-Repairs and Maint-Non Water System	245.99
PO0005189	10-40-60-561-000	WU-Ops-TandD-Repairs and Maint-Non Water System	8,524.39
PO0005190	10-40-60-561-000	WU-Ops-TandD-Repairs and Maint-Non Water System	6,260.76
PO0005204	10-40-60-561-000	WU-Ops-TandD-Repairs and Maint-Non Water System	2,653.74
		10-40-60-561-000 Total	\$ 48,876.43
PO0005157	10-31-10-562-000	WU-Acct-Adm-Office Supplies	144.17
PO0005191	10-31-10-562-000	WU-Acct-Adm-Office Supplies	180.24
		10-31-10-562-000 Total	\$ 324.41
PO0005143	10-20-10-563-000	WU-Eng-Adm-Operating Supplies	895.00
		10-20-10-563-000 Total	\$ 895.00
PO0005145	10-21-10-563-000	WU-Eng/CM-Adm-Operating Supplies	895.00
		10-21-10-563-000 Total	\$ 895.00
PO0005192	10-30-20-563-000	WU-Bill-Collection-Operating Supplies	844.00
		10-30-20-563-000 Total	\$ 844.00
PO0005083	10-40-50-563-000	WU-Ops-PowerAndPump-Operating Supplies	6,655.00
PO0005224	10-40-50-563-000	WU-Ops-PowerAndPump-Operating Supplies	8,328.80

PO0005226	10-40-50-563-000	WU-Ops-PowerAndPump-Operating Supplies	4,537.70
PO0005011	10-40-50-563-010	WU-Ops-PandP-Supplies-Inv Stock	1,727.18
		10-40-50-563-000 Total	\$ 21,248.68
PO0005176	10-40-60-563-000	WU-Ops-TandD-Bulk Water Purchase	7,356.37
PO0005186	10-40-60-563-000	WU-Ops-TandD-Bulk Water Purchase	3,223.46
PO0005214	10-40-60-563-000	WU-Ops-TandD-Bulk Water Purchase	3,823.90
PO0005229	10-40-60-563-000	WU-Ops-TandD-Bulk Water Purchase	1,756.46
		10-40-60-563-000 Total	\$ 16,160.19
PO0005056	10-40-60-563-010	WU-Ops-TandD-Bulk Water Purchase	8,929.54
PO0005223	10-40-60-563-010	WU-Ops-TandD-Supplies-Inv Stock	108,026.60
		10-40-60-563-010 Total	\$ 116,956.14
All Funds - Prior Year Encumbrances - Capital Outlay			\$ 37,757,967.27
Water Utility Fund - Prior Year Encumbrances - Capital Outlay			\$ 12,530,862.40
Water Utility Fund - Prior Year Encumbrances - Miscellaneous Capital Purchases			\$ 780,834.49
PO0004956	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	25,479.93
PO0005091	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	13,021.47
PO0005154	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	4,462.86
PO0005212	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	14,447.11
PO0005240	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	214,012.87
PO0005241	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	17,950.02
PO0005242	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	19,200.00
PO0005253	10-02-00-604-999	WU-IT-RandR Misc. Capital Purchases	12,094.10
		10-02-00-604-999 Total	\$ 320,668.36
PO0005248	10-02-00-605-999	WU-IT-Exp- Misc. Capital Purchases--	64,500.44
		10-02-00-605-999 Total	\$ 64,500.44
PO0005249	10-30-00-604-999	WU-Bill-RandR Capital Purchases	47,138.41
		10-30-00-604-999 Total	\$ 47,138.41
PO0004566	10-40-00-604-999	WU-Ops-RandR Capital Purchases	30,478.10
PO0004831	10-40-00-604-999	WU-Ops-RandR Capital Purchases	7,839.09
PO0005054	10-40-00-604-999	WU-Ops-RandR Capital Purchases	52,713.41
PO0005068	10-40-00-604-999	WU-Ops-RandR Capital Purchases	38,429.30
PO0005090	10-40-00-604-999	WU-Ops-RandR Capital Purchases	58,534.00
PO0005185	10-40-00-604-999	WU-Ops-RandR Capital Purchases	58,453.38
		10-40-00-604-999 Total	\$ 246,447.28
PO0005088	10-40-00-605-999	WU-Ops-Exp Misc Capital Purchases	102,080.00
		10-40-00-605-999 Total	\$ 102,080.00
Water Utility Fund - Prior Year Encumbrances - Capital Outlay - CIP			\$ 11,750,027.91
PO0004335	10-20-00-604-001	WU-Eng-ALLR-KW-07 Paua Valley Tank Repair	17,270.12
PO0003601	10-20-00-604-148	WU-Eng-56%R-Kuhio Hwy Hardy-Oxford 16IN Main Repla	108,491.31
PO0002836	10-20-00-604-157	WU-Eng-16-4-WKK-03-Kilauea Wells MCC Rehab	92,769.92
PO0003581	10-20-00-604-160	WU/Eng-Job No. 18-2 Island Wide Rehabilitation of Stora	346,218.15
PO0004577	10-20-00-604-164	WU-Eng-18-9 Makaleha Tunnel Water Line Repairs	241,268.00
		10-20-00-604-001... Total	\$ 806,017.50
PO0002624	10-20-00-605-139	WU-Eng-ALLE-Moloaa Tank Site Acquisition	125,200.00
		10-20-00-605-139 Total	\$ 125,200.00
PO0004404	10-21-00-604-001	WU-Eng/CM-ALLR-KW-07 Paua Valley Tank Repair	2,210,848.31

PO0005257	10-21-00-604-029	WU/Const/Capital Outlay/09-01, Yamada Tank, Clearwell &	1,060,000.00
PO0005258	10-21-00-604-029	WU/Const/Capital Outlay/09-01, Yamada Tank, Clearwell &	2,040,000.00
PO0003576	10-21-00-604-146	WU-Eng-Hanapepe-Eleele Connecting Pipeline HE-1 and HE-	909,736.41
PO0005219	10-21-00-604-157	WU/Eng-Kilauea Wells MCC rehab	520,000.00
PO0004976	10-21-00-604-167	WU-Eng-18-7 Kukuilono UST (underground storage tank) a	400,016.25
		10-21-00-604-001... Total	\$ 7,140,600.97
PO0003577	10-21-00-605-017	WU/Cns/1.45%R-18In Cane Haul Main (1.45% RR of \$3.15M	2,990,220.00
PO0005221	10-21-00-605-153	WU-Eng-Haena 0.2 MG tank (EXP)	4,020.00
		10-21-00-605-017... Total	\$ 2,994,240.00
PO0005198	10-40-00-604-170	WU/Ops/R&R/Meter Replacement Program	125,369.44
PO0005200	10-40-00-604-170	WU/Ops/R&R/Meter Replacement Program	63,600.00
		10-40-00-604-170 Total	\$ 188,969.44
PO0005209	10-40-00-605-176	Hanalei Satellite Ops Facility	495,000.00
		10-40-00-605-176 Total	\$ 495,000.00
FRC Fund - Prior Year Encumbrances - Capital Outlay - CIP			\$ 451,855.33
PO0004612	20-20-00-605-117	ESAKI SURVEYING & MAPPING INC.	26,832.00
PO0004545	20-20-00-605-118	FRC-Cns-ALLE-WK-39-Kapaa Homestead Well No. 4	61,504.69
PO0002616	20-20-00-605-153	FRC-Eng-Haena 0.2 MG tank (EXP)	16,811.38
PO0003149	20-20-00-605-154	FRC-Eng-Drill and Test Kilauea Well #3 (EXP)	346,707.26
		20-20-00-605-117... Total	451,855.33
BAB Fund - Prior Year Encumbrances - Capital Outlay - CIP			\$ 1,371,249.54
PO0004218	30-20-00-604-105	BAB-Eng-ALLR-09-01 K-01 Kalaheo 1111FT & 1222FT	2,513.75
PO0004334	30-20-00-604-105	BAB-Eng-ALLR-09-01 K-01 Kalaheo 1111FT & 1222FT	33,672.05
		30-20-00-604-105 Total	\$ 36,185.80
PO0004748	30-20-00-605-116	BAB/Eng/Capital Outlay/WK-08-Kapaa Homestead 313' 1.0 MG Tank (Ornellas) (0% RR of \$10M)	40,978.70
PO0004929	30-20-00-605-116	BAB/Eng/Capital Outlay/WK-08-Kapaa Homestead 313' 1.0 MG Tank (Ornellas) (0% RR of \$10M)	24,843.75
PO0002611	30-20-00-605-120	BAB-Eng-90%E-0206WKK15-Kilauea 466 Tnk Puu Pane W3	29,861.24
PO0002608	30-20-00-605-125	ESAKI SURVEYING & MAPPING INC.	53,508.05
PO0002620	30-20-00-605-139	BAB-Eng-ALLE-Moloaa Tank Site Acquisition	94,222.00
		30-20-00-605-116...Total	\$ 243,413.74
PO0003577	30-21-00-605-017	WU/Cns/1.45%R-18In Cane Haul Main (1.45% RR of \$3.15M	1,091,650.00
		30-21-00-605-116... Total	1,091,650.00
SAF Fund - Prior Year Encumbrances - Capital Outlay - CIP			\$ 12,800,000.00
PO0005220	40-21-00-604-157	SAF/Eng-Kilauea Wells MCC rehab	2,600,000.00
		40-21-00-605-029 Total	\$ 2,600,000.00
PO0005256	40-21-00-605-029	SAF/Const/Capital Outlay/09-01, Yamada Tank, Clearwell &	10,200,000.00
		40-21-00-605-029 Total	\$ 10,200,000.00
SRF Fund - Prior Year Encumbrances - Capital Outlay - CIP			\$ 10,604,000.00
PO0005259	60-21-00-604-029	SRF-Const/Capital Outlay/09-01 Yamada Tank Clearwell, Co	10,604,000.00
		60-21-00-605-029 Total	\$ 10,604,000.00
			\$ 42,262,192.45