



Water Resources and Planning  
Engineering Division

# WATER CLEARANCE FORM

## Residential

### LOCATION OF DEVELOPMENT / IMPROVEMENT

Tax Map Key: (4) \_\_\_\_ - \_\_\_\_ - \_\_\_\_ : \_\_\_\_ CPR Unit \_\_\_\_\_

Project Address: \_\_\_\_\_

### APPLICANT INFORMATION

Name: \_\_\_\_\_  Owner <sup>1</sup>  Authorized Agent <sup>2</sup>

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> A Water Service commitment can only be obtained by a Water Clearance Form that is signed and submitted by the Owner or an Authorized Agent.

<sup>2</sup> Authorized Agents must submit a proof of Authorization Form the Owner of the Property that allows you to request Water Service for the said Owner.

### PROPOSED RESIDENTIAL DEVELOPMENT / IMPROVEMENT

Building Permit Application Number: (if any) \_\_\_\_\_ ADU/ARU Clearance Form  Y  N

- |  |   |
|--|---|
| <input type="checkbox"/> Single Family Dwelling (SFD)            | <input type="checkbox"/> Multi-Family Dwelling (MFD)                  |
| <input type="checkbox"/> Detached Additional Dwelling Unit (ADU) | Enter Number of Units: _____  |
| <input type="checkbox"/> Detached Additional Rental Unit (ARU)   | <input type="checkbox"/> Duplex - Attached ADU                        |
| <input type="checkbox"/> Guest House with Kitchen                | <input type="checkbox"/> Duplex - Attached ARU                        |
| <input type="checkbox"/> Guesthouse without Kitchen              | <input type="checkbox"/> Conversion of an existing SFD to 2 MFD Units |
| <input type="checkbox"/> Other - Specify: _____                  |   |

### EXISTING WATER METER SERVICES AND DWELLINGS TO THE LOT [NOT PER CPR UNIT, IF APPLICABLE]

Specify number and size of existing water meter services (i.e. two 5/8-inch water meters): \_\_\_\_\_

Number of Existing Dwellings(s): \_\_\_\_\_ Single Family Unit (s) \_\_\_\_\_ Multi-Family Units

### WATER SERVICE FOR THE PROPOSED DEVELOPMENT / IMPROVEMENT

Existing Water Meter Service Specify Meter Number<sup>3</sup>: \_\_\_\_\_

<sup>3</sup> For inactive services - empty meter boxes, please contact DOW Billing at 808-245-5442

New 5/8-Inch Water Service (Separate Meter)

Upgrade Existing 5/8-Inch Water Meter to 3/4-Inch Water Meter

Existing Meter Number / Prem ID (to be upgraded): \_\_\_\_\_

### ADDITIONAL REQUEST, IF ANY

Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### HOW TO SUBMIT THIS FORM:

Email: [wrp@kauaiwater.org](mailto:wrp@kauaiwater.org)

Mail or Drop-Off: 4398 Pua Loke St., Lihue, 96766

Call: (808) 245-5454