

NOTICE OF SOLE SOURCE

Department of Water, County of Kauai

The Chief Procurement Officer has received a Request For Sole Source in accordance with Hawai'i Administrative Rule §3-122-82 and Hawai'i Revised Statutes §103D-306. A preliminary review has been conducted and approved for posting of this Notice.

Accordingly, by posting of this Notice, constructive notice is provided to permit interested parties an opportunity to review a copy of the Request For Sole Source, attached and posted herewith, and to submit written objections within seven (7) days from the date this Notice was posted. Objections shall be submitted to:

Chief Procurement Officer or Designee
Department of Water
4398 Pua Loke Street
Lihue, Hawaii 96766

Questions may be directed to the Chief Procurement Officer or Designee at phone: (808) 245-5422 or Email: ryadao@kauaiwater.org.

A summary of the Sole Source Request follows:

Proposed Vendor's Name and Address:

Prithibi LLC
4156 148th Ave NE
Redmond, WA 98052

Brief description of proposed Sole Source Item:

The Department of Water (DOW)'s Customer Care and Billing (CC&B) software is currently hosted by consultant, Prithibi LLC.

The DOW continues to utilize the services of Prithibi LLC primarily for the dedicated support services and on-demand internal and external requests for developing custom reports.

The County of Kauai, Public Works – Wastewater Division (COK) requested DOW to provide commercial customer consumption data in order to render wastewater bills. The data is maintained in the DOW's CC&B software. Now, Prithibi LLC is being tasked with modifying existing CC&B and developing a cloud-based solution that will provide the COK the data needed for its billing purposes.

The contract shall be agreed to and executed in accordance with and in compliance with the General Terms and Conditions for Goods and Services of the DOW, County of Kauai, dated August 25, 2010.

Multi-term contract. Funds are available and appropriated only for the first fiscal year of the contract. The contractual obligation of both parties in each fiscal period succeeding the first is subject to the appropriation and availability of funds. The contract will be cancelled if funds are not appropriated or otherwise made available to support continuation of performance in any fiscal year succeeding the initial fiscal year. In this event, the contract shall automatically terminate at the end

of the fiscal year for which funds have been appropriated. In the event the contract is cancelled because funds are not appropriated or otherwise made available to support the continuation of the contract after the first fiscal year, no breach of contract shall be deemed to have occurred as a result of this termination, which shall be considered as a normal termination of the contract, provided that the contractor shall be reimbursed for its unamortized, reasonably incurred, nonrecurring costs. The Board will notify the Contractor on a timely basis regarding the availability of funds for the continuation of the contract for each succeeding year.

Extension of Time: Any extensions of this Contract must be by written amendment to this Contract and may occur on a month to month basis, or by terms thereof, not to exceed a total of 36 months. Any extension of this Contract is subject to the availability of funds and will be at the same contract unit prices and under the same terms and conditions as specified in the Contract Documents.

No additional insurance is required.

Approved for Sole Source Procurement pursuant to HAR 3-122-81, No. 4.

BY: /s/Renee Yadao

Date Notice Posted: November 15, 2024

SPACE BELOW RESERVED FOR RESPONSE TO REQUESTING DIVISION
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TO: Renee Yadao
Division Head/Lead

Sole Source No. SS-2025_06 is assigned. This Notice was posted for seven (7) days. No objections were received. Please proceed with (1) processing of a requisition for a purchase order, or (2) contract preparation be sure to reference the assigned Sole Source No. in the contract.

Objection was received. Please contact the CPO or Designee.

Chief Procurement Officer or Designee