

MINUTES
BOARD OF WATER SUPPLY
Thursday, September 19, 2024

The Board of Water Supply, County of Kaua'i, met in a regular meeting in Lihu'e on Thursday, September 19, 2024. Chair Tom Shigemoto called the meeting to order at 9:32 a.m. The following Board members were present:

BOARD:

Mr. Tom Shigemoto, *Chair*
Ms. Julie Simonton, *Vice Chair*
Ms. Micah Finnila
Mr. Troy Tanigawa

EXCUSED:

Mr. Kurt Akamine
Mr. Ka'aina Hull

Quorum was achieved with 4 members present at Roll Call.

ANNOUNCEMENTS

Next Scheduled Board Meeting: Thursday, October 17, 2024 – 9:30 a.m.

APPROVAL OF AGENDA

Board member Simonton moved to amend the agenda to address Old Business following the presentation of the staff reports, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

MEETING MINUTES

1. Regular Board Meeting – August 15, 2024

PUBLIC TESTIMONY

None

STAFF REPORTS

Fiscal:

- a. Monthly dashboard
- b. Budget Report for August 2024
1. Operations – Monthly dashboard
 - a. Engineering – Monthly dashboard
2. Administration:
 - a. Monthly dashboard
 - b. Public Relations – updates on Public Notices & Announcements, Community Outreach & Education, and Upcoming Events
 - c. Human Resources – updates on Personnel Vacancies
 - d. Information Technology
 - i. Corrective Action Plan updates
3. Manager and Chief Engineer – Required communications to the Board, and update of Department activities

Manager Joseph Tait noted that the Department is in a transition phase of how the staff reports and dashboards will be managed and presented moving forward. The Board will likely see a different format and process at the next meeting.

OLD BUSINESS

1. Discussion and Adoption of Resolution No. 25-02, Farewell to Duane Moriguchi (Retiree)
Heavy Vehicle & Construction Equipment Mechanic, Operations Division
Board member Simonton moved to adopt Resolution No. 25-02, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

TOPICS FOR NEXT BOARD OF WATER SUPPLY MEETING: (October)

TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETING:

EXECUTIVE SESSION:

Pursuant to Hawai'i Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

There was no executive session held.

ADJOURNMENT

The meeting was adjourned at 10:42 a.m.

Respectfully submitted,



Cherisse Zaima
Commission Support Clerk