

MINUTES
BOARD OF WATER SUPPLY
Thursday, August 15, 2024

The Board of Water Supply, County of Kaua'i, met in a regular meeting in Lihu'e on Thursday, August 15, 2024. Chair Tom Shigemoto called the meeting to order at 9:35 a.m. The following Board members were present:

BOARD:

Mr. Tom Shigemoto, *Chair*
Ms. Julie Simonton, *Vice Chair*
Mr. Kurt Akamine
Mr. Ka'aina Hull (*entered 9:41 a.m.*)
Ms. Micah Finnila
Mr. Troy Tanigawa

EXCUSED:

Quorum was achieved with **5** members present at Roll Call. *Board member Hull entered the meeting at 9:41 a.m.*

ANNOUNCEMENTS

Next Scheduled Board Meeting: Thursday, September 19, 2024 – 9:30 a.m.

APPROVAL OF AGENDA

The agenda was approved with no objections

MEETING MINUTES

1. Regular Board Meeting – July 18, 2024
2. Executive Session – July 18, 2024

The meeting minutes were approved with no objections.

PUBLIC TESTIMONY

None

NEW BUSINESS

1. Discussion and Adoption of Resolution No. 25-02, Farewell to Duane Moriguchi (Retiree)
Heavy Vehicle & Construction Equipment Mechanic, Operations Division

Due to an unforeseen circumstance, Mr. Moriguchi was unable to be present at the meeting. **Board member Simonton moved to defer New Business Item 1. to the September 19, 2024 meeting, seconded by Mr. Tanigawa; with no objections, motion carried with 5 Ayes.**

INFORMATIONAL BRIEFING

1. ~~Water Systems Investment Plan presentation (*Information only; non-action item*)~~

Staff noted for the record that this item was inadvertently placed on the agenda, but had been cancelled shortly after posting.

1. Fiscal:
 - a. Monthly dashboard
 - b. Budget Report for July 2024

2. Operations – Monthly dashboard
3. Engineering – Monthly dashboard
4. Administration:
 - a. Monthly dashboard
 - b. Public Relations – updates on Public Notices & Announcements, Community Outreach & Education, and Upcoming Events
 - c. Human Resources – updates on Personnel Vacancies
 - d. Information Technology
 - i. Corrective Action Plan updates
5. Manager and Chief Engineer – Required communications to the Board, and update of Department activities

TOPICS FOR NEXT BOARD OF WATER SUPPLY MEETING: (September)

TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETING:

1. Water Systems Investment Plan presentation (*information only; non-action item*)

EXECUTIVE SESSION:

Pursuant to Hawai'i Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

There was no executive session held.

ADJOURNMENT

The meeting was adjourned at 9:49 a.m.

Respectfully submitted,



Cherisse Zaima
Commission Support Clerk