

MINUTES
BOARD OF WATER SUPPLY
Thursday, February 24, 2022

The Board of Water Supply, County of Kaua'i, met in a regular meeting **via remote and in person** in Līhu'e on Thursday, February 24, 2022. Chairperson Julie Simonton called the meeting to order at 10:20 a.m. During roll call, the following Board members were present:

BOARD:

Ms. Julie Simonton, *Chair* (in-person)
Mr. Greg Kamm, *Vice Chair* (in-person)
Mr. Lawrence Dill (remote, in-person at 11 a.m.)
Mr. Kurt Akamine (remote)

EXCUSED:

Mr. Ka`aina Hull
Mr. Troy Tanigawa

Quorum was achieved with four (4) members present at roll call.

STAFF:

Manager & Chief Engineer Joseph Tait
Private Secretary Mary-jane Akuna
Deputy County Attorney Mahealani Krafft
Computer Systems Support Technician Darrell Acob
Deputy Manager Judith Hayducsko
Waterworks Controller Marites Yano
Civil Engineer Michael Hinazumi
Info. and Education Specialist Jonell Kaohelaulii
Chief of Operations Valentino Reyna
I.T. Specialist Wayne Takabayashi
Waterworks Assistant Controller Marcelino Soliz
Pipefitter Helper Darren M. Homer
Pipefitter Ryan D. Fu
Equipment Operator II Stetson L. Raposas
Equipment Operator II Reid Samio
Lead Pipefitter Jeffrey Silva
Lead Pipefitter Michael Mack
Water Service Supervisor III Chris C. Nakamura
Water Field OPS Superintendent Virgil R.H. Kapanui

ANNOUNCEMENTS:

Next Scheduled Meeting: Thursday, March 24, 2022 – 9:30 a.m. via Tele-Conference.

APPROVAL OF AGENDA:

There are several employees that will be recognized during this meeting. Chair Simonton requested the board's entertainment to rearrange the agenda and discuss the Manager's Update recognizing the East Side crew followed by the Manager's Report No. 22-56 and Manager's Report No. 22-57 after the approval of the meeting minutes.

Board member Kamm moved to approve the agenda as rearranged by Chair Simonton, seconded by Mr. Dill; with no objections, motion was carried with 4 ayes.

APPROVAL OF MEETING MINUTES:

1. Regular Board Meeting – January 20, 2022
2. Executive Session Meeting – January 20, 2022

Board member Kamm moved to approve the minutes of the January 20, 2022, Regular Board Meeting and the executive session meeting dated January 20, 2022, seconded by Mr. Dill; with no objections, motion was carried with 4 ayes.

PUBLIC TESTIMONY:

The department received no public testimony prior to the meeting, and there were no registered speakers.

There was one (1) member of the public who joined the meeting.

STAFF REPORTS:

4. Manager and Chief Engineer (*page 38*)

Manager Tait recognized the Department of Water's Operations East Side crew for their outstanding hard work and dedication for their superior work on the job. These employees were also recognized by the community for their outstanding work. Manager Tait thanked the crew for all they do in their daily grind of callouts, and it does not go unnoticed.

- Kreig A. Medeiros, Pipefitter Helper
- Darren M. Homer, Pipefitter
- Ryan D. Fu, Pipefitter
- Stetson L. Raposas, Equipment Operator II
- Reid Samio, Equipment Operator II
- Jeffrey Silva, Lead Pipefitter
- Michael Mack, Lead Pipefitter
- Chris C. Nakamura, Water Service Supervisor III
- Virgil R.H. Kapanui, Water Field OPS Superintendent

The department held a quick lei ceremony and picture taking for the operations personnel recognized.

OLD BUSINESS:

NEW BUSINESS:

1. Manager's Report 22-56- Discussion and Adoption of Resolution No. 22-12, Employee of the Year, Darwin Bukoski, Electronics/Plant Electrical Tradesperson I, Operations Division

Chair Simonton read the resolution recognizing Mr. Bukoski.

Board member Kamm moved to approve Manager's Report No. 22-56, seconded by Mr. Dill; with no objections, motion carried with 4 ayes.

2. Manager's Report 22-57-Discussion and Adoption of Resolution No. 22-13, Employee of the Year, Terrilyn Amorin, Account Clerk, Fiscal Division

Manager Tait read the resolution recognizing Ms. Amorin.

Board member Kamm moved to approve Manager's Report No. 22-56, seconded by Mr. Dill;

with no objections, motion carried with 4 ayes.

Chair Simonton recessed the Board meeting at 10:50 a.m. to check on the audio issues.

Chair Simonton called the meeting back to order at 11:00 a.m.

Board member Dill joined the board meeting in person at 11 a.m.

3. Manager's Report 22-58 - Discussion and Possible Action on the transfer and redistribution of budgeted Water Utility funds to the Department projects in Kalaheo (Kalaheo 1111' & 1222' Water System Improvements), Kilauea (Kilauea Well Nos 1 & 2 MCC and Chlorination System) and Kekaha (Paua Valley Tank Repair) in the amount of \$2.4 million

Board member Dill questioned if the Department foresees any impact from the projects where the funds will be transferred from to provide the state match?

Mr. Hinazumi responded that there was a project, Kukuiolono Tank Demolition, budgeted at \$1.1 million that came in significantly under the budget; and the project can reallocate the approximately \$400 thousand of excess funds. A portion funds, \$1.0 million, from the Hā'ena project were reallocated from the current budget due to project delays and will be budgeted for in the future, next fiscal year. Funds from the Manoa Stream project are no longer necessary because the work was completed in-house. Also, the Makahela project is not considered an emergency at this time. Due to the environmental, historical, and cultural sensitivity of the area, the project will be required to complete a NEPA/HEPA Environmental Assessment at the minimum but could trigger an Environmental Impact Statement (EIS). The preparation and approvals for NEPA/HEPA compliance will require additional time and potentially add delay to the project about 5-7 years. The Department may be required to look at other alternatives to locate the pipeline because of the migration of the stream toward/under the existing pipeline.

Board member Dill moved to approve Manager's Report No. 22-58, seconded by Mr. Kamm; with no objections, motion carried with 4 Ayes.

4. Amended Board Meeting Dates and Time for 2022

One of the board members have a conflict on the current schedule adopted at the end of 2021 calendar year. The initial proposal was to move the board meetings to 9:00 a.m., but after discussion the board decided to move the board meeting times to 9:30 a.m.

January	Thursday, January 21	10:00 a.m.
February	Thursday, February 24	10:00 a.m.
March	Thursday, March 24	9:30 a.m.
April	Thursday, April 28	9:30 a.m.
May	Thursday, May 26	9:30 a.m.
June	Thursday, June 23	9:30 a.m.
July	Thursday, July 28	9:30 a.m.
August	Thursday, August 25	9:30 a.m.
September	Thursday, September 22	9:30 a.m.
October	Thursday, October 27	9:30 a.m.
November	Thursday, November 17	9:30 a.m.
December	Thursday, December 15	9:30 a.m.

Board member Dill moved to approve the board meeting dates to the dates proposed with the change that the meetings will start at 9:30 a.m., seconded by Mr. Kamm; with no objections, motion carried with 4 Ayes.

STAFF REPORTS:

1. Statement of Revenues and Expenditures
 - a. January Monthly Summary Budget
 - b. Accounts Receivable Aging Summary
2. Public Relations Activities
3. Operational Activities
4. Manager and Chief Engineer

Board member Dill moved to defer the staff reports to the March 24, 2022, board meeting due to the current audio issues, seconded by Mr. Kamm; with no objections, motion carried with 4 Ayes.

TOPICS FOR NEXT BOARD OF WATER SUPPLY MEETING: (March)

1. Update on recommended meter communication system

TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETINGS:

1. Manager's Report No. 17-29 - Discussion and Possible Action on the Financial Management Planning and Water Rate Study for the Department of Water for Fiscal Year 2022 through Fiscal Year 2026
2. Base Yard Master Plan Workshop
3. Proposed Budget for FY 2022-2023

EXECUTIVE SESSION:

Pursuant to Hawai'i Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

ADJOURNMENT

Board member Dill moved to adjourn the Regular Board meeting at 11:31 a.m., seconded by Mr. Kamm; with no objections, motion carried with 4 Ayes.

Respectfully submitted,



Mary-jane Akuna
Private Secretary

Approved:



Kurt Akamine
Secretary, Board of Water Supply