On March 16, 2020, Governor David Y. Ige issued a Supplementary Emergency Proclamation related to COVID-19 which suspended Chapter 92 of the Hawai‘i Revised Statutes ("HRS"), relating to Public Agency Meetings and Records (commonly referred to as the Sunshine Law) to the extent necessary in order to enable boards to conduct business in-person or through remote technology without holding meetings open to the public. Boards shall consider reasonable measures to allow public participation consistent with social distancing practices, such as providing notice of meetings, allowing the submission of written testimony on items which have been posted on an agenda, live streaming of meetings, and posting minutes of meetings online. No board deliberation or action shall be invalid, if such measures are not taken.

In accordance with the Governor’s Proclamations including the stay-at-home order and the Mayor’s Proclamations and Emergency Rules, the Board of Water Supply meetings will be conducted as follows until further notice:

- Board meetings will be held via remote technology to be consistent with social distancing practices and stay-at-home orders.
- Board members and/or resource individuals may appear via remote technology.
- Board meetings will continue to be noticed pursuant to HRS Chapter 92.
- Written testimony on any agenda item will continue to be accepted.
  - Written testimony may be submitted to the Commission Support Clerk via email at board@kauaiwater.org by the close of business the day before the Board meeting is scheduled or mailed to the Board of Water Supply at 4398 Pua Loke Street, Līhu‘e, Kaua‘i, Hawai‘i 96766 with attention to the Commission Support Clerk. The public is asked to please provide sufficient time for receipt of the testimony if mailing in public testimony.
  - Persons wishing to testify are requested to register their name, phone number, and agenda item via email at board@kauaiwater.org or by calling (808) 245-5406.
  - If you wish to submit oral testimony prior to the Board meeting, it may be submitted by leaving a voice message at (808) 245-5406.
  - The Commission Support Clerk will provide electronic copies of public testimony received, if any, to the Board members prior to the start of the meeting.
- Board meeting minutes will continue to comply with HRS Chapter 92 and be posted to the Board’s website at http://www.kauaiwater.org/cp_waterboard_agendas.asp.

For more information on COVID-19 and to access the Governor’s Proclamations please visit: https://hawaiicovid19.com/.

For County of Kaua‘i information, including the Mayor Kawakami’s daily updates, Proclamations, and Emergency Rules, please visit: http://www.kauai.gov/COVID-19.
REGULAR MONTHLY TELECONFERENCE MEETING NOTICE AND AGENDA

Thursday, July 22, 2021
10:00 a.m. or shortly thereafter

PUBLIC ACCESS +1- 415-655-0001 US Toll, Conference ID: 182 833 9425, Password: 4398#

This meeting will be held via Microsoft Teams conferencing only. Members of the public are invited to join this meeting by calling the number above with the conference ID information. You may testify during the video conference or submit written testimony in advance of the meeting via e-mail, fax, or mail. To avoid excessive noise/feedback, please mute your microphone except when you are called to testify.

If members or the public require technical assistance, please contact: informationtechnology@Kauaiwater.org

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS:
Next Scheduled Meeting: Thursday, August 26, 2021 – 10:00 a.m. via Tele-Conference.

APPROVAL OF AGENDA

APPROVAL OF MEETING MINUTES:
1. Regular Board Meeting – June 24, 2021

PUBLIC TESTIMONY

CORRESPONDENCE

CONSENT CALENDAR
1. Manager’s Report No. 22-01 Discussion and Possible Action on Rescind Board Policy 10, Temporary Assignments
2. Manager’s Report No. 22-02 Discussion and Possible Action on Proposed Board Policy 23, Delegating Routine Personnel Actions from the Water Board to the DOW's Manager and Chief Engineer
3. Manager’s Report No. 22-03 Discussion and Possible Action on Proposed Board Policy 25, Authorizing the County Attorney to Investigate, Settle and Pay Claims Against the Board of Water Supply, County of Kaua‘i
4. Manager’s Report No. 22-04 Discussion and Possible Action to approve a Grant of Easement Agreement for Kukui’ula Development Company (Hawai’i), LLC, a Hawai’i limited liability company, S-2019-09, TMK: (4) 2-6-019:018, Po’ipū

5. Manager’s Report No. 22-05 Discussion and Possible Action to approve a Grant of Easement Agreement for Kealakaa Partners, LLC, S-2004-33, TMK: (4) 2-3-002:108, Kalāheo

NEW BUSINESS:
1. Manager’s Report No. 22-06 - Budget Resolution No. 22-01 for the acceptance and expenditure of grant monies from the State of Hawai’i Appropriations Act of 2019 – ACT 40, SLH 2019 in the amount of $ 4,500,000.00 for the following projects:
   Water Plan 2020 K-01 and K-15 Kalāheo 1,111’ and 1,222’ Water System Improvements, Kalāheo-Lāwa’i-'Ōma’o Water System
   Water Plan WKK-03 MCC, Chlorination Facilities – Kīlauea Wells No. 1 & 2, Kīlauea Water System
   Rehabilitate Paua Valley Tank #1, 0.5 MG Concrete, Waimea-Kekaha Water System

2. Manager’s Report No. 22-07 - Budget Resolution No. 22-02 for the acceptance and expenditure of grant monies from the State of Hawai’i Appropriations Act of 2020 – ACT 6, SLH 2020 in the amount of $ 9,500,000.00 for the following projects:
   Water Plan 2020 K-01 and K-15 Kalāheo 1,111’ and 1,222’ Water System Improvements, Kalāheo-Lāwa’i-'Ōma’o Water System
   Water Plan WKK-03 MCC, Chlorination Facilities – Kīlauea Wells No. 1 & 2, Kīlauea Water System
   Rehabilitate Paua Valley Tank #1, 0.5 MG Concrete, Waimea-Kekaha Water System

3. Manager’s Report No. 22-08 – Discussion and Possible Action to approve the Manager’s recommendation regarding the correspondence from Nikki Cristobal of Kamāwaelualani Corp. re: Koloa Water Tower Mural dated June 24, 2021

STAFF REPORTS:
1. Statement of Revenues and Expenditures
   a. May Monthly Summary Budget
   b. Accounts Receivable Aging Summary
2. Public Relations Activities
3. Operational Activities
4. Manager and Chief Engineer

QUARTERLY: (April – June 2021)
1. Build America Bond
2. Claims Settled by Department of Water
3. Engineering
4. Information Technology

TOPICS FOR NEXT BOARD OF WATER SUPPLY MEETING: (August)
1. Department of Water’s Supplemental Budget for Fiscal Year 2022
2. Discussion and Possible Action to Adopt Board Policy for the Delegation of Legislative Actions to the Manager and Chief Engineer
TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETINGS:
1. Discussion and Suggestions of the Department of Water’s Capital Improvement Projects for 2022-2023
2. Discussion and Possible Action to establish Fiscal Policies and Procedures
3. Manager’s Report No. 17-29 - Discussion and Possible Action on the Financial Management Planning and Water Rate Study for the Department of Water for Fiscal Year 2022 through Fiscal Year 2026
4. Department of Water Performance Audit
5. Baseyard Master Plan Workshop
6. Discussion and Possible Action on Proposed Board Policies

EXECUTIVE SESSION:
Pursuant to Hawai’i Revised Statues (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

1. Pursuant to Hawai’i Revised Statutes § 92-4 and § 92-5(a)(2), the purpose of this Executive Session is for the Board to consider the hiring of a Manager and Chief Engineer where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held as it relates to this agenda item:

   Discussion and receipt of the Permitted Interaction Group status update on the Recruitment and Recommendation of a Manager & Chief Engineer

ADJOURNMENT
WRITTEN TESTIMONY

The Board is required to afford all interested persons an opportunity to present testimony on any agenda item. The Board encourages written testimony at least two (2) business days prior to a scheduled Board meeting. At each Board meeting, the Board will accept oral and written testimony on any agenda item at item Public Testimony.

Please include:
1. Your name and if applicable, your position/title and organization you are representing
2. The agenda item that you are providing comments on; and
3. Whether you are a registered lobbyist and, if so, on whose behalf you are appearing.

Send written testimony to:
Board of Water Supply, County of Kaua‘i
C/O Administration
4398 Pua Loke Street
Līhu‘e, Hawai‘i   96766
E-Mail: board@Kauaiwater.org
Phone: (808) 245-5406
Fax: (808) 245-5813

SPEAKER REGISTRATION

Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number, and identify the agenda item for which they wish to provide testimony via email at board@Kauaiwater.org or by calling (808) 245-5406.

On the Day of the Meeting: Persons who have not registered to testify by the time the Board meeting begins will be given an opportunity to speak on an item following oral testimonies of registered speakers. The length of time allocated to person(s) wishing to present verbal testimony may be limited at the discretion of the chairperson.

SPECIAL ASSISTANCE

If you need an auxiliary aid/service or other accommodation due to a disability, or an interpreter for non-English speaking persons, please call (808) 245-5406 or email board@Kauaiwater.org as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.
Draft Minutes
MINUTES
BOARD OF WATER SUPPLY
June 24, 2021

The Board of Water Supply, County of Kaua‘i, met in regular meeting via remote in Līhū'e on Thursday, May 20, 2021. Vice Chair Kurt Akamine called the meeting to order at 10:02 a.m. The following Board members were present:

BOARD: Ms. Julie Simonton
Mr. Lawrence Dill
Mr. Troy Tanigawa
Mr. Elesther Calipjo

EXCUSED: Mr. Gregory Kamm, Chair
Mr. Kurt Akamine, Vice Chair
Mr. Ka‘aina Hull

Quorum was achieved with 4 members present at Roll Call.

STAFF: Manager & Chief Engineer Mark Knoff
Deputy Manager-Engineer Judith Hayducsko
Mr. Steven Kyono, Board Advisor
Mr. Valentino Reyna
Mrs. Jonell Kaohelaulii
Mrs. Mary-jane Akuna
Mr. Marcelino Soliz
Mr. Jaspreet Banwait
Mr. Michael Hinazumi
Deputy County Attorney Mahealani M. Krafft

ANNOUNCEMENTS
Next Scheduled Meeting: Thursday, July 22, 2021 – 10:00 a.m. via Tele-Conference

There were five (5) callers from the public who joined in the meeting.

APPROVAL OF AGENDA
Board Member Dill moved to approve the Agenda; seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

APPROVAL OF MEETING MINUTES
a) Regular Board Meeting – May 20, 2021
Board Member Dill moved to approve the Regular Board Meeting minutes of May 20, 2021 seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

PUBLIC TESTIMONY
There were no registered testimonies received by email or by phone.
During the beginning of the meeting, there were five (5) callers from the public who joined in the meeting.

After the correspondence agenda item, the department had (eleven) 11 callers attend the meeting via teleconference, all attendees were silent.
CORRESPONDENCE
1. The Department received correspondence from Mr. Allan Reitow, Field Representative from the Nature Conservancy for the Kauai Watershed Alliance presenting the KWA progress report.

Presentation was made by the following:
Chipper Wichman, President National Tropical Botanical Garden
Allan Rietow, Field Representative The Nature Conservancy
Lucas Behnke, Director Kauai Terrestrial Program

The alliance also shared a brief thank you provided by Kaua`i Alliance Member, Mr. Arryl Kaneshiro.

“I was hoping to make this meeting but need to attend the Kauai Police Departments 94th Police Recruit Class Graduation. I wanted to personally thank the Department of Water and the Board for their continuous support of the Kauai Watershed Alliance. I have been a part of KWA for approximately 12 years and have been fortunate to see many of our projects and priorities materialize with the help of your funding. Thank you again for all of the support.” – Arryl Kaneshiro

OLD BUSINESS

CONSENT CALENDAR
1. Manager’s Report No. 21-26 Discussion and Possible Action on Proposed Board Policy Board Policy 1, Health and Safety
2. Manager’s Report No. 21-27 Discussion and Possible Action to Rescind Board Policy Board Policy 5, Subdivision Approval
5. Manager’s Report No. 21-30 Discussion and Possible Action on Proposed Board Policy Board Policy 9, Meter Reading, and Rendering of Bills
7. Manager’s Report No. 21-32 Discussion and Possible Action on Proposed Board Policy Board Policy 17, Payment of Communication Devices
8. Manager’s Report No. 21-33 Discussion and Possible Action on Proposed Board Policy Board Policy 22, Budget and Contract Award Process

Manager Knoff gave a brief explanation on these board policies. The recommendation were to rescind Board Policies 5, 6 and 7 while Board Policies 1, 9, 16, 17 and 22 included proposed amendments for the Board’s consideration.

Board Member Dill moved to approve Manager’s Report No. 21-26 Discussion and Possible Action on Proposed Board Policy Board Policy 1, Health and Safety, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

Board Member Dill moved to approve Manager’s Report No. 21-27 Discussion and Possible Action to Rescind Board Policy Board Policy 5, Subdivision Approval, Health and Safety, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.
Board Member Dill moved to approve Manager’s Report No. 21-28 Discussion and Possible Action to Rescind Board Policy Board Policy 6, Mainline Extension Plan – Engineering Costs, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

Board Member Dill moved to approve Manager’s Report No. 21-29 Discussion and Possible Action to Rescind Board Policy Board Policy 7, Water for Contract Construction of Water Projects.

Board Member Dill moved to approve Manager’s Report No. 21-30 Discussion and Possible Action on Proposed Board Policy Board Policy 9, Meter Reading, and Rendering of Bills.

Board Member Dill moved to approve Manager’s Report No. 21-31 Discussion and Possible Action on Proposed Board Policy Board Policy 16, Reports - Out-of-State Travel, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

Board Member Dill moved to approve Manager’s Report No. 21-32 Discussion and Possible Action on Proposed Board Policy Board Policy 17, Payment of Communication Devices, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

Board Member Dill moved to approve Manager’s Report No. 21-33 Discussion and Possible Action on Proposed Board Policy Board Policy 22, Budget and Contract Award Process, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

NEW BUSINESS:
1. Manager’s Report No. 21-34 - Discussion and Possible Action for Indemnification for PaperCut for HP software and hardware between the Board of Water Supply, County of Kaua'i and Xerox

   Board Member Dill moved to approve Manager’s Report No. 21-34 Discussion and Possible Action for Indemnification for PaperCut for HP software and hardware between the Board of Water Supply, County of Kaua'i and Xerox, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

2. Manager’s Report No. 21-35 - Discussion and Possible Action for Indemnification for PaperCut for Xerox and Ricoh software and hardware between the Board of Water Supply, County of Kaua'i and Xerox

   Board Member Hull moved to approve Manager’s Report No. 21-35 Discussion and Possible Action for Indemnification for PaperCut for Xerox and Ricoh software and hardware between the Board of Water Supply, County of Kaua'i and Xerox, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

3. Manager’s Report No. 21-36 – Discussion and Possible Action to Approve a Capital Expenditure to Replace the Batteries in the 2011 Nissan Leaf SV in the amount of $11,020.45

   DISCUSSION:
   Larry inquired if this quote includes the cost of battery disposal. Manager Knoff responded, yes. The battery is returned to the dealer for proper disposal.

   Board Member Dill moved to approve Manager’s Report No. 21-36, Discussion and Possible Action to Approve a Capital Expenditure to Replace the Batteries in the 2011 Nissan Leaf SV in the amount of $11,020.45 seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.
4. Manager’s Report No. 21-37 - Discussion and Possible Action on the Fourth Amendment to Contract No. 651, 2019-PROF-1, A.1 Special Counsel Services with Ashford & Wriston, LLP in the amount of $40,000.00

Board Member Dill moved to approve Manager’s Report No. 21-37 Discussion and Possible Action on the Fourth Amendment to Contract No. 651, 2019-PROF-1, A.1 Special Counsel Services with Ashford & Wriston, LLP in the amount of $40,000.00, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

5. Manager’s Report No. 21-38 - Discussion and Possible Action on the Department of Water’s Organizational Restructuring and Converting Administrative Position

Board Member Dill moved to approve Manager’s Report No. 21-38 Discussion and Possible Action on the Department of Water’s Organizational Restructuring and Converting Administrative Position, seconded by Mr. Tanigawa; with no objections, motion carried with 4 Ayes.

STAFF REPORTS:
1. Statement of Revenues and Expenditures
   a. May Monthly Summary Budget
   b. Accounts Receivable Aging Summary
2. Public Relations Activities
3. Operational Activities
4. Manager and Chief Engineer

DUSCUSSION:
Board member Simonton recommended that Manager Knoff work with the Deputy County Attorney to draft a proposal on a policy to allow the Manager to provide legislative testimony.

Board member Dill agreed with Ms. Simonton’s recommendation and added that understands that there is a small timeframe in submitting testimonies and is okay if the Manager receives adequate consultation with the Chair before submitting testimony. He is also open to discussing this further into detail as an agenda item when appropriate.

All reports received.

TOPICS FOR NEXT BOARD OF WATER SUPPLY MEETING: (July)
1. Board Policy – Delegation to the Manager for Legislative Actions
2. Budget Resolution for the acceptance and expenditure of grant monies from the State of Hawaii Appropriations Act of 2019 – ACT 40, SLH 2019 in the amount of $ 4,500,000.00 for the following projects:
   • Kalaheo-Lawai-Omao Water System
   • Kilauea Water System
   • Waimea-Kekaha Water System
3. Budget Resolution for the acceptance and expenditure of grant monies from the State of Hawaii Appropriations Act of 2020 – ACT 6, SLH 2020 in the amount of $ 9,500,000.00 for the following projects:
   • Kalaheo-Lawai-Omao Water System
   • Kilauea Water System
   • Waimea-Kekaha Water System
TOPICS FOR FUTURE BOARD OF WATER SUPPLY MEETINGS:
1. Department of Water’s Supplemental Budget for Fiscal Year 2022 (August)
2. Discussion and Possible Action to establish Fiscal Policies and Procedures
3. Manager’s Report No. 17-29 - Discussion and Possible Action on the Financial Management Planning and Water Rate Study for the Department of Water for Fiscal Year 2022 through Fiscal Year 2026
4. Department of Water Performance Audit
5. Baseyard Master Plan Workshop

EXECUTIVE SESSION:
Pursuant to Hawai‘i Revised Statues (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

There was no executive session held during this meeting.

ADJOURNMENT
Board Member Tanigawa moved to Adjourn the Regular Board meeting at 11:30 a.m., seconded by Mr. Dill, with no objections, motion carried with 4 Ayes.

Respectfully submitted,                                    Approved,

Mary-jane Akuna                                           Julie Simonton
Private Secretary                                         Secretary, Board of Water Supply
Correspondence
& Announcements
Aloha Board of the Kaua’i Department of Water,

My name is Nikki Cristobal and I'm the E.D. of the Kaua'i non-profit Kamāwaelualani Corp. Through our non-profit we have a program called, Mo'olelo Murals where we paint public murals that tell the mo'olelo (stories/ narratives) of our unique Kaua'i history in order to preserve and perpetuate our culture.

We are interested in potentially painting a mural on the water tower on Koloa Rd (see picture below) that tells the story of King Kukona (the King of Kaua’i in the 15th century) and how he was able to negotiate 400 years of political peace on Kaua'i.

We wanted to enter into dialogue with you folks about the possibility of this happening. Again, we are a non-profit comprised of all young people who are born and raised on Kaua'i and our only intentions are to utilize our skills in art and education to give back to our community.

I also reached out to Val Reyna, but wanted to reach out to you folks as well to get the ball rolling.

I can be reached through this email or through calling 808-346-2944.

Mahalo nui loa for your time and consideration in working with us.

Me ka ha'a ha'a,

-Nikki Cristobal, E.D.
Kamāwaelualani Corp.  
kamawaelualani.org  
808-346-2944  
2959 ʻUmi St.  
Līhuʻe, Hawaiʻi 96766  
protect, preserve, perpetuate, aloha
Consent Calendar
MANAGER’S REPORT No. 22-01

July 22, 2021

Re: Discussion and Possible Action on Rescind Board Policy 10, Temporary Assignments

RECOMMENDATION:
It is recommended that the Board rescind Board Policy 10, Temporary Assignments.

FUNDING:
Not applicable.

BACKGROUND:
This policy was written in 1970 and has not been updated since that time. The rules governing Temporary Assignments is now covered under the Collective Bargaining Agreements.

MRK/mja

Attachment: Board Policy 10 - Temporary Assignments

Mgrrp/July 2021/22-01/ Discussion and Possible Action on Rescind Board Policy 10, Temporary Assignments (07/22/21):mja
BOARD OF WATER SUPPLY POLICY NO. 10

RE: TEMPORARY ASSIGNMENTS

All temporary assignments shall be for a minimum of one full day except for assignments after regular working hours or for days when the total time worked is less than 8 hours.

[Signature]
Chairman
Board of Water Supply

[Signature]
Date
9/10/70

RE: TEMPORARY ASSIGNMENTS

Effective Date: September 10, 1970
MANAGER’S REPORT No. 22-02

July 22, 2021

Re: Discussion and Possible Action on Proposed Board Policy 23, Delegating Routine Personnel Actions from the Water Board to the DOW's Manager and Chief Engineer

RECOMMENDATION:
It is recommended that the Board approve the proposed changes to Board Policy 23, Delegating Routine Personnel Actions from the Water Board to the DOW's Manager and Chief Engineer.

FUNDING:
Not applicable.

BACKGROUND:
Board Policy 23 delegates routine personnel actions to the Manager and Chief Engineer. A majority of the recommended changes cleanup the heading and language within the policy. The most substantive change is a clarification to the policy that would include organizational structural changes as a routine action. Board approval would be required for any organizational structural changes that involve personnel that have not been budgeted for that fiscal period. The request for the structural changes would coincide with a request to fund those positions.

MRK/mja

Attachment: Board Policy 23, Delegating Routine Personnel Actions from the Water Board to the DOW's Manager and Chief Engineer

Mgrrp/July 2021/22-02/ Discussion and Possible Action on Proposed Board Policy 23, Delegating Routine Personnel Actions from the Water Board to the DOW's Manager and Chief Engineer (07/22/21):mja
RE: DELEGATING ROUTINE PERSONNEL ACTIONS FROM THE WATER BOARD OF WATER SUPPLY TO THE DOW’S MANAGER AND CHIEF ENGINEER

The Board hereby delegates the authority from the Water Board of Water Supply to the Manager and Chief Engineer (Manager) and authorizes the DOW Manager and Chief Engineer to sign personnel actions on their behalf, on any type of personnel actions that have already been budgeted including structured organizational changes, for that fiscal year.

The DOW Manager and Chief Engineer will keep the Board abreast of whatever is signed personnel actions and reorganization as part of the monthly update report to the Board.

This action was approved and effective as of the June 25, 2009 Board Meeting and Board Policy No. 23 was officially approved at the June 25, 2009 Board Meeting.

_______________________________  __________________________
Chairperson                         Date
Board of Water Supply

RE: DELEGATING ROUTINE PERSONNEL ACTIONS FROM THE WATER BOARD OF WATER SUPPLY TO THE DOW’S MANAGER AND CHIEF ENGINEER

Effective Date: June 25, 2009
Supersedes: June 25, 2009
July 22, 2021
Return by Mail (X) Pickup ( ) To:
Department of Water
4398 Pua Loke Street
Lihue, Kaua‘i, Hawai‘i 96766

This document contains 12 pages.

Tax Map Key No.: (4) 2-6-019: 018

GRANT OF EASEMENT
for
TMK: (4) 2-6-019: 018

THIS INDENTURE is made on this 22nd day of July , 2021, by and between
KUKU'FULA DEVELOPMENT COMPANY (HAWAII), LLC, a Hawaii limited liability company,
whose principal place of business and mailing address is

2700 Ke Alaula Street, Suite B
Koloa, Kauai, Hawaii 96756

(hereinafter individually or collectively “GRANTOR”) and the BOARD OF WATER SUPPLY,
COUNTY OF KAUA‘I, whose mailing address is 4398 Pua Loke Street, Lihue, Kauai, Hawaii 96766
(hereafter “GRANTEE”);

WITNESSETH:

THAT IN CONSIDERATION of the sum of one dollar ($1.00) paid by the GRANTEE to the
GRANTOR, the receipt of which is acknowledged, and the covenants contained in this grant of easement
to be performed by the GRANTEE, the GRANTOR does hereby grant, bargain, sell and convey to the
GRANTEE a non-exclusive easement in perpetuity on, over, and under that certain parcel of land located
generally at Koloa District, Kaua‘i, Hawaii, Tax Map Key No. (4) 2-6-019: 018; District: Koloa,
Kaua‘i, Hawai‘i; PROJECT NAME: Parcel FF, SUBDIVISION NO.: S-2019-09, and more
particularly described in Exhibit A, and as shown on the maps attached as Exhibit B and Exhibit C, all of which exhibits are attached and incorporated by reference into this grant of easement (hereafter “easement area”).

RESERVING, HOWEVER, UNTO GRANTOR and the Kukui‘ula Community Association, a non-profit Hawaii corporation (the “Association”), and their tenants and licensees, the rights set forth herein, including but not limited to the right to use the easement area for any purpose in common with GRANTEE and others to whom GRANTOR or the Association grants any rights in the easement area, and to allow others to use the easement area, and the right to grant to governmental entities, any public or private utility and/or any other person or entity, additional easement rights over, under across, along, upon in and through the easement area as GRANTOR or the Association deem necessary or appropriate; provided, however, that such use or grant shall not materially interfere with the exercise of the GRANTEE’s rights under this easement. Whenever this Grant of Easement refers to “materially interfere with the exercise of GRANTEE’s rights under this easement,” any use of the easement area as of the date of this Grant of Easement and any utility lines installed as of the date of this Grant of Easement do not “materially interfere with the exercise of the GRANTEE’s rights under this easement.”

This easement is granted for the reading of water meters and for the construction, installation, re-installation, maintenance, repair, and removal of potable water pipelines and related meters, valves, and other associated waterworks facility improvements and appurtenances. The GRANTEE is further allowed the right of ingress and egress at any time to, from, and through the easement area, with or without vehicles or equipment, as the GRANTEE deems necessary for the proper operation of its water system.

TO HAVE AND TO HOLD the same unto the GRANTEE forever; provided that should the GRANTEE cease to use the easement area for the purposes described for a continuous period of two (2) calendar years, this easement shall terminate and the interest granted shall immediately and without the GRANTOR’s re-entry revert to the GRANTOR; and provided further that this easement shall terminate as to any portion of the easement area upon dedication and conveyance of such portion of the easement area to the County of Kauai. In any such an event, this easement shall cease to exist by operation of the GRANTEE’s non-use or dedication and conveyance to any governmental authority, without any necessary action on the GRANTOR’s part. Notwithstanding the foregoing, upon the request of the GRANTOR or the Association, the GRANTEE shall execute a recordable document sufficient to evidence the termination of the easement granted herein pursuant to this paragraph.

SUBJECT, HOWEVER, to that certain Second Amended and Restated Community Charter for Kukui‘ula dated August 5, 2015, recorded in the Bureau as Document No. A-56951009, as amended, restated, and supplemented, and as may be hereafter amended, restated or supplemented.

AND IN FURTHER CONSIDERATION of the rights granted to the GRANTEE the benefits accruing to the GRANTOR and the Association under this easement, the GRANTOR and GRANTEE further covenant, agree, and promise as follows:

1. That should the GRANTEE disturb in any way the ground which is the subject of the easement area, the GRANTEE shall at its own expense restore the ground to its original condition to the extent that such restoration is reasonable;

2. That the GRANTEE shall indemnify and save the GRANTOR and the Association, and their respective successors and assigns, harmless from and against all damage to the GRANTOR’s property and the easement area and all liability for injury to or the death of
persons when such damage, injury, or death is caused by the negligence of the GRANTEE, its officers, agents and employees while using the easement area;

3. That the GRANTEE shall not assign its rights under this easement without the prior written consent of the GRANTOR; provided that the GRANTEE may assign its rights to a successor of the GRANTEE duly created by law;

4. That should the GRANTOR’s development plans require that the easement area and/or waterworks facility improvements within, on, or under the easement area be relocated, the GRANTOR will, at the GRANTOR’s own expense and pursuant to the GRANTEE’s instructions and specifications, re-locate the affected easement area and waterworks facility improvements and appurtenances without interruption of the GRANTEE’s services;

5. That the GRANTOR shall at no time erect any building foundation of any kind below the surface of the land which is subject of the easement area or any building or structure of any kind (other than roads, sidewalks, utility lines, curbs or similar appurtenances) on the surface of the land which is the subject of the easement area unless the GRANTOR receives the prior written consent of the GRANTEE;

Only lawn grass shall be planted within three (3) feet of all meter boxes, fire hydrants, and other waterworks facility improvements and appurtenances. No trees with aggressive root systems shall be planted within twenty (20) feet of all meter boxes, fire hydrants, and other waterworks facility improvements and appurtenances;

This Paragraph No. 5 though, shall not prevent the GRANTOR, the Association or any others to whom the GRANTOR or the Association grants any rights in the easement area from crossing over, constructing, and maintaining roadways and other utility improvements within the easement area or laying, operating, maintaining, repairing, or removing conduits and drains which do not materially interfere with the exercise of the GRANTEE’s rights under this easement;

6. That the GRANTOR covenants with the GRANTEE that the GRANTOR is the lawful owner of the land which is the subject of this easement area, that the GRANTOR has good right and title to grant this easement, and that the GRANTOR will warrant and defend the same unto the GRANTEE against the claims and demands of all persons;

7. That, in the event that any lot encumbered by this Grant of Easement is subdivided, then this Grant of Easement shall automatically affect and encumber only the subdivided lot or lots upon which the easement area described in Exhibit A and Exhibit B attached hereto is located and the other unaffected subdivided lot or lots shall be deemed free and clear of this Grant of Easement for all purposes without any further action of the parties hereto; and

8. That the GRANTOR or the Association may, without the consent or joinder of GRANTEE, dedicate all or any portion of the easement area to the County of Kauai, Hawaii, or to any other local, state, or federal governmental or quasi-governmental entity, with or without payment or compensation from such transferee. In such event, GRANTOR or the Association will use good faith efforts to notify GRANTEE of such dedication.
When used within this document the terms “GRANTOR,” “GRANTEE,” and “Association” shall mean the singular and plural, masculine and feminine, and natural persons, trustees, corporations, partnerships, limited partnerships, sole proprietorships and other forms of business entities. The terms shall also mean each such party and their respective estates, heirs, personal representatives, successors, successors-in-trust and assigns.

**IT IS FURTHER MUTUALLY AGREED** that the terms of this easement shall be binding upon and inure to the benefit of all the parties to this document and the Association and that all covenants and obligations undertaken by two or more persons shall be deemed to be joint and several unless a contrary intention is clearly expressed in this document.

This Agreement may be executed in counterparts. Each counterpart shall be executed by one or more parties hereinbefore named and the several counterparts shall constitute one instrument to the same effect as though the signatures of all the parties are upon the same document.

*signatures on following page*
IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed as of the day and year first written above.

APPROVED:

[Signature]
Manager & Chief Engineer
Department of Water, County of Kaua‘i

KUKUI‘ULA DEVELOPMENT COMPANY (HAWAII), LLC, a Hawaii limited liability company

By:
Name: Richard Albrecht
Its: President

GRANTOR

APPROVAL AS TO FORM AND LEGALITY

[Signature]
Deputy County Attorney

ACCEPTED:

BOARD OF WATER SUPPLY,
COUNTY OF KAUAA‘I

By: Gregory Kamm
Its: Chairperson

GRANTEE
On this 8th day of July, 2021, before me appeared RICHARD ALBRECHT, to me known, who, being by me duly sworn, did say that he is the President of Kukui'ula Development Company (Hawaii), LLC, a Hawaii limited liability company, and that the said instrument was signed on behalf of said Company, and he acknowledged said instrument to be the free act and deed of said Limited Liability Company.

(Official Stamp or Seal)

NOTARY CERTIFICATION STATEMENT

Document Identification or Description: Grant of Easement for
TMK: (4) 2-6-019: 018

Doc. Date: __________ or ✗ Undated at time of notarization.

No. of Pages: 12

Jurisdiction: Fifth Circuit
(in which notarial act is performed)

Signature of Notary

Date of Notarization and Certification Statement

Printed Name of Notary

Date of notary commission expiration: 12/25/23

(Official Stamp or Seal)
STATE OF HAWAI'I
COUNTY OF KAUAI

On this 22 day of July, 2021, before me appeared Gregory Kamm, to me personally known, who, being by me duly sworn, did say that said officer is the Chairperson of the COUNTY OF KAUAI, BOARD OF WATER SUPPLY, and that the foregoing instrument was signed on behalf of said Department and said officer acknowledged said instrument to be the free act and deed of said Department and the said Department has no seal.

Notary Public, State of Hawaii

Name of Notary: Mary-jane Akuna
My commission expires: March 30, 2022
KUKUI'ULA PARCEL FF SUBDIVISION

EASEMENT AU-1
FOR ACCESS AND UTILITY PURPOSES

Affecting all of Lot 18 ('Alihili Street) of Kukui'ula Residential Subdivision, Phase III-A (File Plan 2403), being also a portion of Royal Patent 6714, Land Commission Award 7714-B, Apana 2 to M. Kekuinalo and M. Kekuanaoa.

Situate at Koloa (Makai), Koloa, Kona, Kauai, Hawaii.

Beginning at the Northeast corner of this easement, being the Northeast corner of Lot 18 ('Alihili Street) of Kukui'ula Residential Subdivision, Phase III-A (File Plan 2403), the coordinates of said point of beginning referred to Government Survey Triangulation Station "WAHTAWA" being 9,141.46 feet South and 16,305.72 feet East thence running by azimuths measured clockwise from true South:

Along Lots 6 and 5 of Kukui'ula Parcel FF Subdivision, on a curve to the left with a radius of 20.00 feet, the chord azimuth and distance being:

1. 21° 38' 48.5" 26.55 feet;

Thence along Lots 5, 4, 3, and 2 of Kukui'ula Parcel FF Subdivision, on a curve to the right with a radius of 222.00 feet, the chord azimuth and distance being:

2. 21° 55' 296.23 feet;

3. 63° 46' 116.90 feet along Lots 2 and 1 of Kukui'ula Parcel FF Subdivision;

Thence along Lots 1 and 10 of Kukui'ula Parcel FF Subdivision, on a curve to the left with a radius of 128.00 feet, the chord azimuth and distance being:

4. 48° 51' 55" 65.83 feet;
Thence along Lot 29 of Kukui'ula Residential Subdivision, Phase III-A (File Plan 2483), on a curve to the left with a radius of 270.00 feet, the chord azimuth and distance being:

5. 110° 21' 56" 44.94 feet;

Thence along Lot 31 of Kukui'ula Residential Subdivision, Phase III-A (File Plan 2483), on a curve to the right with a radius of 172.00 feet, the chord azimuth and distance being:

6. 227° 06' 17" 98.63 feet;
7. 243° 46' 116.90 feet along same;

Thence along same on a curve to the left with a radius of 178.00 feet, the chord azimuth and distance being:

8. 202° 52' 32.5" 233.05 feet;

Thence along same on a curve to the left with a radius of 20.00 feet, the chord azimuth and distance being:

9. 115° 50' 51" 28.84 feet;

Thence along Lot 19 (Ke Alaula Street) of Kukui'ula Residential Subdivision, Phase III-A (File Plan 2463), on a curve to the left with a radius of 725.00 feet, the chord azimuth and distance being:
10. 246° 28' 07" 81.99 feet to the point of beginning and containing an area of 22,512 square feet.

AUSTIN, TSUTSUMI & ASSOCIATES, INC.
Description Prepared By:

ERIK S. KANESHINO
Licensed Professional Land Surveyor
Certificate No. 9826

Honolulu, Hawaii
June 2, 2021

TMK: (4) 2-6-019: 018 (Portion)
X:\BYMAME\Kualalal\Parcel FF\SURVEY\Descriptions\PARCEL FF - EASEMENT AU-1.docx
Manager's Report No. 22-03

July 22, 2021

Re: Discussion and Possible Action on Proposed Board Policy 25, Authorizing the County Attorney to Investigate, Settle and Pay Claims Against the Board of Water Supply, County of Kauai

Recommendation:
The proposed changes to Board Policy 25, Authorizing the County Attorney to Investigate, Settle and Pay Claims Against the Board of Water Supply, County of Kauai are non-substantive. The format was modified to reflect the format used in other board policies; Chairperson was changed to Chair; and some minor grammatical edits were made.

Funding:
Not applicable.

Background:
All of the recommended changes are non-substantive. The format was modified to reflect the format used in other board policies; Chairperson was changed to Chair; and some minor grammatical edits were made.

MrK/mja

Attachment: Board Policy 25, Authorizing the County Attorney to Investigate, Settle and Pay Claims Against the Board of Water Supply, County of Kauai

Mgrrp/July 2021/22-03/ Discussion and Possible Action on Proposed Board Policy 25, Authorizing the County Attorney to Investigate, Settle and Pay Claims Against the Board of Water Supply, County of Kauai (07/22/21):mja
BOARD OF WATER SUPPLY POLICY NO. 25

RE: AUTHORIZING THE COUNTY ATTORNEY TO INVESTIGATE, SETTLE AND PAY SMALL CLAIMS AGAINST THE BOARD OF WATER SUPPLY, COUNTY OF KAUAI

Section 1. That the County Attorney be authorized to investigate, settle and pay all claims filed against the Board of Water Supply, County of Kauai, where such claims amount to TEN THOUSAND DOLLARS ($10,000) or less and provided there are sufficient appropriations for such settlements.

Section 2. That the County Attorney shall submit to the Board of Water Supply, County of Kauai a quarterly report of all claims settled pursuant to this Resolution. This report shall include the claimant’s name, nature of the claim, amount requested, settlement amount and any remedial action or recommendation to minimize the recurrence of similar claims.

A copy of this POLICY shall be kept on record and a copy shall be presented to the Manager and Chief Engineer.

________________________________________  __________________________
Chairperson                                    Date
Board of Water Supply

RE: AUTHORIZING THE COUNTY ATTORNEY TO INVESTIGATE, SETTLE AND PAY SMALL CLAIMS AGAINST THE BOARD OF WATER SUPPLY, COUNTY OF KAUAI

Effective Date: April 28, 2011
Supersedes: April 28, 2011
DEPARTMENT OF WATER
County of Kaua‘i
"Water has no Substitute – Conserve It!"

MANAGER’S REPORT No. 22-04

July 22, 2021

Re: Discussion and Possible Action to approve a Grant of Easement Agreement from Kukuiula Development Company, LLC for Parcel FF, Subdivision No. S-2019-09; TMK: (4) 2-6-019:018, Koloa, Kaua‘i, Hawai‘i

RECOMMENDATION:
It is recommended that the Board approve the Grant of Easement document; whereby, the above landowner, grant to the Board of Water Supply, County of Kaua‘i, easement “AU-1” on, over and under that certain parcel of land located TMK: (4) 2-6-019:018 as specified above in Koloa, Kaua‘i, Hawai‘i, for the following work:

1. Reading of water meters and for the construction, installation, re-installation, maintenance, repair, and removal of potable water pipelines and related meters, valves, and other associated waterworks facility improvements and appurtenances.

Further, the GRANTEE shall indemnify and save the GRANTOR harmless from and against all damage to the GRANTOR’s property and all liability for injury to or the death of persons when such damage, injury, or death is caused by the negligence of the GRANTEE, its officers, agents and employees while using the easement area.

FUNDING: N/A.

BACKGROUND:
As part of the subject project, the above owner installed a potable water pipeline and related service laterals, meters, valves and other associated waterworks appurtenances. The water facilities are on private property which requires an easement in favor of Department of Water for meter reading and future maintenance and repair.

OPTIONS

Option 1: Approve the Grant of Easement.
Pro: Project can be completed as designed. Project will attain certificate of completion.
Con: None.

Option 2: Do not approve the Grant of Easement.
Pro: None.
Con: Project won’t be completed as designed. The project won’t attain certificate of completion.

Attachment: Grant of Easement – Kukuiula Development Company, LLC., TMK: (4) 2-6-019:018, Koloa, Kaua‘i, Hawai‘i

Mgrrp/July 2021/22-04/ Discussion and Possible Action to approve a Grant of Easement Agreement from Kukuiula Development Company, LLC for Parcel FF, Subdivision No. S-2019-09; TMK: (4) 2-6-019:018, Koloa, Kaua‘i, Hawai‘i
DEPARTMENT OF WATER
County of Kaua‘i

"Water has no Substitute – Conserve It!"

MANAGER’S REPORT No. 22-05

July 22, 2021

Re: Discussion and Possible Action to approve a Grant of Easement Agreement for Construction Plans for Makaio Estates & Lalena Gardens roadway & utility improvements for Hawea Place S-2004-33 and additional 5/8” water meter for TMK: 2-3-002:108 affecting the following: Kealakaa Partners, LLC., TMK: (4) 2-3-002:108, Kalaheo, Kaua‘i, Hawai‘i

RECOMMENDATION:
It is recommended that the Board approve the Grant of Easement document; whereby, the above landowners, grant to the Board of Water Supply, County of Kaua‘i, easement “W-1” on, over and under that certain parcel of land located TMK: (4) 2-3-002:108 as specified above in Kalaheo, Kaua‘i, Hawai‘i, for the following work:

1. Reading of water meters and for the construction, installation, re-installation, maintenance, repair, and removal of potable water pipelines and related meters, valves, and other associated waterworks facility improvements and appurtenances.

Further, the GRANTEE shall indemnify and save the GRANTOR harmless from and against all damage to the GRANTOR’s property and all liability for injury to or the death of persons when such damage, injury, or death is caused by the negligence of the GRANTEE, its officers, agents and employees while using the easement area.

FUNDING: N/A.

BACKGROUND:
As part of the constructions plans the subject project, the above owner installed a 6” Reduced Pressure Detector Assembly (RPDA) lateral. The water facilities are on private property which requires an easement in favor of Department of Water for each facility.

OPTIONS
Option 1: Approve the Grant of Easement.
Pro: Project can be completed as designed. Project will attain certificate of completion.
Con: None.

Option 2: Do not approve the Grant of Easement.
Pro: None.
Con: Project won’t be completed as designed. The project won’t attain certificate of completion.

Attachment: Grant of Easement – Kealakaa Partners, LLC., TMK: (4) 2-3-002:108, Kalaheo, Kaua‘i, Hawai‘i

Mgrp/July 2021/22-05/ Discussion and Possible Action to approve a Grant of Easement Agreement for Construction Plans for Makaio Estates & Lalena Gardens roadway & utility improvements for Hawea Place S-2004-33 and additional 5/8” water meter for TMK: 2-3-002:108 affecting the following: Kealakaa Partners, LLC., TMK: (4) 2-3-002:108, Kalaheo, Kaua‘i, Hawai‘i (07/22/21):mja
LAND COURT SYSTEM

REGULAR SYSTEM

After Recordation Return By: MAIL [XX] Pickup [ ]

TO:

DEPARTMENT OF WATER

4398 PUA LOKE STREET

LIHUE, KAUAI, HAWAII 96766

GRANT OF EASEMENT

for

TMK: (4) 2 - 3 - 0 2 : 1 0 8 ;

THIS INDENTURE is made on this 22nd day of July, 2021, between

Kealakaa Partners, LLC, a Hawaii limited liability company
Kaulupono Perez and Lia Negrillo
Rhone and Corina Scoggins
Mark M and Tamara L Barros

herein called the "OWNERS", whose mailing and business/residence addresses respectively are:

1312 South King Street, Suite 1650 Honolulu, Oahu, Hawaii 96814
4110 Lawehana Street Lihue, Kauai, Hawaii 96766
4966 A Kikala Road Kalaheo, Kauai, Hawaii 96741
2908 Kolepa Street Koloa, Kauai, Hawaii 96756
(hereafter individually or collectively "GRANTOR") and the BOARD OF WATER SUPPLY, COUNTY OF KAUA'I, whose mailing address is 4398 Pua Loke Street, Lihue, Kauai, Hawaii 96766 (hereafter "GRANTEE"). WITNESSETH:

THAT IN CONSIDERATION of the sum of one dollar ($1.00) paid by the GRANTEE to the GRANTOR, the receipt of which is acknowledged, and the covenants contained in this grant of easement to be performed by the GRANTEE, the GRANTOR does hereby grant, bargain, sell and convey to the GRANTEE an easement in perpetuity on, over, and under that certain parcel of land located generally at ______ Koloa ______ District, Kauai, Hawaii,

Tax Map Key No. (TMK) (4) 2 - 3 - 0 0 2 : 1 0 0 8 ;
Subdivision No.: S-2004-22, and more particularly described in Exhibit "A", which is attached and incorporated by reference into this grant of easement (hereafter "easement area").

This easement is granted for the reading of water meters and for the construction, installation, re-installation, maintenance, repair, and removal of potable water pipelines and related meters, valves, and other associated waterworks facility improvements and appurtenances. The GRANTEE is further allowed the right of ingress and egress at any time to from, and through the easement area, with or without vehicles or equipment, as the GRANTEE deems necessary for the proper operation of its water system.

TO HAVE AND TO HOLD the same unto the GRANTEE forever; provided that should the GRANTEE cease to use the easement area for the purposes described for a continuous period of two (2) calendar years, this easement shall terminate and the interest granted shall immediately and without the GRANTOR's re-entry revert to the GRANTOR. In such an event, this easement shall cease to exist by operation of the GRANTEE's non-use, without any necessary action on the GRANTOR's part.

AND IN FURTHER CONSIDERATION of the rights granted to the GRANTEE the benefits accruing to the GRANTOR under this easement, the GRANTOR and GRANTEE further covenant, agree, and promise as follows:
1. That should the GRANTEE disturb in any way the ground which is the subject of the easement area, the GRANTEE shall at its own expense restore the ground to its original condition to the extent that such restoration is reasonable;

2. That the GRANTEE shall indemnify and save the GRANTOR harmless from and against all damage to the GRANTOR's property and all liability for injury to or the death of persons when such damage, injury, or death is caused by the negligence of the GRANTEE, its officers, agents and employees while using the easement area;

3. That the GRANTEE shall not assign its rights under this easement without the prior written consent of the GRANTOR; provided that the GRANTEE may assign its rights to a successor of the GRANTEE duly created by law;

4. That should the GRANTOR's development plans require that the easement area and/or waterworks facility improvements within, on, or under the easement area be re-located, the GRANTOR will, at the GRANTOR's own expense and pursuant to the GRANTEE's instructions and specifications, re-locate the affected easement area and waterworks facility improvements and appurtenances without interruption of the GRANTEE's services;

5. That the GRANTOR shall at no time erect any building foundation of any kind below the surface of the land which is the subject of the easement area or any building or structure of any kind (other than roads, sidewalks, curbs or similar appurtenances) on the surface of the land which is the subject of the easement area unless the GRANTOR receives the prior written consent of the GRANTEE.

Only lawn grass shall be planted within three (3) feet of all meter boxes, fire hydrants, and other waterworks facility improvements and appurtenances. No trees with aggressive root systems shall be planted within twenty (20) feet of all meter boxes, fire hydrants, and other waterworks facility improvements and appurtenances.

This Paragraph No. 5, though, shall not prevent the GRANTOR from crossing over, constructing, and maintaining roadways within the easement area or laying, operating,
maintaining, repairing, or removing conduits and drains which do not interfere with the exercise of the GRANTEE's rights under this easement; and

6. That the GRANTOR covenants with the GRANTEE that the GRANTOR is the lawful owner of the land which is the subject of this easement area, that the GRANTOR has good right and title to grant this easement, and that the GRANTOR will warrant and defend the same unto the GRANTEE against the claims and demands of all persons.

When used within this document the term "GRANTOR" shall mean the singular and plural, masculine and feminine, and natural persons, trustees, corporations, partnerships, limited partnerships, sole proprietorships and other forms of business entities. The term shall also mean the GRANTOR's or GRANTORs' estates, heirs, personal representatives, successors, successors-in-trust and assigns.

**IT IS FURTHER MUTUALLY AGREED** that the terms of this easement shall be binding upon and inure to the benefit of all the parties to this document and that all covenants and obligations undertaken by two or more persons shall be deemed to be joint and several unless a contrary intention is clearly expressed in this document.

This Grant of Easement may be executed in counterparts. Each counterpart shall be executed by one or more parties hereinbefore named and the several counterparts shall constitute one instrument to the same effect as though the signatures of all the parties are upon the same document.
APPROVED:

Mark R. Knoff, P.E., Ph.D.
Manager & Chief Engineer
Department of Water, County of Kaua‘i

APPROVED AS TO FORM AND LEGALITY:

Mahealani M. Krafft
Deputy County Attorney

ACCEPTED:

BOARD OF WATER SUPPLY,
COUNTY OF KAUAI

By: Gregory Kamm
Its: Chairperson

STATE OF HAWAI‘I )
) ss.
COUNTY OF KAUAI)

On this 22 day of July, 2021 in the 5TH Circuit, State of Hawai‘i, before me personally appeared Gregory Kamm, who is personally known to me or whose identity I proved on the basis of satisfactory evidence, who being by me duly sworn or affirmed, did say that such person is the Chairperson for the Board of Water Supply, County of Kaua‘i executed Grant of Easement for TMK: (4) 2 - 3 - 0 0 2 : 1 0 8 dated July 22, 2021 and consisting of 11 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, having been duly authorized to execute such instrument in such capacity.

Notary Public, State of Hawaii
Name of Notary: Mary-jane Akuna
My Commission expires: March 30, 2022

(Affix Seal)
OWNER:
Kealakaa Partners, LLC, a Hawaii limited liability company

By: Christopher B. Singleton
Its: Managing Member

STATE OF Hawaii ss
COUNTY OF Kauai

On this 11th day of March 2021, in the 5th Circuit, State of Hawaii, before me appeared Christopher B. Singleton who is personally known to me or whose identity I proved on the basis of satisfactory evidence, being by me duly sworn or affirmed, did say that such person is the Managing Member of the Kealakaa Partners, LLC, a Hawaii limited liability company executed Grant of Easement for TMK: (4) 2-3-0 2 1 0 8 dated undated and consisting of 3 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, have been duly authorized to execute such instrument in such capacity.

[Notary Seal]

Notary Public, State of Hawaii
Name of Notary: Beatrice Jell
My Commission expires: 8/16/2022

Kealakaa Partners, LLC, a Hawaii limited liability company
Construction plans for Ma'ilo Estates & Lalena Gardens
roadway & utility improvements for Hawea Place
S-2004-33 and additional 5/8” water meter
OWNER(S):
Unit 1

By: Kaulupono Perez

Unit 1

By: Lia Negrillo

STATE OF Hawai'i
COUNTY OF Kauai

On this 15th day of June, 2021, in the 5th Circuit, State of Hawai'i, before me appeared Kaulupono Perez who is personally known to me or whose identity I proved on the basis of satisfactory evidence, being by me duly sworn or affirmed, did say that such person is the owner of the Unit 1 executed Grant of Easement for TMK: (4) 2 - 3 - 0 0 2 : 1 0 8 : 0 0 1; dated undated and consisting of 8 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, have been duly authorized to execute such instrument in such capacity.

Notary Public, State of Hawai'i
Name of Notary: Beatrice Jea
My Commission expires: 8/14/2022

STATE OF Hawai'i
COUNTY OF Kauai

On this 15th day of June, 2021, in the 5th Circuit, State of Hawai'i, before me appeared Lia Negrillo who is personally known to me or whose identity I proved on the basis of satisfactory evidence, being by me duly sworn or affirmed, did say that such person is the owner of the Unit 1 executed Grant of Easement for TMK: (4) 2 - 3 - 0 0 2 : 1 0 8 : 0 0 1; dated undated and consisting of 8 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, have been duly authorized to execute such instrument in such capacity.

Notary Public, State of Hawai'i
Name of Notary: Beatrice Jea
My Commission expires: 8/14/2022

Kaulupono Perez and Lia Negrillo
Rhone and Corina Scoggins
Mark M and Tamara L Barros
Construction plans for Makaio Estates & Lalena Gardens
roadway & utility improvements for Hawea Place
S-2004-33 and additional 5/8" water meter

2-3-002:108:001
2-3-002:108:002
2-3-002:108:003
OWNERS:
Unit 2

By: Rhone Scoggins

STATE OF Hawaii ss
COUNTY OF Hawaii

On this 15th day of June, 2021, in the 5th Circuit, State of Hawaii, before me appeared Rhone Scoggins who is personally known to me or whose identity I proved on the basis of satisfactory evidence, being by me duly sworn or affirmed, did say that such person is the owner of the Unit 2 executed Grant of Easement for TMK: (4) 2-3-0-0-2: 1 0 8: 0 0 2; dated undated and consisting of 6 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, have been duly authorized to execute such instrument in such capacity.

Notary Public, State of Hawaii
Name of Notary: Beatrice Jeal
My Commission expires: 8/10/2027

OWNERS:
Unit 2

By: Corina Scoggins

GRANTOR

STATE OF Hawaii ss
COUNTY OF Hawaii

On this 16th day of June, 2021, in the 5th Circuit, State of Hawaii, before me appeared Corina Scoggins who is personally known to me or whose identity I proved on the basis of satisfactory evidence, being by me duly sworn or affirmed, did say that such person is the owner of the Unit 2 executed Grant of Easement for TMK: (4) 2-3-0-0-2: 1 0 8: 0 0 2; dated undated and consisting of 6 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, have been duly authorized to execute such instrument in such capacity.

Notary Public, State of Hawaii
Name of Notary: Beatrice Jeal
My Commission expires: 8/10/2027
GRANTOR

On this 14th day of June, 2021, in the 5th Circuit, State of Hawaii, before me appeared Mark M Barros who is personally known to me or whose identity I proved on the basis of satisfactory evidence, being by me duly sworn or affirmed, did say that such person is the owner of the Unit 3 executed Grant of Easement for TMK: (4) 2 - 3 - 0 0 2 : 1 0 8 : 0 0 3; dated undated and consisting of 8 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, have been duly authorized to execute such instrument in such capacity.

Notary Public, State of Hawaii
Name of Notary: Beatrice Jea
My Commission expires: 8/10/2022

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On this 14th day of June, 2021, in the 5th Circuit, State of Hawaii, before me appeared Tamara L Barros who is personally known to me or whose identity I proved on the basis of satisfactory evidence, being by me duly sworn or affirmed, did say that such person is the owner of the Unit 3 executed Grant of Easement for TMK: (4) 2 - 3 - 0 0 2 : 1 0 8 : 0 0 3; dated undated and consisting of 8 pages at the time of notarization, as the free act and deed of such person, and if applicable in the capacity shown, have been duly authorized to execute such instrument in such capacity.

Notary Public, State of Hawaii
Name of Notary: Beatrice Jea
My Commission expires: 8/10/2022
EXHIBIT "A"

MAKAIO ESTATES

EASEMENT W-1
(For Water Purposes)

LAND SITUATED AT KALAHEO, KOLOA, KAUAI, HAWAII

Being a Portion of Lot 127-A-6-A-2, Hawea Estates
Being Also a Portion of Grant 6950

Beginning at the west corner of this parcel of land and along the north side of Pai Street, the coordinates of said point of beginning referred to Government Survey Triangulation Station "WAHIAWA" being 2,907.55 feet North and 2,389.01 feet East, thence running by azimuths measured clockwise from true South:

1. 232° 00'                   21.00 feet along the remainder of Lot 127-A-6-A-2 (Common Element);
2. 322° 00'                   13.00 feet along the remainder of Lot 127-A-6-A-2 (Common Element);
3. 52° 00'                    21.00 feet along the remainder of Lot 127-A-6-A-2 (Common Element);
4. 142° 00'                   13.00 feet along the north side of Pai Street to the point of beginning and containing an area of 273 square feet.

DESCRIPTION PREPARED BY:
ESAKI SURVEYING AND MAPPING, INC.

Dennis M. Esaki
Licensed Professional Land Surveyor
Certificate Number 4383

Lihue, Hawaii
March 2021
New Business
MANAGER’S REPORT No. 22-06

July 22, 2021

Re: Discussion and Possible Action for Adoption of Budget Resolution No. 22-01 for the acceptance and expenditure of grant monies from the State of Hawaii Appropriations Act of 2019 – ACT 40, SLH 2019 in the amount of $4,500,000 for the following projects:

• Water Plan 2020 K-01 and K-15 Kalaeo 1,111’ and 1,222’ Water System Improvements Kalaeo-Lawai-Omao Water System

• Water Plan WKK-03 MCC, Chlorination Facilities – Kilauea Wells No. 1 & 2 Kilauea Water System

• Rehabilitate Puaa Valley Tank #1, 0.5 MG Concrete Waimea-Kekaha Water System

RECOMMENDATION: The Board’s approval is requested to accept and expend the total sum of $4,500,000 as authorized by Act 40, SLH 2019.

FUNDING: Not Applicable.

BACKGROUND: The DOW has requested Capital Improvement State-Aid funds and for the following capital improvement projects (CIP) and the State legislature approved the following appropriations below:

**ACT 40 SLH 2019 - $4,500,000**

Kalaheo-Lawai-Omao Water System, Kauai-L/S $ 2,200,000.00

Kilauea Water System, Kauai-L/S $ 1,300,000.00

Waimea-Kekaha Water System, Kauai-L/S $ 1,000,000.00

The State funds are available, pending the release of the funds by the Governor. Prior to requesting the Governor to release the funds, it is required that the Board of Water Supply approve to accept and expend these funds from the State. It is proposed to also document this by Resolution.

The use of State funds will allow the Department to move forward with its projects that will provide additional source and storage infrastructure improvement for the Department’s water systems.

FUNDING: N/A

OPTIONS:

**Option 1:** Approved to accept and expend the $4.5M in State Funds.

Pro: State funds will supplement the Department’s funds and allow for the projects to move forward without additional rate burden to the Department’s customers.
Con: State funds will require additional level of project management oversight to ensure that the funds are expended per State regulations and are subject to State project level audit.

Option 2: Do not accept and expend the $4.5M in State Funds.

Pro: Project management expenditures will not be subject to State project level auditing.

Con: The additional funds required for the projects will be passed on to the Department’s customers with water rate increases.

Attachment: Resolution No. 22-01/Expenditure of State Budget Appropriations provided to the DOW for Kalaheo-Lawai-Omao Water System, Kilauea Water System and Waimea-Kekaha Water System for $4.5M.

Mgrp/July 2021/22-06/Discussion and Possible Action for Adoption of Budget Resolution No. 22-01 for the acceptance and expenditure of grant monies from the State of Hawaii Appropriations Act of 2019 – ACT 40, SLH 2019 in the amount of $4,500,000 (07/22/21) mja

MH/mja
A RESOLUTION APPROVING THE ACCEPTANCE AND EXPENDITURE OF GRANT MONIES for

Water Plan 2020 K-01 and K-15 Kalaheo 1,111’ and 1,222’ Water System Improvements
Water Plan WKK-03 MCC, Chlorination Facilities – Kilauea Wells No. 1 & 2
Rehabilitate Paua Valley Tank #1, 0.5 MG Concrete

AS APPROPRIATED BY THE STATE OF HAWAI`I UNDER ACT 40 SLH 2019 THE AMOUNT OF FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS ($4,500,000.00).

WHEREAS, the Department of Water (DOW) requested the State of Hawaii State-aid funds for DOW capital improvement projects (CIP),

WHEREAS, the State of Hawaii passed ACT 40 SLH 2019 approving the release of appropriations in the amount of $4,500,000.00; and

WHEREAS, ACT 40 SLH 2019 approved a partial funding release of appropriations for Water Plan 2020 K-01 and K-15 Kalaheo 1,111’ and 1,222’ Water System Improvements Kalaheo-Lawai-Omao Water System, Kauai-L/S in the amount of $2,200,000.00; and

WHEREAS, ACT 40 SLH 2019 approved a partial funding release of appropriations for Water Plan WKK-03 MCC, Chlorination Facilities – Kilauea Wells No. 1 & 2 Kilauea Water System, Kauai- L/S in the amount of $1,300,000.00; and

WHEREAS, ACT 40 SLH 2019 approved a partial funding release of appropriations for Rehabilitate Paua Valley Tank #1, 0.5 MG Concrete Waimea-Kekaha Water System, Kauai- L/S in the amount of $1,000,000.00; and

BE IT RESOLVED BY THE BOARD OF WATER SUPPLY, COUNTY OF KAUA`I, STATE OF HAWAI`I, does hereby approve to accept and expend up to $4.5 million (M) in grant monies from the State of Hawaii for the DOW capital improvement projects stated above; and

Authorizes the MANAGER AND CHIEF ENGINEER of the DEPARTMENT OF WATER to accept and expend up to $4.5M in State general obligation funds to be used solely for the specified DOW capital improvement projects above; and

BE IT FURTHER RESOLVED that this Resolution shall take effect upon the adoption thereof,

CERTIFICATION OF ADOPTION

It is hereby certified that the foregoing resolution was adopted by the Board of Water Supply, County of Kaua`i, State of Hawa`i at its meeting held on July 22, 2021, by the following vote:

APPROVED:

DISAPPROVED:

ABSENT:

The undersigned hereby certifies that the foregoing Resolution is a true and correct copy of Resolution No. 21-01 (21/22), adopted at the meeting of the Board of Water Supply, duly held on the 22nd day of July 2021.
MANAGER’S REPORT No. 22-07

July 22, 2021

Re: Discussion and Possible Action for Adoption of Budget Resolution No. 22-02 for the acceptance and expenditure of grant money from the State of Hawaii Appropriations Act of 2020 – ACT 6, SLH 2020 in the amount of $9,500,000.00 for the following projects:

- Water Plan 2020 K-01 and K-15 Kalaheo 1,111’ and 1,222’ Water System Improvements Kalaheo-Lawai-Omao Water System
- Water Plan WKK-03 MCC, Chlorination Facilities – Kilauea Wells No. 1 & 2 Kilauea Water System
- Rehabilitate Paua Valley Tank #1, 0.5 MG Concrete Waimea-Kekaha Water System

RECOMMENDATION: The Board’s approval is requested to accept and expend the total sum of $9,500,000 as authorized by Act 6, SLH 2020.

FUNDING:
Not Applicable.

BACKGROUND: The DOW has requested Capital Improvement State-Aid funds and for the following capital improvement projects (CIP) and the State legislature approved the following appropriations below:

ACT 6, SLH 2020 - $9,500,000

Kalaheo-Lawai-Omao Water System, Kauai-L/S $8,000,000.00
Kilauea Water System, Kauai-L/S $1,300,000.00
Waimea-Kekaha Water System, Kauai-L/S $200,000.00

The State funds are available, pending the release of the funds by the Governor. Prior to requesting the Governor to release the funds, it is required that the Board of Water Supply approve to accept and expend these funds from the State. It is proposed to also document this by Resolution.

The use of State funds will allow the Department to move forward with its projects that will provide additional source and storage infrastructure improvement for the Department’s water systems.

FUNDING: N/A

OPTIONS:
Option 1: Approved to accept and expend the $9.5M in State Funds.

Pro: State funds will supplement the Department’s funds and allow for the projects to move forward without additional rate burden to the Department’s customers.
Con: State funds will require additional level of project management oversight to ensure that the funds are expended per State regulations and are subject to State project level audit.

**Option 2:** Do not accept and expend the $9.5M in State Funds.

Pro: Project management expenditures will not be subject to State project level auditing.

Con: The additional funds required for the projects will be passed on to the Department’s customers with water rate increases.

Attachment: Resolution No. 22-02 Expenditure of State Budget Appropriations provided to the DOW for Kalaheo-Lawai-Omao Water System for $9.5M.
A RESOLUTION APPROVING THE ACCEPTANCE AND EXPENDITURE OF GRANT MONIES for

Water Plan 2020 K-01 and K-15 Kalaheo 1,111’ and 1,222’ Water System Improvements
Water Plan WKK-03 MCC, Chlorination Facilities – Kilauea Wells No. 1 & 2
Rehabilitate Paua Valley Tank #1, 0.5 MG Concrete

AS APPROPRIATED BY THE STATE OF HAWAII UNDER ACT 6, SLH 2020 THE AMOUNT OF NINE MILLION FIVE HUNDRED THOUSAND DOLLARS ($9,500,000.00).

WHEREAS, the Department of Water (DOW) requested the State of Hawaii State-aid funds for DOW capital improvement projects (CIP),

WHEREAS, the State of Hawaii passed ACT 6, SLH 2020 approving the release of appropriations in the amount of $9,500,000.00; and

WHEREAS, ACT 6 SLH 2020 approved the release of appropriations for the remaining allotment funds for Kalaheo-Lawai-Omao Water System, Kauai-L/S in the amount of $8,000,000.00; and

WHEREAS, ACT 6 SLH 2020 approved the release of appropriations for the remaining allotment funds for Kilauea Water System, Kauai- L/S in the amount of $1,300,000.00; and

WHEREAS, ACT 6 SLH 2020 approved the release of appropriations for the remaining allotment funds for Waimea-Kekaha Water System, Kauai- L/S in the amount of $200,000.00; and

BE IT RESOLVED BY THE BOARD OF WATER SUPPLY, COUNTY OF KAUA’I, STATE OF HAWAI’I, does hereby approve to accept and expend up to $9.5 million (M) in grant monies from the State of Hawaii for the DOW capital improvement projects stated above; and

Authorizes the MANAGER AND CHIEF ENGINEER of the DEPARTMENT OF WATER to accept and expend up to $9.5M in State general obligation funds to be used solely for the specified DOW capital improvement projects above; and

BE IT FURTHER RESOLVED that this Resolution shall take effect upon the adoption thereof,

CERTIFICATION OF ADOPTION

It is hereby certified that the foregoing resolution was adopted by the Board of Water Supply, County of Kaua’i, State of Hawaii at its meeting held on July 22, 2021, by the following vote:

APPROVED:

DISAPPROVED:

ABSENT:

The undersigned hereby certifies that the foregoing Resolution is a true and correct copy of Resolution No. 21-02 (21/22), adopted at the meeting of the Board of Water Supply, duly held on the 22nd day of July 2021.
MANAGER’S REPORT No. 21-08

July 22, 2021

Re: Discussion and Possible Action to approve the Manager’s recommendation regarding the correspondence from Nikki Cristobal of Kamāwaelualani Corp. re: Koloa Water Tower Mural dated June 24, 2021

RECOMMENDATION:
It is recommended that the Board deny Kamāwaelualani Corporation’s request to paint mural on a DOW water tank located in the Kalaheo-Lawai-Omao-Koloa-Poipu water system.

FUNDING: N/A

BACKGROUND:
On June 24, 2021, the Board received an email from Ms. Nikki Cristobal indicating interest in painting a cultural mural on a DOW water tank near Koloa Road. The stated purpose of the public mural is to tell the mo'olelo (stories/narratives) of our unique Kaua'i history to preserve and perpetuate Hawaiian culture.

Ms. Cristobal also left a phone message for the Chief of Operations. The Chief of Operations called Ms. Cristobal and subsequently left a message denying her request. The Department does not support the request for the following reasons:

1. It poses a security risk. The mural will draw attention to the water tank. The water tank is considered essential infrastructure.
   - Even though we cannot completely conceal our tanks we paint them to blend in with the surrounding area. Not only for security reasons, but also for aesthetic reasons to maintain the natural environment and landscape.
   - The mural may invite graffiti and/or trespassing on to the tank site. Vandalism creates a host of issues and a lot of unanswered questions: How and how quickly any graffiti can be removed. If it cannot be removed, how quickly can the mural be restored? If the damage is substantial, who pays to paint over the mural? Who is responsible for other types of damage to the facility that may be directly or indirectly related to the mural?
   - DOW conferred with the Department of Health (DOH) and DOH is strongly opposed to the placement of murals on water tanks. We both see this as a potential security risk to an important infrastructure asset.

2. It creates a traffic hazard. The tank is located along a curved portion of Koloa Road in an area with a significant grade where many accidents (some fatal) have occurred. The mural painted on the tank will create a distraction for drivers increasing the potential for accidents. In addition, vehicles may stop along the roadside to take pictures creating an additional hazard on a curved section of road to potentially distracted drivers.
3. Additional staff time is required to preparing an agreement, coordinating, provide access and inspecting the site. It may also include permitting and an environmental assessment.

4. DOW will need to establish insurance requirements, liability and indemnification and ensure these are kept up to date.

5. It would set a precedent that could lead to similar requests and an even larger impact on staff time and enhanced security risks.
Staff Reports
FISCAL REPORT: MONTHLY SUMMARY HIGHLIGHTS – JUNE 2021

I. BUDGET SUMMARY VS. ACTUAL (see attached report for details)

YEAR TO DATE (YTD) BUDGET & ACTUAL EXPENSES SUMMARY – AS OF JUNE 2021

<table>
<thead>
<tr>
<th></th>
<th>BUDGET</th>
<th>VS</th>
<th>EXPENSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Expenses</td>
<td>$32,313,181</td>
<td>$23,139,497</td>
<td></td>
</tr>
<tr>
<td>Debt Principal Payment</td>
<td>5,160,541</td>
<td>5,243,687</td>
<td></td>
</tr>
<tr>
<td>Capital Projects</td>
<td>44,891,826</td>
<td>6,539,445</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$82,365,548</strong></td>
<td><strong>$34,922,629</strong></td>
<td></td>
</tr>
</tbody>
</table>

REVENUES: VARIANCE = “ACTUAL” LESS “BUDGET”; POSITIVE INDICATES HIGHER PERFORMANCE THAN Expected.

- Total Revenue as of June 2021 was 9% below projection.
  - Water sales of $25.1 million ("M") was $2.1M or 9% higher than projected.
  - Other Water Revenue - Receipts of $2.39M includes Revenue from Public Fire Hydrants of $2.17M and $212.5 thousand ("K") from miscellaneous receipts decreased by 4%.
  - Capital Contributions: Contributions from Federal & State Grants – recorded $919K from BAB Subsidy and some Federal grants.
  - Investment Income & Net Increase in FV of Investments –$632.82K.

OPERATING EXPENSES: VARIANCE = BUDGET LESS ACTUAL

EXPENSES: POSITIVE INDICATES LESS SPENDING THAN PLANNED. REVISED YTD BUDGET COLUMNS INCLUDE PO ROLLOVER FROM FY ENDING 2020.

- YTD Operating Expenses before depreciation and amortization was $23.41M. Total spending was $9.2M less from the total approved budget, a positive variance of 28%.
  - Employee Related Expenses was $10.47M with 7% positive variance.
  - Contracts & Services was $4.96M with 57% positive variance.
    - Professional Services, Other Services – Billing, Communication, Insurance and Repairs and Maintenance for non-water systems are the main items contributing to the 57% positive variance.
  - Fuel & Utilities was $2.58M with 15% positive variance.
  - Bulk Water Purchase was $1.24M with a 32% positive variance.
  - Office & Operating Supplies was $904.5K with 35% positive variance.
  - Training, Travel & Meeting Expenses – $43.1K with 73% positive variance.
  - Debt Service – Interest Expense - $2.94M with 3% positive variance.
  - Depreciation & Amortization (non-cash expenses) is $7.22M.
NET OPERATING INCOME:

- Net Operating Income before depreciation and amortization - $5.9M.
- Net Operating Income (loss) after depreciation & amortization was ($1.32M)

NON-OPERATING PROCEEDS & DISBURSEMENTS

- SRF Loan Proceeds – None.
- FRC – Facility Reserve Charge –$1.29M.
- YTD Debt Principal Payment is $5.24M.

CAPITAL PROJECTS BUDGET: YTD DISBURSEMENTS = $6,539,444.87

- Capital Projects: Water Utility Fund - $6.46M.
- Capital Projects: FRC Fund – $12.9K
- Capital Projects: BAB Fund - $65.58K
- Capital Projects: SRF Loan Fund – None

II. BALANCE SHEET (UNADJUSTED): SEE ATTACHED.

Statement of Net Positions as of June 30, 2021.

III. FY 2020 – 2021 CERTIFICATION OF FUNDS YTD $3,041,688.84

<table>
<thead>
<tr>
<th>REPORT TO MANAGER (Within approved Budget)</th>
<th>MANAGER'S REPORT (New Budget Requests)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Utility Fund</td>
<td>$1,436,560.14</td>
</tr>
<tr>
<td>FRC Fund</td>
<td>$0.0</td>
</tr>
<tr>
<td>BAB Fund</td>
<td>$0.0</td>
</tr>
<tr>
<td>Total</td>
<td>$1,436,560.14</td>
</tr>
</tbody>
</table>

IV. COMPARATIVE CHARTS:

METERED CONSUMPTION:

- June 2021 monthly metered consumption was 330.22 million gallons (mg); decreased by 2.77 mg or 1% as compared from the same month of FY 2020.
- Year to Date (YTD) metered consumption as of 6/30/21 was 3,518 mg with a YTD cumulative decrease of 248.25 mg or 7% as compared from the same month of FY 2020.

V. OTHER FISCAL ONGOING ACTIVITIES/INITIATIVES:

- Microsoft (MS) Dynamics Great Plains will be replaced with Cloud - Dynamics Business Central. Staff training is ongoing. The “Go live” was originally scheduled on 4/12/21, initially moved to the week of July 12th and moved again to the 1st week of October 2021.
- New Beacon Meters: testing and validation - Ongoing. Scheduled onsite staff training was cancelled due to COVID travel restrictions. Onsite training with the Consultants was completed at the end of June 2021.
• Develop Financial Policies for DOW – Statement of Qualifications were solicited for FY 2021. Procurement has been delayed due to COVID 19 pandemic and was pushed on the side due to three other ongoing IT initiatives; the Depreciation Study which was completed in April 2021, the ongoing conversion of Microsoft (MS) Dynamics – Great Plains to MS Business Central and another ongoing project on the Beacon Meters; Automatic Meter Reading (AMR) upgrade to Advanced Metering Infrastructure (AMI).

• Budget Program Solution – It will be addressed concurrently with the Financial Policies Development procurement.

• Five (5) years Water Rate Study terminated; DOW will restart with an updated consumer database. Procurement started. We will provide more update next month.

• FEMA update: DOW submitted a request for an additional 30 months’ extension to complete two outstanding projects for FEMA grant funding reimbursement; the Makaleha tunnel and Mānoa Stream.
## Department of Water, County of Kauai
### Monthly Budget Summary vs. Actual
#### SUMMARY
6/30/2021

### I. REVENUES

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Original Budget</th>
<th>Revised Budget</th>
<th>Actual</th>
<th>Variance</th>
<th>Revised YTD Budget</th>
<th>YTD Actual</th>
<th>*Variance</th>
<th>Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Water Sales</strong></td>
<td>$1,916,124.00</td>
<td>$1,916,124.00</td>
<td>$2,359,861.23</td>
<td>$443,737.23</td>
<td>$22,993,488.00</td>
<td>$25,098,624.54</td>
<td>(2,105,136.54)</td>
<td>9%</td>
</tr>
<tr>
<td><strong>Miscellaneous Revenues Total</strong></td>
<td>206,686.00</td>
<td>206,686.00</td>
<td>230,697.80</td>
<td>24,011.80</td>
<td>2,480,298.00</td>
<td>2,386,754.33</td>
<td>(93,543.67)</td>
<td>(4%)</td>
</tr>
<tr>
<td><strong>Non Operating Revenues Total</strong></td>
<td>524,543.00</td>
<td>524,543.00</td>
<td>163,202.96</td>
<td>(361,340.04)</td>
<td>6,294,505.00</td>
<td>1,551,853.21</td>
<td>(4,742,651.79)</td>
<td>(75%)</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$2,647,353.00</td>
<td>$2,647,353.00</td>
<td>$2,753,761.99</td>
<td>$106,408.99</td>
<td>$31,768,291.00</td>
<td>$29,037,232.08</td>
<td>(2,731,058.92)</td>
<td>(9%)</td>
</tr>
</tbody>
</table>

### II. OPERATING EXPENSES

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Original Budget</th>
<th>Revised Budget</th>
<th>Actual</th>
<th>Variance</th>
<th>Revised YTD Budget</th>
<th>YTD Actual</th>
<th>*Variance</th>
<th>Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Employee-Related Expenses</strong></td>
<td>935,313.00</td>
<td>935,313.00</td>
<td>911,256.76</td>
<td>24,056.24</td>
<td>11,224,229.00</td>
<td>10,467,173.25</td>
<td>757,055.75</td>
<td>7%</td>
</tr>
<tr>
<td><strong>Total Contracts &amp; Services</strong></td>
<td>597,960.00</td>
<td>637,960.00</td>
<td>610,030.76</td>
<td>22,929.24</td>
<td>11,653,106.46</td>
<td>4,962,710.84</td>
<td>6,690,395.62</td>
<td>57%</td>
</tr>
<tr>
<td><strong>Total Fuel &amp; Utilities</strong></td>
<td>248,863.00</td>
<td>248,863.00</td>
<td>260,921.08</td>
<td>(12,058.08)</td>
<td>3,042,341.80</td>
<td>2,575,272.62</td>
<td>467,069.18</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Total Bulk Water Purchase</strong></td>
<td>151,685.00</td>
<td>151,685.00</td>
<td>184,030.76</td>
<td>(32,345.76)</td>
<td>1,885,176.00</td>
<td>1,234,291.99</td>
<td>650,884.01</td>
<td>32%</td>
</tr>
<tr>
<td><strong>Total Office &amp; Operating Supplies</strong></td>
<td>86,293.00</td>
<td>86,293.00</td>
<td>98,860.70</td>
<td>(12,567.70)</td>
<td>1,388,890.00</td>
<td>904,452.76</td>
<td>484,437.24</td>
<td>35%</td>
</tr>
<tr>
<td><strong>Total Training, Travel &amp; Meeting Expense</strong></td>
<td>13,277.00</td>
<td>13,277.00</td>
<td>15,792.34</td>
<td>(2,515.34)</td>
<td>159,137.00</td>
<td>43,073.84</td>
<td>116,063.16</td>
<td>73%</td>
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<tr>
<td><strong>Total Interest Expense</strong></td>
<td>252,101.00</td>
<td>252,101.00</td>
<td>252,101.00</td>
<td>0.00</td>
<td>3,025,300.00</td>
<td>2,943,521.28</td>
<td>81,778.72</td>
<td>3%</td>
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<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$2,285,492.00</td>
<td>$2,325,492.00</td>
<td>$1,932,738.91</td>
<td>$392,753.09</td>
<td>$32,313,181.11</td>
<td>$23,139,496.58</td>
<td>9,173,684.53</td>
<td>28%</td>
</tr>
</tbody>
</table>

**Net Operating Income (Loss) Before Depreciation & Amortization**

- **$361,861.00**
- **$321,861.00**
- **$499,162.08**
- **$1182.%**

**Total Depreciation & Amortization**

- **$604,385.00**
- **$604,385.00**
- **$1,473.94**
- **$6,442,625.61**

**Net Operating Income (Loss)**

- **$424,524.00**
- **$282,524.00**
- **$497,688.14**
- **83.%**

**Total Non Operating Proceeds**

- **$33,377.00**
- **$33,377.00**
- **$56,460.00**
- **$23,123.00**
- **$400,000.00**
- **$1,288,568.55**
- **888,568.55**
- **222.%**

**Debt Principal Payment**

- **$430,046.00**
- **$430,046.00**
- **$368,695.38**
- **$61,350.62**
- **$5,160,541.00**
- **$5,243,686.63**
- **$83,145.63**
- **2.%**

**Net Proceeds (Expenditures)**

- **(639,233.00)**
- **(679,233.00)**
- **(97,071.24)**
- **(58.%)**

### III. CAPITAL BUDGET

<table>
<thead>
<tr>
<th>Capital Projects (See Attached for Details)</th>
<th>Original Budget</th>
<th>Revised Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$2,350,644.00</td>
<td>$2,350,644.00</td>
<td>$45,458.77</td>
<td>230,185.23</td>
</tr>
<tr>
<td></td>
<td>$44,891,825.81</td>
<td>$6,539,444.87</td>
<td>38,352,380.94</td>
<td>85%</td>
</tr>
</tbody>
</table>
### Assets and Deferred Outflows

#### Current Assets
- **Cash**: $9,333,193.25
- **Equity interest in pooled investments**: 3,452,396.73

#### Receivables:
- **Accounts, net of allowance for doubtful accounts**: 1,551,981.29
- **Due from other funds**: 1,378,549.63
- **Grants and subsidies**: 630,752.05
- **Accrued interest**: 209,775.36
- **Total receivables**: 3,771,058.33

#### Materials and supplies**: 1,089,731.90
- **Prepaid expenses**: 41,940.68
- **Total current assets**: 17,688,320.89

#### Restricted Assets:
- **Facility reserve charge funds**:
  - **Cash**: 3,320,859.84
  - **Equity interest in pool investments**: 219,067.11
  - **Total facility reserve charge funds**: 3,539,926.95

- **Bond funds**:
  - **Cash**: 1,202,569.22
  - **Equity interest in pooled investments**: 8,625,509.10
  - **Accrued interest**: 47,120.38
  - **Total bond funds**: 9,875,198.70

- **Total restricted assets**: 13,415,125.65

#### Equity Interest in Pooled Investment - Noncurrent
- **Investment - Non-Current**: 24,482,215.70
- **Investment - Reserves**: 9,300,000.00
- **Investment - Debt Service Reserve**: 33,782,215.70

#### Utility Plant:
- **In service**: 346,650,839.24
- **Accumulated depreciation**: (148,332,117.71)
- **Total utility plant**: 198,318,721.53

- **Construction work in progress**: 22,358,867.16
- **Total property, plant and equipment**: 220,677,588.69

### Total Assets
- **Total assets**: 285,563,250.93
Deferred Outflow of Resources - Deferred Refunding Costs, net  8,784,744.36
Total assets and deferred outflows  294,347,995.29

*Allowance for doubtful accounts  (233,699.21)

**Liabilities and Net Position**

Current Liabilities:
Accounts payable and accrued liabilities  (585,021.24)
Contracts payable, including retainages  627,728.66
Accrued Vacation And Compensatory Pay, current portion  493,470.02
Due to/Due From Other Funds
Customer overpayment  184,344.42
Customer deposits and advances  500,491.83
Current portion of long term debt  5,160,540.98
Current portion of capital lease obligation  0.03
Total current liabilities  6,381,766.43

Long-Term Debt  56,858,498.15
Capital Lease Obligation
OPEB & Retirement Benefits  31,266,316.91
Accrued Vacation and Compensatory Pay  971,573.47
Deferred Inflow of Assets  555,205.00
Total liabilities and deferred inflows:  96,033,359.96

Net Position:
Water Utility Reserves  9,300,000.00
Restricted FRC  3,532,076.19
Restricted Build American Bonds  9,768,166.03
Invested in Capital Assets Net of Related Debt  158,627,051.81
Unrestricted  17,087,341.30
Total net position  198,314,635.33
Total liabilities, deferred inflows and net position:  294,347,995.29
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<thead>
<tr>
<th>DATE</th>
<th>Contract #</th>
<th>Description</th>
<th>CO/OE</th>
<th>W/U (10)</th>
<th>FRC (20)</th>
<th>BAB (30)</th>
<th>SUB-TOTAL</th>
<th>W/U (10)</th>
<th>FRC (20)</th>
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<td>Reconstruction of WEKE Rd. &amp; reinstatement of damaged water main and appurtenances</td>
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<td>10/22/2020</td>
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<td>Job No. 17-10, WP 2020 KW-07, Rehabilitate Paua Valley Tank #1</td>
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<tr>
<td>10/22/2020</td>
<td>639</td>
<td>Job No. 17-10, WP 2020 KW-07, Rehabilitate Paua Valley Tank #1</td>
<td>-</td>
<td>(212,719.00)</td>
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<td>11/10/2020</td>
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<td>Furnishing &amp; Delivery of Sewage Lift Station Control System</td>
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<td>213149-Design Cost-Hanalei Satellite Location</td>
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<td>Pacific Concrete Cutting &amp; Coring, Inc.</td>
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<td>1,519,150.00</td>
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</table>
MONTHLY CONSUMPTION
FY 2019, 2020 & 2021

Total Through June
FY 2019 = 3,921,434 kgal
FY 2020 = 3,766,561 kgal
FY 2021 = 3,518,313 kgal
YTD CUMULATIVE WATER CONSUMPTION
FY 2019, 2020 & 2021

Consumption (Billion Gallons)

-8% -13% -.13% -9% -9% -9% -9% -9% -8% -7%

(0.500)

0.000

0.500

1.000

1.500

2.000

2.500

3.000

3.500

4.000

4.500

July August September October November December January February March April May June

FY 2019
FY 2020
FY 2021
Change (FY21-FY20)
Through June
Cumulative Billed Revenues: $26,706,477
Cumulative Cash Received: $26,818,982

Note: July ’19-’20 receipts included a $2.29 million state appropriation grant for the Hanapēpē
Accounts Receivable Aging Summary

Total thru June = $1,602,950.58
Total >30d thru 120d & up = $484,967.50

0-30 days
- Jul-20: $997,485
- Aug-20: $856,561
- Sep-20: $900,032
- Oct-20: $935,900
- Nov-20: $1,019,504
- Dec-20: $904,886
- Jan-21: $1,038,902
- Feb-21: $912,997
- Mar-21: $782,492
- Apr-21: $752,624
- May-21: $1,129,799
- Jun-21: $1,117,983

31-60 days
- Jul-20: $174,030
- Aug-20: $133,850
- Sep-20: $123,235
- Oct-20: $145,805
- Nov-20: $134,340
- Dec-20: $123,236
- Jan-21: $147,762
- Feb-21: $147,068
- Mar-21: $125,361
- Apr-21: $103,880
- May-21: $99,573
- Jun-21: $111,658

61-90 days
- Jul-20: $42,403
- Aug-20: $70,981
- Sep-20: $63,689
- Oct-20: $51,326
- Nov-20: $54,366
- Dec-20: $54,399
- Jan-21: $54,665
- Feb-21: $70,380
- Mar-21: $59,276
- Apr-21: $48,425
- May-21: $56,984
- Jun-21: $36,744

91-120 days
- Jul-20: $22,617
- Aug-20: $26,278
- Sep-20: $48,399
- Oct-20: $27,822
- Nov-20: $34,80
- Dec-20: $31,783
- Jan-21: $43,603
- Feb-21: $34,412
- Mar-21: $38,586
- Apr-21: $28,801
- May-21: $36,974
- Jun-21: $31,973

121 days and over
- Jul-20: $259,985
- Aug-20: $265,097
- Sep-20: $269,845
- Oct-20: $284,230
- Nov-20: $270,064
- Dec-20: $275,630
- Jan-21: $285,894
- Feb-21: $282,561
- Mar-21: $282,746
- Apr-21: $295,191
- May-21: $305,635
- Jun-21: $304,593

Total thru June = $1,602,950.58
Total >30d thru 120d & up = $484,967.50
Public Notices and Announcements
All news releases were published online via the Department’s Facebook page and on the County of Kaua‘i’s website at www.kauai.gov/press-releases. Additionally, roadwork notices are emailed to the Department of Transportation (DOT) communications office.

Service Announcements:

<table>
<thead>
<tr>
<th>Date Issued</th>
<th>Water System &amp; Affected Service Areas</th>
<th>Announcement</th>
<th>Effective Date &amp; Times</th>
<th>Other Notices</th>
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</thead>
<tbody>
<tr>
<td>06/21/2021</td>
<td>KAPA‘A – Kaulana Road and a portion of Kihei Road</td>
<td>Water service shutdown scheduled – water line improvements</td>
<td>June 23 from 9:30 a.m. to 2:30 p.m.</td>
<td>BlackBoard CTY (Attached)</td>
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<tr>
<td>06/30/2021</td>
<td>All systems</td>
<td>2021 Water Quality Reports available</td>
<td>n/a</td>
<td>Newspaper Ad (Attached)</td>
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<tr>
<td>07/04/2021</td>
<td>ELE’ELE – All customers</td>
<td>Water conservation request – due to electrical issue affecting booster pump</td>
<td>July 4 from 6 a.m., until further notice</td>
<td>BlackBoard CTY</td>
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<tr>
<td>07/04/2021</td>
<td>ELE’ELE – All customers</td>
<td>Water conservation request lifted</td>
<td>July 4 Request lifted at 1 p.m.</td>
<td>BlackBoard CTY (Attached)</td>
</tr>
<tr>
<td>07/05/2021</td>
<td>WAINIHA – Powerhouse Road</td>
<td>Water conservation request – due to electrical issue affecting booster pump</td>
<td>July 5 from 3 a.m., until further notice</td>
<td>BlackBoard CTY</td>
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<tr>
<td>07/05/2021</td>
<td>WAINIHA – Powerhouse Road</td>
<td>Water conservation request lifted</td>
<td>July 5 Request lifted at 10:30 a.m.</td>
<td>BlackBoard CTY</td>
</tr>
</tbody>
</table>

Other media:
- The Department was mentioned in an online article via Hawaii News Now.com entitled, “Dispute over public water rights on Kauai heads to state Supreme Court” published on July 7, 2021; regarding a recent court filing related to the proposed 18-inch main line installation project. (Attached).

Public Relations Program
Community Outreach & Education
- The Department’s “Wise Water Wednesday” campaign for the month of July will include water emergency preparedness notices, a faucet aerator kit giveaway, and billing reminders. The Wise Water Wednesday campaign is featured weekly, on the Department’s Facebook page, via radio advertisements and in the Garden Island Newspaper.
- The Department is promoting water emergency preparedness during hurricane season; June – November. A half-page print advertisement was placed in the Disaster Preparedness special tabloid section with the Garden Island Newspaper and Star Advertiser, which was published.
on June 27, 2021. A second publishing of the ad will also be published on July 9, 2021, in the Garden Island Newspaper at no additional cost (Attached).

- The annual water quality reports; also known as Customer Confidence Report (CCR), mail-out distribution has been completed. CCR’s are updated annually and is available to customers online (to view and print) at kauaiwater.org, by July 1st each year. Customers may also request a paper copy by mail. As of this report, there are 227 customers on the mailing list.

**Upcoming Community Outreach & Educational Events**

- Water Emergency Preparedness Awareness – June to Nov. 2021
- Summer Conservation Kit giveaway – July 1-31, 2021
- Project WET Facilitator Workshop – Aug. 24-25, 2021
- Imagine a Day Without Water – October 21, 2021

**Project WET Hawaii**

- The first in-person Project WET Facilitator training is being planned for August 24-25, 2021. Project WET is partnering with the Hawaii Rural Water Association (HRWA) to certify and train their staff on the curriculum. The completion of this training will allow Project WET to expand its outreach efforts statewide.

Attachments:

- *The Garden Island* (Water shutdown Wednesday scheduled in Wailua House lots)
- *The Garden Island* (Water Quality Reports Available – Advertisement)
- *KHON2.com* (Water conservation request dropped for Ele’ele)
- *Hawaii News Now* (Dispute over public water rights on Kauai heads to state Supreme Court)
Published on 06-27-2021 in Oahu Publications/Garden Island Newspaper special tabloid feature, “Disaster Preparedness Guide” (published in Oahu and Kauai)

A second printing of the advertisement was also published on 07-09-2021 in the Garden Island Newspaper.

Water Emergency Preparedness

Store enough water for you and your family. It is recommended that you store 1 gallon of water per person, per day for at least 14 days.

What to do during a storm:
• Stay tuned to news reports. The Department of Water (DOW) will update the public through media, Facebook and BlackBoard Connect CTY.
• Conserve water. Limit water use to essential needs; cooking, drinking and sanitation. Keep toilet flushing to a minimum.
• Collect rain water to use for non-potable water needs. Do not drink rain water.

After the storm:
• DOW will conduct assessment of its water facilities and will send notice out when water service advisories (if any), has been lifted.

For more water tips, follow us on Facebook @KauaiDOW or visit kauaiwater.org.

(left) Front cover of the 2021 “Disaster Preparedness Guide”.
briefly

Water shutdown Wednesday scheduled in Wailua House lots

WAILUA — The county Department of Water announced a water shutdown on Kaulana Road and a portion of Kihei Road, from the intersection of Kihei Road and Kaulana Road to the north end of Kihei Road, in Wailua House lots, on Wednesday from 9:30 a.m. to 2:30 p.m., weather-permitting.

The shutdown will allow DOW to conduct water-line improvements on the Kapa’a water system.

Customers located in the affected service area are advised to prepare for the shutdown by taking the following steps:

▷ Store water to meet needs until service can be restored;
▷ Share this information with affected neighbors, family and friends.

Those with faulty water heaters should ensure their water heaters do not empty.

Monitor water-service updates on Facebook at facebook.com/KauaiDOW.

●●●

The Garden Island
2021 ANNUAL WATER QUALITY REPORT AVAILABLE ONLINE

The Department of Water is committed to providing safe, affordable, dependable water service and produces an annual water quality report to keep customers informed about their drinking water.

To view your water quality report, visit our website at www.kauaiwater.org or to request a paper copy by mail, call 808-245-5455.

www.kauaiwater.org | Facebook: @KauaiDOW | 808-245-5400
LOCAL NEWS

Water conservation request dropped for Ele’ele

ELE’ELE, Hawaii (KHON2) — Officials have said as of 1 p.m. Ele’ele residents can go back to using water as needed.

Kauai residents in Ele’ele were asked to conserve water due to a booster pump issue. The Department of Water wanted people to limit water use to essential needs only; such as drinking, cooking and sanitation. They had also asked residents to turn off anything that automatically uses water such as ice machines and irrigation systems.

The conservation request was announced around 6 a.m. Sunday, July 4.

For any updates on the DOW visit www.facebook.com/KauaiDOW.

-end-
Dispute over public water rights on Kauai heads to state Supreme Court

By HNN Staff
Published: Jul. 7, 2021 at 10:12 PM HST | Updated: 15 hours ago

HONOLULU (HawaiiNewsNow) - The state Supreme Court has agreed to hear a case over public water rights on Kauai.

The case is over a dispute of a new 18-inch pipe proposed by the Kauai Department of Water, which would tap into the East Wailua Watershed.

Officials said the pipe would serve communities from Puhl to Kapaa.

However, the group, Kia’i Wai’o Wai’ale’ale, said the county did not properly study how this installation would affect natural resources and cultural practices on the island.

The case was pending at the appeals court — but in an unusual move, the justices unanimously agreed to take it over.

Environmentalists consider this decision a big win.

“Water is life and a failure to follow federal law and the Hawaii Environmental Protection Act when diverting the water from our streams without permit cannot continue,” said Friends of Mahaulepu, co-founder of Kia’i Wai’o Wai’ale’ale.

This story may be updated.

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Operations Services Dashboard

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<th>Calls for Service</th>
<th>Meters Installed</th>
<th>Temporary Hydrant Meters</th>
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<td>2</td>
<td>345</td>
<td>167</td>
<td>31</td>
<td>0</td>
</tr>
<tr>
<td>December</td>
<td>36</td>
<td>217</td>
<td>76</td>
<td>0</td>
<td>182</td>
<td>174</td>
<td>33</td>
<td>2</td>
</tr>
<tr>
<td>January</td>
<td>26</td>
<td>229</td>
<td>53</td>
<td>2</td>
<td>167</td>
<td>165</td>
<td>51</td>
<td>2</td>
</tr>
<tr>
<td>February</td>
<td>40</td>
<td>211</td>
<td>74</td>
<td>2</td>
<td>167</td>
<td>162</td>
<td>18</td>
<td>1</td>
</tr>
</tbody>
</table>

Operations Contract Dashboard

Open for Bid

<table>
<thead>
<tr>
<th>Type</th>
<th>Contract Number</th>
<th>Job Number</th>
<th>Title</th>
<th>Contractor/Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goods</td>
<td>GS-2021-05</td>
<td></td>
<td>Hydrants &amp; Appurtenances and Various Drinking Water Pipe Repair and Maintenance Fittings</td>
<td>Pacific Pipe-Award Posted</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Water Pipe Repair and Maintenance Fittings</td>
<td>Mutual Plumbing-Award Posted</td>
</tr>
</tbody>
</table>

Awaiting Board Approval

<table>
<thead>
<tr>
<th>Type</th>
<th>Contract Number</th>
<th>Job Number</th>
<th>Title</th>
<th>Contractor</th>
</tr>
</thead>
</table>

Processing/Notice to Proceed

<table>
<thead>
<tr>
<th>Type</th>
<th>Contract Number</th>
<th>Job Number</th>
<th>Title</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>706</td>
<td></td>
<td>Sewage Lift Station Control System NTP 4/5/21</td>
<td>Xio, Inc.</td>
</tr>
<tr>
<td>Services</td>
<td>693</td>
<td></td>
<td>Koloa Well D CO# 4 - no cost time extension</td>
<td>Derrick's Well Drilling</td>
</tr>
<tr>
<td>Equipment</td>
<td>707</td>
<td></td>
<td>Compact Track Loader NTP 4/19/2021</td>
<td>Bacon Universal Co., Inc.</td>
</tr>
<tr>
<td>Equipment</td>
<td>699</td>
<td></td>
<td>Kapilimao NaOCl CO# 2 no cost time ext.</td>
<td>AqueoUSvets</td>
</tr>
</tbody>
</table>

Highlights

1. Estimated non-revenue water due to flushing and reported leaks for the month of June is 834,184 gallons
MANAGER’S UPDATE

July 22, 2021

Pursuant to Board Policy No. 3

CONTRACTS AWARDED/EXTENSION/AMENDMENTS:

1  CONTRACT NO. 711, GS-2021-05, FURNISH AND DELIVERY OF HYDRANTS AND APPURTENANCES AND VARIOUS DRINKING WATER PIPE REPAIR AND MAINTENANCE FITTINGS AWARDED TO PACIFIC PIPE COMPANY, INC. IN THE AMOUNT OF $166,837.07

FUNDING:

<table>
<thead>
<tr>
<th>Account No.</th>
<th>10-40-60-563-010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acct Description</td>
<td>WU/Ops/T and D/Operating Supplies/Invty. Stock</td>
</tr>
<tr>
<td>Funds Available</td>
<td>Verified by WWC $166,837.07</td>
</tr>
<tr>
<td>Contract No.</td>
<td>711</td>
</tr>
<tr>
<td>Vendor</td>
<td>Pacific Pipe Company, Inc.</td>
</tr>
<tr>
<td>Contract Amount</td>
<td>$166,837.07</td>
</tr>
<tr>
<td>5% Contingency</td>
<td>N/A</td>
</tr>
<tr>
<td>Total Funds Certified</td>
<td>$166,837.07</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

BACKGROUND:

On 05/20/21 an Invitation for Bids (IFB) was opened for the subject GS-2021-05 Hydrants and Appurtenances, to restock the operations warehouse inventory. This IFB was procured through competitive means and this solicitation allows DOW to enter into contract with the bidder that provides the low bid for each item. The DOW received 2 responsive and responsible bidders and determined that Pacific Pipe Company, Inc. will be awarded Items No. 1, 3 through 8, 10 and 11, in the amount of $166,837.07.

2  CONTRACT NO. 712, GS-2021-05 FOR THE FURNISHING AND DELIVERY OF HYDRANTS AND APPERTUNANCES AND VARIOUS DRINKING WATER PIPE REPAIR AND MAINTENANCE FITTINGS AWARDED TO MUTUAL PLUMBING SUPPLY CO., INC. IN THE AMOUNT OF $53,723.59

FUNDING:

<table>
<thead>
<tr>
<th>Account No.</th>
<th>10-40-60-563-010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acct Description</td>
<td>WU/Ops/T and D/Operating Supplies/Invty. Stock</td>
</tr>
<tr>
<td>Funds Available</td>
<td>Verified by WWC $53,723.59</td>
</tr>
</tbody>
</table>
BACKGROUND:
On 05/20/21 an Invitation for Bids (IFB) was opened for the subject GS-2021-05 Hydrants and Appurtenances, to restock the operations warehouse inventory. This IFB was procured through competitive means and this solicitation allows DOW to enter into contract with the bidder that provides the low bid for each item. The DOW received 2 responsive and responsible bidders and determined that Mutual Plumbing Supply Co., Inc. will be awarded Items No. 2, 9, and 12, in the amount of $53,723.59.

3 CONTRACT NO. 713, GS-2021-04 FOR THE FURNISHING AND DELIVERY OF ONE (1) SUV ALL-WHEEL DRIVE VEHICLES WITH ACCESSORIES AWARDED TO KING WINDWARD NISSAN, LLC IN THE AMOUNT OF $30,754.11

FUNDING:

<table>
<thead>
<tr>
<th>Account No.</th>
<th>10-30-00-604-999</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acct Description</td>
<td>WU/Bill/Collection/Capital Outlay – R&amp;R/Misc. Capital Purchases</td>
</tr>
<tr>
<td>Funds Available</td>
<td>Verified by WWC</td>
</tr>
<tr>
<td>Contract No.</td>
<td>713</td>
</tr>
<tr>
<td>Vendor</td>
<td>King Windward Nissan, LLC</td>
</tr>
<tr>
<td>Contract Amount</td>
<td>$30,754.11</td>
</tr>
<tr>
<td>5% Contingency</td>
<td>N/A</td>
</tr>
<tr>
<td>Total Funds Certified</td>
<td>$30,754.11</td>
</tr>
</tbody>
</table>

BACKGROUND:
The Department solicited for vehicles and bids were opened on March 31, 2021, to replace the meter readers aging vehicles. One responsive offer was received for one of the vehicles and cost analysis has been reviewed and determined that the pricing from King Windward Nissan is fair and reasonable.

WAIVER, RELEASE & INDEMNITY APPLICATIONS:
None
PERSONNEL MATTERS
Please reference attachment.

Pursuant to Board Policy No. 24
CONVEYANCE OF WATER FACILITIES $181,352.00

<table>
<thead>
<tr>
<th>Description</th>
<th>Address</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon Gonzalez, Trustee of the Sharon Gonzalez Living Trust, dated January 8, 2014</td>
<td>Kalāheo</td>
<td>$19,852.00</td>
</tr>
<tr>
<td>Kealakaa Partners, LLC, a Hawaii limited liability company; Kaulupono Perez; Lia Negrillo; Rhone &amp; Corina Scoggins; Mark M &amp; Tamara L Barros [S-2004-22]</td>
<td>Kalāheo</td>
<td>$13,300.00</td>
</tr>
<tr>
<td>Kukuiula Development Company (Hawaii), LLC [S-2019-09, Parcel FF]</td>
<td>Poipu</td>
<td>$148,200.00</td>
</tr>
</tbody>
</table>

OTHER ITEMS OF INTEREST:
1. Annual Water Audit, AWWA Software Presentation (Deputy Manager-Engineer Haydcsko)
2. Vehicle/Equipment Inventory
3. County Council approved parking resolution

Attachment: Personnel Matters
AWWA Water Loss Control Water Audit July 2021
Department of Water-Vehicle/Equipment Inventory

Mgrmp/Manager’s Update (July 22, 2021): mja
### Sample Text:

**Personnel Dashboard**

**Vacancies by Division**

<table>
<thead>
<tr>
<th>Division</th>
<th># Vacancies</th>
<th>Percent Vacant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Relations</td>
<td></td>
<td>25.0%</td>
</tr>
<tr>
<td>Water Quality</td>
<td></td>
<td>0.0%</td>
</tr>
<tr>
<td>Administration</td>
<td></td>
<td>38.5%</td>
</tr>
<tr>
<td>Fiscal</td>
<td></td>
<td>13.6%</td>
</tr>
<tr>
<td>Engineering</td>
<td></td>
<td>33.3%</td>
</tr>
<tr>
<td>Operations</td>
<td></td>
<td>12.3%</td>
</tr>
</tbody>
</table>

**Summary**

- Total Authorized = 117
- Total Vacant = 22
- Actively Recruiting = 8

**Highlights**

2. Senior Account Clerk (Operations) starts 7/1/2021.
3. Civil Engineer V (Eng, Eng Srv Sec.) separation 6/30/2021 COB.
Annual Water Audit using AWWA software

Informational presentation for the Kauaʻi Board of Water Supply
By: Judith Hayducsko, Deputy Manager-Engineer
As required by Act 169, SLH 2016, CWRM is responsible for implementing and evaluating water audits under the water conservation program. Starting in 2018, county water departments have been required to perform and validate an annual AWWA Water Audit. Additional public water systems were required to report and validate annual water audits by June 2020.

https://dlnr.hawaii.gov/cwrm/planning/conservation/
Left side is water into the system, from our wells or purchased. Water leaving the balance will be mostly revenue water, but a portion will be non-revenue water.

---

Example of a water audit diagram

---

<table>
<thead>
<tr>
<th>System Input Volume</th>
<th>Water Supplied</th>
<th>Water Losses</th>
<th>Real Losses</th>
<th>Apparent Losses</th>
<th>Unbilled Authorized Consumption</th>
<th>Authorized Consumption</th>
<th>Billed Authorized Consumption</th>
<th>Billed Metered Consumption</th>
<th>Billed Unmetered Consumption</th>
<th>Revenue Water</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Volume From Own Sources</strong> (corrected for known errors)</td>
<td><strong>Water Exported</strong> (corrected for known errors)</td>
<td><strong>Water Exported</strong></td>
<td><strong>Billed Water Exported</strong></td>
<td><strong>Unbilled Authorized Consumption</strong></td>
<td><strong>Unbilled Metered Consumption</strong></td>
<td><strong>Unbilled Unmetered Consumption</strong></td>
<td><strong>Customer Metering Inaccuracies</strong></td>
<td><strong>Unauthorized Consumption</strong></td>
<td><strong>Systematic Data Handling Errors</strong></td>
<td><strong>Non-Revenue Water</strong></td>
</tr>
<tr>
<td><strong>Water Imported</strong> (corrected for known errors)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Example of Lihue-Kapa’a Water System

Purchased vs Produced

- Water Exported
- Water Imported
- Volume From Own Sources

Sold vs Non-revenue

- Water Exported
- Revenue Water
- Non-Revenue Water

Graphic of an audited system.

Left bar portrays water purchased (top) vs water produced.

Right bar is water sold (green) vs non-revenue water (red).
Types of Water Loss

Apparent Losses

Real Losses
Authorized non-revenue consumption is expected and normal for all water systems

- Fire fighting
- Hydrant testing
- Fire Flow testing
- System flushing
- Reservoir flushing
- Sampling systems
Evaluations and trend tracking will be continuing; actions will be taken if water loss can be reduced

- Apparent Losses: Million Gallons/year
- Real Losses: Million Gallons/year

Areas that will result in unavoidable losses include:

- Number of connections in a system:
  - Losses per service connection per day: Gallons/connection/day

- Length of mains in a system:
  - Losses per length of main per day
  - Losses per service connection per day per psi pressure
Calendar Year 2020 AWWA Water Audits

In summary:

❖ Fourth Calendar Year (CY) audit was required
❖ Completed and validated prior to the June 30, 2021 deadline
❖ Trends are reasonable
❖ Enhanced understanding of some of the customer areas, documented for future audits
❖ Provided enhanced source meter clarifications and calibration opportunities for future audits
<table>
<thead>
<tr>
<th>YEAR</th>
<th>VEHICLE DESCRIPTION</th>
<th>VEHICLE ID NO.</th>
<th>LICENSE NO.</th>
<th>COST NEW</th>
<th>LIFE TO DATE</th>
<th>DEPRECIATION</th>
<th>DIVISION</th>
<th>EXPECTED REPLACEMENT (FY)</th>
<th>TAKE HOME POOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>NISSAN FRONTIER EXTRA CAB PICKUP 4X4</td>
<td>1N6ED26Y8YC35659</td>
<td>CK1636</td>
<td>$20,768</td>
<td>$20,768</td>
<td>176,571 mi</td>
<td>N/A</td>
<td>Auction $936</td>
<td>OUT OF INVENTORY</td>
</tr>
<tr>
<td>2003</td>
<td>FORD PICKUP Truck</td>
<td>1FTZR45E13PA14929</td>
<td>CK1758</td>
<td>$23,488</td>
<td>$23,488</td>
<td>112,360 mi</td>
<td>N/A</td>
<td>Auction $1800</td>
<td>OUT OF INVENTORY</td>
</tr>
<tr>
<td>2007</td>
<td>FORD MVPH</td>
<td>1FMEU63E67UB09257</td>
<td>CK1975</td>
<td>$25,332</td>
<td>$25,032</td>
<td>148,113 mi</td>
<td>N/A</td>
<td>Auction $1500</td>
<td>OUT OF INVENTORY</td>
</tr>
<tr>
<td>2008</td>
<td>FORD X44 TRUCK (Utility)</td>
<td>1FDX46R85E24680</td>
<td>CK2048</td>
<td>$74,889</td>
<td>$74,889</td>
<td>143,495 mi</td>
<td>N/A</td>
<td>Auction $2800</td>
<td>OUT OF INVENTORY</td>
</tr>
<tr>
<td>2005</td>
<td>GMC DUMP (Formerly CK1816, License Plate Replaced)</td>
<td>1GED5C12XSF560002</td>
<td>CK2420</td>
<td>$63,379</td>
<td>$63,379</td>
<td>130,877 mi</td>
<td>N/A</td>
<td>Auction $2800</td>
<td>OUT OF INVENTORY</td>
</tr>
<tr>
<td>2000</td>
<td>ZIEMAN FLAT BED TRAILER</td>
<td>1ZCE26S23YP21766</td>
<td>CK583</td>
<td>$7,877</td>
<td>$7,877</td>
<td>N/A</td>
<td>N/A</td>
<td>Auction $2201</td>
<td>OUT OF INVENTORY</td>
</tr>
<tr>
<td>2003</td>
<td>FORD ESCAPE 4D MpVH 4X4</td>
<td>1FMYU921X3KA31175</td>
<td>CK1759</td>
<td>$23,426</td>
<td>$23,426</td>
<td>130,532 mi</td>
<td>N/A</td>
<td>Auto Shop Y</td>
<td>Y</td>
</tr>
<tr>
<td>2003</td>
<td>FORD ESCAPE 4D MpVH 4X4</td>
<td>1FMYU921X3KD21175</td>
<td>CK1769</td>
<td>$22,595</td>
<td>$22,595</td>
<td>50,148 mi</td>
<td>N/A</td>
<td>Eng</td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>FORD RANGER 4X2 REG CAB</td>
<td>1FTKR467PA88841</td>
<td>CK1961</td>
<td>$21,311</td>
<td>$21,058</td>
<td>58,287 mi</td>
<td>N/A</td>
<td>Auto Mech</td>
<td></td>
</tr>
<tr>
<td>2009</td>
<td>FORD RANGER REG CAB 4X2</td>
<td>1FTYR1D9PA15256</td>
<td>CK2067</td>
<td>$16,191</td>
<td>$16,191</td>
<td>178,139 mi</td>
<td>N/A</td>
<td>Ops Pool Y</td>
<td>Y</td>
</tr>
<tr>
<td>2010</td>
<td>JEEP PATRIOT (MPVH)</td>
<td>1J4NF2GB2AD555964</td>
<td>CK2122</td>
<td>$22,995</td>
<td>$22,995</td>
<td>36,939 mi</td>
<td>N/A</td>
<td>CM</td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>TOYOTA MPVH T5522/4WD</td>
<td>1TJEBW36B2A046957</td>
<td>CK2134</td>
<td>$40,004</td>
<td>$40,004</td>
<td>90,754 mi</td>
<td>N/A</td>
<td>Lab</td>
<td></td>
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<tr>
<td>2011</td>
<td>DODGE -DR1500</td>
<td>1D7VR166B65231056</td>
<td>CK2143</td>
<td>$30,541</td>
<td>$30,541</td>
<td>114,106 mi</td>
<td>N/A</td>
<td>WPO I FY23</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>DODGE PICKUP - DR1500 -CREW CAB -4X4</td>
<td>1C6RD7KP9CS189330</td>
<td>CK2188</td>
<td>$28,547</td>
<td>$28,547</td>
<td>76,485 mi</td>
<td>N/A</td>
<td>Chief of Ops FY26</td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>FORD EXPLORER</td>
<td>1FM5K868XEB11389</td>
<td>CK2264</td>
<td>$36,365</td>
<td>$36,365</td>
<td>17,421 mi</td>
<td>N/A</td>
<td>CM</td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>FORD F150</td>
<td>1FTEK1EMF2A18976</td>
<td>CK2266</td>
<td>$41,818</td>
<td>$41,818</td>
<td>11,850 mi</td>
<td>N/A</td>
<td>CM</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>FORD F250</td>
<td>1FTFX1EP6GKE49902</td>
<td>CK2356</td>
<td>$51,435</td>
<td>$20,819</td>
<td>25,100 mi</td>
<td>N/A</td>
<td>Meter Mech</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>NISSAN FRONTIER PICKUP</td>
<td>1N6BD26826B602632</td>
<td>CK2357</td>
<td>$40,954</td>
<td>$26,327</td>
<td>71,581 mi</td>
<td>N/A</td>
<td>East Sup NQ</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>FORD F-250 SUPER DUTY PICKUP</td>
<td>1FTX2B63GAE16195</td>
<td>CK2358</td>
<td>$65,415</td>
<td>$45,002</td>
<td>18,850 mi</td>
<td>N/A</td>
<td>Meter Reader</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>FORD F-150 PICKUP</td>
<td>1FTEX1EP6GKE49902</td>
<td>CK2359</td>
<td>$44,513</td>
<td>$29,145</td>
<td>31,365 mi</td>
<td>N/A</td>
<td>Assistant Chief of Ops NQ</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>FORD F-250</td>
<td>1FTX2B63GEC58979</td>
<td>CK2360</td>
<td>$47,149</td>
<td>$30,871</td>
<td>59,405 mi</td>
<td>N/A</td>
<td>WPO I NQ</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>FORD F-550</td>
<td>1FDUF5G4ED28818</td>
<td>CK2361</td>
<td>$71,469</td>
<td>$45,046</td>
<td>40,465 mi</td>
<td>N/A</td>
<td>Field Dump FY26</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>CHEVROLET COLORADO PICKUP</td>
<td>1GCHSBE30G1290742</td>
<td>CK2362</td>
<td>$40,954</td>
<td>$26,327</td>
<td>71,581 mi</td>
<td>N/A</td>
<td>Field Mech</td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>FORD F-250 PICKUP</td>
<td>1FDFX600H6F21133</td>
<td>CK2363</td>
<td>$57,430</td>
<td>$23,246</td>
<td>25,610 mi</td>
<td>N/A</td>
<td>Electrician NQ</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>JEEP CHEROKEE</td>
<td>1C4URJA49J030662</td>
<td>CK2384</td>
<td>$39,491</td>
<td>$16,455</td>
<td>123,393 mi</td>
<td>N/A</td>
<td>CM</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>FORD F250 PICKUP</td>
<td>1FTD7207HEF21139</td>
<td>CK2422</td>
<td>$62,661</td>
<td>$21,769</td>
<td>7,348 mi</td>
<td>N/A</td>
<td>Weld</td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>FORD F-150 PICKUP</td>
<td>1FTEX1EP1J035929</td>
<td>CK2424</td>
<td>$51,435</td>
<td>$20,819</td>
<td>25,100 mi</td>
<td>N/A</td>
<td>Meter Mech</td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td>NISSAN MVPH PICKUP</td>
<td>5N1AT2MVKC787844</td>
<td>CK2473</td>
<td>$28,894</td>
<td>$8,600</td>
<td>9,560 mi</td>
<td>N/A</td>
<td>DEPUTY Q</td>
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<td>FORD F-150 4X4</td>
<td>1FTFX14EXKK017646</td>
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<td>DODGE RAM PICKUP</td>
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<td>2019</td>
<td>FORD RANGER PICKUP</td>
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### Department of Water Vehicle/Equipment Inventory

(06/30/2021)

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<th>YEAR</th>
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<th>VEHICLE ID NO.</th>
<th>LICENSE NO.</th>
<th>COST NEW</th>
<th>LIFE TO DATE</th>
<th>DEPRECIATION</th>
<th>DIVISION</th>
<th>EXPERTED REPLACEMENT (FY)</th>
<th>TAKE HOME POOL</th>
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<td>FORD F450 TRUCK W/UTILITY BODY 4X2</td>
<td>1FDX4R78EB44383</td>
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<td>2008</td>
<td>FORD F-444 TRUCK (Utility)</td>
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<td>CK2304</td>
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### TRAILERS

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<th>VEHICLE ID NO.</th>
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<th>COST NEW</th>
<th>LIFE TO DATE</th>
<th>DEPRECIATION</th>
<th>DIVISION</th>
<th>EXPERTED REPLACEMENT (FY)</th>
<th>TAKE HOME POOL</th>
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### GENERATORS

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<tr>
<th>YEAR</th>
<th>VEHICLE DESCRIPTION</th>
<th>VEHICLE ID NO.</th>
<th>LICENSE NO.</th>
<th>COST NEW</th>
<th>LIFE TO DATE</th>
<th>DEPRECIATION</th>
<th>DIVISION</th>
<th>EXPERTED REPLACEMENT (FY)</th>
<th>TAKE HOME POOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1992</td>
<td>Multiquip Generator, Trailer-Mounted 150KVA Power</td>
<td>3628831</td>
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### Department of Water Vehicle/Equipment Inventory

**(06/30/2021)**

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<td>0 hrs</td>
<td>OPS Plant</td>
<td></td>
<td></td>
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<tr>
<td>2002</td>
<td>Komatsu WB 140 4-Wheel Drive Loader Backhoe</td>
<td>S/N 140F11578</td>
<td>$69,635</td>
<td>3,193 hrs</td>
<td>OPS Field</td>
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<tr>
<td>2007</td>
<td>Skid Steer Loader(SS4), Case 430 SSL</td>
<td>N7M462644</td>
<td>$24,479</td>
<td>1,385 hrs</td>
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<tr>
<td>2008</td>
<td>Takeuchi Model TB175CS Excavator</td>
<td>1751747</td>
<td>$82,078</td>
<td>2,794 hrs</td>
<td>OPS Plant</td>
<td>FY23</td>
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<tr>
<td>2009</td>
<td>Case Model 430 SSL Series III Uniloader</td>
<td>N9M406536</td>
<td>$28,750</td>
<td>1,819 hrs</td>
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<td>2012</td>
<td>Takeuchi TB235R Excavator</td>
<td>123503465</td>
<td>$56,153</td>
<td>2,710 hrs</td>
<td>OPS West Field</td>
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<td>2015</td>
<td>Takeuchi TB228R Excavator</td>
<td>122801870</td>
<td>$45,900</td>
<td>2,144 hrs</td>
<td>OPS East Field</td>
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<tr>
<td>2016</td>
<td>Case 4WD Backhoe w/extendahoe, pilot</td>
<td>NFC721014</td>
<td>$113,687</td>
<td>1,068 hrs</td>
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<td>2019</td>
<td>Takeuchi Compact Excavator TB240R</td>
<td>124004069</td>
<td>$84,583</td>
<td>1,296 hrs</td>
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<td>2020</td>
<td>Takeuchi Compact Excavator TB-250-2RA</td>
<td>125101562</td>
<td>$68,497</td>
<td>251 hrs</td>
<td>OPS West Field</td>
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### EXCAVATORS/BACKHOES AND SKID STEERS

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<thead>
<tr>
<th>YEAR</th>
<th>VEHICLE DESCRIPTION</th>
<th>VEHICLE ID NO.</th>
<th>LICENSE NO.</th>
<th>COST NEW (4/30/21)</th>
<th>MILES/HOURS</th>
<th>DIVISION</th>
<th>EXPECTED REPLACEMENT (FY)</th>
<th>TAKE HOME POOL</th>
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<tbody>
<tr>
<td>2010</td>
<td>200-gal Skid Sprayer</td>
<td>N/A</td>
<td>N/A</td>
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<td>FY22</td>
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<tr>
<td>2002</td>
<td>Toyota TFL 1314 Tire Forklift (6000# Pneumatic)</td>
<td>S/N 60704</td>
<td>$29,816</td>
<td>N/A</td>
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<tr>
<td>2010</td>
<td>Kubota ZD28 Riding Mower</td>
<td>RCK60P-28Z</td>
<td>535 hrs</td>
<td>OPS Plant</td>
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<td>2016</td>
<td>Husqvarna Z242F Riding Mower</td>
<td>N/A</td>
<td>527 hrs</td>
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### ATTACHMENTS

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<tr>
<th>YEAR</th>
<th>VEHICLE DESCRIPTION</th>
<th>VEHICLE ID NO.</th>
<th>LICENSE NO.</th>
<th>COST NEW (4/30/21)</th>
<th>MILES/HOURS</th>
<th>DIVISION</th>
<th>EXPECTED REPLACEMENT (FY)</th>
<th>TAKE HOME POOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>Ad. Cost, SS3 Attachments, 16&quot;,18&quot; Buckets</td>
<td>1009239</td>
<td>$9,115</td>
<td>N/A</td>
<td>Operations</td>
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<td>2016</td>
<td>Hale Fire Pump</td>
<td>116659</td>
<td>418 hrs</td>
<td>OPS Plant</td>
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## Department of Water Vehicle/Equipment Inventory

*(06/30/2021)*

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<tr>
<th>YEAR</th>
<th>VEHICLE DESCRIPTION</th>
<th>VEHICLE ID NO.</th>
<th>LICENSE NO.</th>
<th>COST NEW</th>
<th>LIFE TO DATE DEPRECIATION 4/30/21</th>
<th>MILES/HOURS</th>
<th>DIVISION</th>
<th>EXPECTED REPLACEMENT (FY)</th>
<th>TAKE HOME POOL</th>
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<tbody>
<tr>
<td></td>
<td>Light Tower (orange)</td>
<td>5392115</td>
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<td></td>
<td>542 hrs</td>
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<td>OPS Field</td>
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<tr>
<td></td>
<td>Light Tower (white)</td>
<td>3738187</td>
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<td></td>
<td>1,336 hrs</td>
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<td>OPS Field</td>
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Quarterly Reports
## BUILD AMERICA BOND FUND

DEPARTMENT OF WATER  
County of Kauai FY 2010 - 2012

### CASH RECEIPTS

<table>
<thead>
<tr>
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<td>BEGINNING CASH BALANCE</td>
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<td>$ 60,000,000.00</td>
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<tr>
<td>Bond Proceeds</td>
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<td>$ 2,165,995.99</td>
<td>$ 6,839.67</td>
<td>$ 318,033.00</td>
<td>$ 239,725.76</td>
<td>$ 136,213.08</td>
<td>$ 43,433.92</td>
<td>$ 62,650.14</td>
<td>$ 246,093.42</td>
<td>$ 1,113,007.00</td>
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<tr>
<td>Interest Income</td>
<td></td>
<td>$ 2,165,995.99</td>
<td>$ 6,839.67</td>
<td>$ 318,033.00</td>
<td>$ 239,725.76</td>
<td>$ 136,213.08</td>
<td>$ 43,433.92</td>
<td>$ 62,650.14</td>
<td>$ 246,093.42</td>
<td>$ 1,113,007.00</td>
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<tr>
<td>TOTAL RESOURCES</td>
<td>$ 62,165,995.99</td>
<td>$ 6,839.67</td>
<td>$ 318,033.00</td>
<td>$ 239,725.76</td>
<td>$ 136,213.08</td>
<td>$ 43,433.92</td>
<td>$ 62,650.14</td>
<td>$ 246,093.42</td>
<td>$ 1,113,007.00</td>
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</tbody>
</table>

### CASH RECEIPTS:

**Bond Proceeds**
- **Project 217** (EA-194 Hanalei River & Mokapu Stream Pipeline)
  - **Cost of Insurance**: $515,836.66
  - **TOTAL**: $741,141.00

- **Project 218** (Job 02-18, Pipeline replacement, Kapaa Homesteads)
  - **TOTAL**: $2,941,979.00

- **Project 219** (Job 04-02, Main replacement, Vixen Heights and Aipapa Road and Kanahele Road)
  - **TOTAL**: $3,651,730.99

- **Project 220** (Job 03-02, Anahola 0.15 MG Tank Renovation)
  - **TOTAL**: $1,571,169.09

- **Project 221** (Job 05-01, Waimea Main Replacement)
  - **TOTAL**: $2,727,975.12

- **Project 222** (Job 02-03, Kekaha 12” Main Replacement and Waimea Canyon Drive 12” Main Replacement)
  - **TOTAL**: $677,234.29

- **Project 223** (Job 10-02, Pipeline replacement, Anini Road)
  - **TOTAL**: $724,652.00

- **Project 224** (Job 10-02 & 15-03, KauMuali Hwy widening, Anonomic St to Lihue Mill Bridge)
  - **TOTAL**: $1,458,508.03

- **Project 225** (Job 05-06, Pip 203, 8” Main Replacement, Eliwa, Umi, Alaka, Huu & Hardys/Ashi Streets)
  - **TOTAL**: $2,710,970.00

- **Project 226** (Job 02-16, Rehabilitation of Maka Ridge Deepwell Tank, Pipeline and Roadway, Chee, Anolani & Kuimoto Roads)
  - **TOTAL**: $1,381,988.40

- **Project 227** (Job 10-01, Waimea Well A Renovation)
  - **TOTAL**: $639,282.53

- **Project 228** (Job 02-02, Omano 0.5 MG Tank and connecting Pipeline)
  - **TOTAL**: $2,519,540.05

- **Project 229** (Job 02-19, Kosine Tank Site Acquisition)
  - **TOTAL**: $500,991.75

- **Project 230** (Job 02-08, Rehabilitation of Eleven Twin 0.4 MG Steel Tanks)
  - **TOTAL**: $2,018,853.05

- **Project 231** (Job 02-19, Wapaoli Main Replacement to Alakikoi)
  - **TOTAL**: $2,229,650.39

- **Project 232** (Job 02-14, Kapaa Homesteads 0.5 MG Tank #2 and Kapaa 1.0 MG Tank)
  - **TOTAL**: $293,603.56

- **Project 233** (Job 09-01 K-01, K-12, Kahului 1111’ & 1222’ Water System Improvement)
  - **TOTAL**: $1,026,617.74

---

**CASH RECEIPTS**

<table>
<thead>
<tr>
<th>Job</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-18</td>
<td>Pipeline replacement, Kapaa Homesteads</td>
<td>$2,941,979.00</td>
</tr>
<tr>
<td>04-02</td>
<td>Main replacement, Vixen Heights and Aipapa Road and Kanahele Road</td>
<td>$3,651,730.99</td>
</tr>
<tr>
<td>03-02</td>
<td>Anahola 0.15 MG Tank Renovation</td>
<td>$1,571,169.09</td>
</tr>
<tr>
<td>05-01</td>
<td>Waimea Main Replacement</td>
<td>$2,727,975.12</td>
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<tr>
<td>02-03</td>
<td>Kekaha 12” Main Replacement and Waimea Canyon Drive 12” Main Replacement</td>
<td>$677,234.29</td>
</tr>
<tr>
<td>10-02</td>
<td>Pipeline replacement, Anini Road</td>
<td>$724,652.00</td>
</tr>
<tr>
<td>10-02 &amp; 15-03</td>
<td>KauMuali Hwy widening, Anonomic St to Lihue Mill Bridge</td>
<td>$1,458,508.03</td>
</tr>
<tr>
<td>05-06</td>
<td>Pip 203, 8” Main Replacement, Eliwa, Umi, Alaka, Huu &amp; Hardys/Ashi Streets</td>
<td>$2,710,970.00</td>
</tr>
<tr>
<td>02-16</td>
<td>Rehabilitation of Maka Ridge Deepwell Tank, Pipeline and Roadway, Chee, Anolani &amp; Kuimoto Roads</td>
<td>$1,381,988.40</td>
</tr>
<tr>
<td>10-01</td>
<td>Waimea Well A Renovation</td>
<td>$639,282.53</td>
</tr>
<tr>
<td>02-02</td>
<td>Omano 0.5 MG Tank and connecting Pipeline</td>
<td>$2,519,540.05</td>
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<tr>
<td>02-19</td>
<td>Kosine Tank Site Acquisition</td>
<td>$500,991.75</td>
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<tr>
<td>02-08</td>
<td>Rehabilitation of Eleven Twin 0.4 MG Steel Tanks</td>
<td>$2,018,853.05</td>
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<tr>
<td>02-19</td>
<td>Wapaoli Main Replacement to Alakikoi</td>
<td>$2,229,650.39</td>
</tr>
<tr>
<td>02-14</td>
<td>Kapaa Homesteads 0.5 MG Tank #2 and Kapaa 1.0 MG Tank</td>
<td>$293,603.56</td>
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<tr>
<td>09-01 K-01, K-12</td>
<td>Kahului 1111’ &amp; 1222’ Water System Improvement</td>
<td>$1,026,617.74</td>
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## CASH RECEIPTS

### TOTAL 5/26/2021

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<tbody>
<tr>
<td>683</td>
<td>Job 04-06 : Kealake Well B Renovation</td>
<td>627,165.43</td>
<td>42,828.60</td>
<td>205,223.57</td>
<td>315,113.26</td>
<td>689,732.75</td>
<td>2,460,494.00</td>
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<tr>
<td>234</td>
<td>Job 05-05 : Nawiliwili, Kupolo 6&quot;, 8&quot;, and 12&quot; Main Replacement</td>
<td>8,150,226.75</td>
<td>689,732.75</td>
<td>2,460,494.00</td>
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<tr>
<td>237</td>
<td>Job 11-02 : Replacement Grove Farm Tanks #1 &amp; #2</td>
<td>201,658.00</td>
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<td>692</td>
<td>Job 12-06 : Kilauea 1.0 MG Tank</td>
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<td>238</td>
<td>Job 12-04 : Lava-Orano Water Main Replacement &amp; Service Improvements</td>
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<td>239</td>
<td>Job 12-17 : Maka Ridge Facilities Rehabilitation and Puaela Water Interconnection Plan</td>
<td>2,333,850.53</td>
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<tr>
<td>240</td>
<td>Job 13-03 : Land and Well Acquisition, Molokai and Waimea, Kauai</td>
<td>159,918.00</td>
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<td>241</td>
<td>Job 02-11 : Molokai Land Acquisition</td>
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<td>242</td>
<td>Job 02-12 : Rehabilitation Moalepe Tunnel and Improve access road</td>
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<td>243</td>
<td>Job 02-11 : Rehabilitation Moalepe Tunnel and Improve access road</td>
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<tr>
<td>244</td>
<td>Job 11-10 : K-05A Kukuiolono 0.5 MG 886' Tank</td>
<td>193,578.00</td>
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<td>Job 02-11 : Molokai Land Acquisition</td>
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<tr>
<td>235</td>
<td>Job 11-10 : 6&quot; Wells, Huaweili-Kaumualii to Hale</td>
<td>694,521.55</td>
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<td>236</td>
<td>Job 12-01 : K-05A Kukuiolono 0.5 MG 886' Tank</td>
<td>1,667,032.67</td>
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<td>245</td>
<td>Job 04-08 : MCC Other Kekaha Well #10</td>
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<td>246</td>
<td>Job 02-10 : Kapua Homesteads Well #4</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>5,383,137.20</td>
<td>43,250.00</td>
<td>700,781.18</td>
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<td>3,087,416.57</td>
<td>1,056,959.03</td>
<td>6,518,285.06</td>
<td>349,034.19</td>
<td>2,310,406.85</td>
<td>6,732,168.75</td>
<td>16,940,816.36</td>
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<tr>
<td><strong>Cash Balance</strong></td>
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<td>5,783,858.79</td>
<td>(36,410.33)</td>
<td>(382,752.10)</td>
<td>(2,161,780.41)</td>
<td>(2,951,203.49)</td>
<td>(1,012,926.01)</td>
<td>(6,455,634.92)</td>
<td>(102,940.77)</td>
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</tr>
</tbody>
</table>

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**Notes:**
- CASH RECEIPTS include expenditures from various construction jobs and land acquisitions.
- The table above summarizes the cash receipts for the years 2010 to 2020, with the most recent data being 5/26/2021.
- The 'Cash Balance' row shows the cumulative cash balance from the beginning of the fiscal year through 5/26/2021.
This report is submitted pursuant to Board Policy No. 25.

CLAIMS SETTLED: One. Claim was reported in the first quarter report as pending and has since been settled.

<table>
<thead>
<tr>
<th>Claimant(s)</th>
<th>Date of Loss</th>
<th>Filed with Office</th>
<th>Date Closed</th>
<th>Basis of Claim</th>
<th>Claim Amount</th>
<th>Settled Amount</th>
<th>Corrective Action Recommendation</th>
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</thead>
<tbody>
<tr>
<td>Makai Water Service's, LLC</td>
<td>2/9/2021</td>
<td>3/30/2021</td>
<td>6/18/2021</td>
<td>Property Damage: Claimant said DOW personnel were excavating area makai of Poipu Rd fronting pathway to Kiahuna Plantation to replace a fire hydrant accidently damaged a 3 inch sewer force main. Repair was needed therefore Makai water service's, LLC personnel performed repairs. Aqua Engineers was summoned to monitor wet well levels at Kauai Athletic Club sewer pump station while repairs were being done.</td>
<td>$2,365.34</td>
<td>$2,365.34</td>
<td>Addressed by management</td>
</tr>
</tbody>
</table>
QUARTERLY UPDATE

Period of April 1, 2021 to June 30, 2021

ENGINEERING DIVISION
Submitted by: Michael K. Hinazumi, P.E.

DEPARTMENT OF WATER
July 22, 2021
Executive Summary

Significant updates for this quarter include:

• **Water Resources and Planning Section**
  • Subdivision-Land Use applications completed => 38 (increase of 22.5%)
  • Water Service Requests => 34 (decrease of 41.5%)
  • Building Permit applications => 434 (decrease of 8.5%)*
    *Building Permit applications increased 15% compared to the same period in FY19-20
  • Backflow Devices Inspected and Tested => 1927 (increase of 2%)
  • Lead and Copper Rule water system sampling conducted

• **Engineering Services Section**
  • Overseeing 22 ongoing DOW Design project, including several multi-phased projects
  • Private Project Reviews => 40 (decrease of 8.5%)
  • Kapaia Cane Haul Road 18-Inch Waterline (Job No. 16-02) => Pending SHPD approval
  • Rehabilitate Paua Valley Tank No. 1 (Job No. 17-10) => Under project re-evaluation

• **Construction Management Section**
  • Overseeing four (4) DOW projects in various phases of construction
  • Completed and closed eight (8) private projects
## Water Restriction Areas

| Water System/Sub-System | Restrictions  
5/8-inch water meter or number units per lot | Inadequate Facilities | Comments |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Upper Lawai</td>
<td>2</td>
<td>Storage</td>
<td>Administration Approved</td>
</tr>
<tr>
<td>Poipu</td>
<td>300</td>
<td>Storage</td>
<td>Board Approved (50% of new tank allowed for new development; 50% to make up storage deficit)</td>
</tr>
<tr>
<td>Wailua Homesteads</td>
<td>5</td>
<td>Storage</td>
<td>Administration Approved</td>
</tr>
<tr>
<td>Upper Wailua Homesteads</td>
<td>2</td>
<td>Storage</td>
<td>Administration Approved</td>
</tr>
<tr>
<td>Kapaa Homesteads</td>
<td>5</td>
<td>Source</td>
<td>Board Approved</td>
</tr>
<tr>
<td>Moloa’a</td>
<td>0</td>
<td>Source and Storage</td>
<td>Water Purchase Agreement</td>
</tr>
<tr>
<td>Kilauea-Kalhiwai</td>
<td>5</td>
<td>Source and Storage</td>
<td>Administration Approved</td>
</tr>
<tr>
<td>Aliomanu – Kukuna Road</td>
<td>0</td>
<td>Transmission</td>
<td>Administration Approved</td>
</tr>
<tr>
<td>Anini</td>
<td>1</td>
<td>Source and Storage</td>
<td>Water Purchase Agreement</td>
</tr>
<tr>
<td>Upper Wainiha Valley</td>
<td>1</td>
<td>Storage</td>
<td>Administration Approved</td>
</tr>
<tr>
<td>Wainiha – Haena</td>
<td>3</td>
<td>Storage</td>
<td>Administration Approved</td>
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</tbody>
</table>
## Accomplishments

<table>
<thead>
<tr>
<th>Subdivision Applications; Zoning / Land Use / Variance Permits; Zoning Amendments; ADU/ARU Clearance Applications</th>
<th>April – June 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Water Service Requests</th>
<th>April – June 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>34</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Building Permit Applications</th>
<th>April – June 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>398</td>
<td></td>
</tr>
</tbody>
</table>

### Backflow Inspection Program – No. of Tested Devices

### Private Projects

<table>
<thead>
<tr>
<th>Private Projects</th>
<th>April – June 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Approved</td>
<td>7</td>
</tr>
<tr>
<td>In Design Review</td>
<td>35</td>
</tr>
<tr>
<td>Preparing to enter Construction</td>
<td>20</td>
</tr>
<tr>
<td>In Construction</td>
<td>18</td>
</tr>
<tr>
<td>Closing</td>
<td>30</td>
</tr>
<tr>
<td>Completed</td>
<td>2</td>
</tr>
</tbody>
</table>
# Water Plan 2020 Construction Project Status

<table>
<thead>
<tr>
<th>WP 2020 NUMBER</th>
<th>JOB NO</th>
<th>PROJECT TITLE</th>
<th>% COMPLETE MAR 2020</th>
<th>% COMPLETE JUNE 2021</th>
<th>ORIGINAL ESTIMATE TO COMPLETE</th>
<th>CURRENT ESTIMATE TO COMPLETE</th>
<th>CURRENT CONTRACT AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>HE-01</td>
<td>15-07</td>
<td>Kaumuali‘i Highway 16&quot; Main and Emergency Booster Pump Connection</td>
<td>87</td>
<td>90</td>
<td>Q3 2019</td>
<td>Q4 2021 (9 &amp; 11)</td>
<td>$10,998,182.59</td>
</tr>
<tr>
<td>HE-10</td>
<td>15-07</td>
<td>Hanapepe Road 6&quot; Main Replacement</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Combined with HE-01</td>
</tr>
<tr>
<td>WK-39 &amp; WK-08</td>
<td>02-14</td>
<td>Kapaa Well 4 Drainage line &amp; Kapaa Well 4 Drill &amp; Test</td>
<td>86</td>
<td>87</td>
<td>Q3 2019</td>
<td>Q4 2021 (9 &amp; 11)</td>
<td>$2,382,043.35</td>
</tr>
<tr>
<td>KW-07</td>
<td>17-10</td>
<td>Paua Valley Tank Repairs</td>
<td>4</td>
<td>4</td>
<td>Q2 2021</td>
<td>Q2 2022 (12)</td>
<td>$2,264,750.00</td>
</tr>
<tr>
<td>PLH-35B</td>
<td>16-02</td>
<td>Kapaia Haul Cane Road 18&quot; Transmission Line</td>
<td>7</td>
<td>7</td>
<td>Q3 2019</td>
<td>Q4 2022 (8)</td>
<td>$4,127,545</td>
</tr>
</tbody>
</table>

**TOTAL = $19,772,520.94**

(1) Change order issued which extended project schedule.
(2) Awaiting close out documents
(3) Awaiting contract dispute resolution
(4) Awaiting DPW road permit signoff
(5) Contract closed out
(6) LiquidatedDamages being enforced
(7) Awaiting Building Permit signoff
(8) Project issued stop work order and is on hold due to SHPD issues.
(9) Redesign required additional time
(10) Progress made but new change order amounts were substantial and reduced work completed to contract amount ratio.
(11) Project issued stop work order due to COVID-19 but has since resumed.
(12) Project issued stop work order due to redesign and re-evaluation.
## IDIQ Services

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Company</th>
<th>Contract Amount</th>
<th>Number of Projects Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>637</td>
<td>RM Towill Inc.</td>
<td>$1,059,069</td>
<td>1</td>
</tr>
<tr>
<td>690</td>
<td>Bowers &amp; Kubota</td>
<td>$700,000</td>
<td>2</td>
</tr>
<tr>
<td>700</td>
<td>Brown &amp; Caldwell</td>
<td>$150,000</td>
<td>1</td>
</tr>
</tbody>
</table>
IT STRATEGIC PLAN QUARTERLY UPDATE

April 2021 – June 2021

Update provided by: Jas Banwait

July 2021
Technology

Upgrade SCADA Network Upgrade
► Estimated August 2022 completion

Upgrade Financial Information System
► Dynamics365 upgrade in process, Estimated October 2021 completion

Core IT Infrastructure Upgrades
► Server/Network upgrade, Estimated November 2021 completion
► Request for Funding, August Board Meeting
Cyber Security

► Dell Bios Vulnerabilities
  ► Affected 30 Million PCs
  ► Mitigated within a week
  ► “Computer hardware giant Dell disclosed four high-impact vulnerabilities today that let an attacker inject arbitrary code during the pre-booting process and bypass security controls. The vulnerabilities, discovered by security researchers at Eclypsium, attack the BIOSConnect feature within Dell Client BIOS and affects 30 million devices across 128 different Dell models, including laptops, desktops and tablets.”

► Microsoft Printer Server Vulnerability
  ► Code Name: PrintNightmare
  ► Mitigated week of July 9th
  ► “Microsoft notes that an attacker could use the bug to write whatever code they want with system privileges. From there, they could install programs; view, change, or delete data; or create new accounts with full user rights.”
BUSINESS PROCESS IMPROVEMENTS

► CC&B Process Evaluation
  ► RFP in process

► Updating ADCUA process – 100% Digital
  ► Implementing August 2021
ORGANIZATION

Jas Banwait,
IT Manager

Darrell Acob,
Computer Systems Support Technician

Zyris Aldin,
Computer Systems Support Technician

Vacant,
Information Technology Specialist
(Recruitment in Process)
PERMITTED INTERACTION GROUP STATUS UPDATE

July 22, 2021

Re: Status Update on hiring of Manager and Chief Engineer

Through July 9, 2021, the Permitted Interaction Group has received 51 applications for the position of Manager and Chief Engineer of the Kauai Department of Water. After screening of the applications, the PIG has tentatively scheduled screening interviews for nine of the applicants on July 22nd and 23rd. The Department of Human Resources confirmed that these nine met the minimum qualifications requirements for the position. Based on those screening interviews, the PIG will then recommend to the full Board which, if any, of the applicants should be scheduled for a formal interview with the full Board.

In the meantime, applications continue to be received.