FINANCE COMMITTEE MEETING NOTICE AND AGENDA

DEPARTMENT BUDGET REVIEWS

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, September 06</td>
<td>2:00 p.m. or shortly thereafter</td>
</tr>
<tr>
<td>Friday, September 09</td>
<td>2:00 p.m. or shortly thereafter</td>
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</tbody>
</table>

The Finance Committee of the Board of Water Supply will follow this schedule in reviewing, deliberating, and preliminary decision-making on the Department of Water Supplemental Budget for Fiscal Year 2022-2023. **Meeting dates after the initial meeting are a continuation and may be cancelled.**

Meetings of the Finance Committee, Board of Water Supply, County of Kaua‘i will be conducted in-person and remotely in accordance with Act 220, Session Laws of Hawai‘i 2021 via interactive conference technology as follows:

**Click on the link below to join on your computer or mobile app by VIDEO:**

https://us06web.zoom.us/j/84768043837

**OR**

Dial the phone number and enter conference ID below to call in and join by AUDIO:

Phone: 888 788 0099 US Toll-free
Phone Conference ID: 847 6804 3837

**Please Note:** The same ZOOM link and phone number/conference ID will be used for all meetings listed above.

**Please Note:** If you do not provide a name, unique identifier, or alias when joining the meeting, you will be renamed to allow staff to address and manage individual guests.

In the event of a lost connection the Committee will recess for up to 30 minutes to restore the connection. If the visual link cannot be restored, the Board may reconvene with an audio-only link using the above dial-in phone number and conference ID. If the connection cannot be restored within 30 minutes, the Committee will continue the meeting to the next scheduled Finance Committee meeting. If there is no further scheduled Finance Committee meeting, the Committee will notice the reconvened meeting per HRS 92-7. A lost connection only applies to remote connections provided as part of the remote meeting but does not apply to a public member being unable to access the meeting due to a connectivity issue on their end.
CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC TESTIMONY

NEW BUSINESS
1. Manager’s Report No. 23-03 Discussion and Possible Action on the Approval of the Department of Water (DOW)’s Supplemental Budget for Fiscal Year 2023 (referred from August 25, 2022 Regular Board Meeting)

ADJOURNMENT
WRITTEN TESTIMONY
The Board is required to afford all interested persons an opportunity to present testimony on any agenda item. The Board encourages written testimony at least two (2) business days prior to a scheduled Board meeting. At each Board meeting, the Board will accept oral and written testimony on any agenda item during the Public Testimony portion.

Please include:
1. Your name and if applicable, your position/title and organization you are representing
2. The agenda item that you are providing comments on; and
3. Whether you are a registered lobbyist and, if so, on whose behalf you are appearing.

Send written testimony to:
Board of Water Supply, County of Kaua’i
C/O Administration
4398 Pua Loke Street
Līhu’e, Hawaiʻi  96766
E-Mail: board@kauaiwater.org
Phone: (808) 245-5406
Fax: (808) 245-5813

Public Testimony
You do not need to register to provide oral testimony on the day of the meeting. Please note that public testimony is taken after the approval of the meeting agenda to ensure public testimony is received before any action is taken on an agenda item. The length of time allocated to present oral testimony may be limited at the discretion of the chairperson.

SPECIAL ASSISTANCE
If you need an auxiliary aid/service or other accommodation due to a disability, or an interpreter for non-English speaking persons, please call (808) 245-5406 or email board@kauaiwater.org as soon as possible. Requests made as early as possible will allow adequate time to fulfil your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.
MANAGER’S REPORT No. 23-03

August 25, 2022

Re: Discussion and Possible Action on the Approval of the Department of Water (DOW)’s Supplemental Budget for Fiscal Year 2023

RECOMMENDATION:
The Department is requesting Board approval to rollover the budget of the attached list of Outstanding Purchase Orders (PO) into the current Fiscal Year (FY) 2022- 2023 DOW Budget.

BACKGROUND:
The Board approved the Operating & New Capital Outlay Budgets for FY 2023 on May 26, 2022.

In addition to the approved Operating and Capital Outlay budgets, the Department requests Board approval to rollover the attached list of Outstanding Purchase Orders from the FY 2022 budget to the FY 2023 Operating and Capital Outlay budget. These PO Rollovers are existing encumbrances of contracts and miscellaneous purchase orders for materials and services as of June 30, 2022. The Outstanding PO list is attached.

If approved, the FY 2023 budget will be increased as follows:

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<thead>
<tr>
<th>Operating Expenses - W/U</th>
<th>$ 4,504,225.18</th>
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<td>Capital Outlay:</td>
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<td>Water Utility</td>
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<td>FRC</td>
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<td>BAB</td>
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<td>SAF</td>
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<td>SRF</td>
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<tr>
<td>Total PO Rollovers</td>
<td>$ 42,262,192.45</td>
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OPTIONS:

Option 1: Approve the Supplemental Budget for Fiscal Year 2023 as recommended.

Pro: The Department will be able to continue the implementation of its ongoing programs and projects.

Con: None known.

Option 2: Do not approve the Supplemental Budget for Fiscal Year 2023.

Pro: None Known.
Con: The DOW is still obliged to fulfill its contractual obligations for the remaining terms of the contract.

MY/
## Supplemental Budget - FY 2022-2023

### Year End Encumbrance Increase Report

**FY 2022 PO Rollovers**

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<th>Description</th>
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