

NOTICE FOR PROFESSIONAL SERVICES
Solicitation #DOW-2025-ENG-1

Pursuant to the provisions of HRS 103D Procurement of Professional Services, the County of Kaua'i hereby provides public notice to invite persons engaged in the professional services listed below to submit current statements of qualifications and expressions of interest:

Five-Year Review, Revision and Certification of Existing Certified Risk and Resiliency Assessment Including Emergency Response Plan per America's Water Infrastructure Act (AWIA) Requirements:

Provide services for the County of Kaua'i, Department of Water (KDOW) through all phases of the review, revision (if applicable) and certification process of existing previously certified Risk and Resiliency Assessment (RRA) including the Emergency Response Plan (ERP).

The goal of this solicitation is to comply with the requirements of America's Water Infrastructure Act of 2018 relative to its 5-year submission cycle. The KDOW serves a combined total population of approximately 70,000 through ten (10) separate water systems, four (4) of which serve between 3,301 and 49,999 people. The existing RRA and ERP evaluated the 10 water systems collectively since KDOW owns, operates, and manages all 10 water systems as a single utility.

Proposed scope of work:

1. Review existing Island-Wide Vulnerability and Risk Assessment (RRA) to determine if revision is needed.
2. Assist KDOW in submitting to EPA a certification that it has reviewed the RRA and revised it, if applicable.
3. Review and, if necessary, revise the ERP after completion of the required review of the RRA.
4. Revise the ERP to incorporate revisions to the RRA.
5. Assist KDOW in submitting to EPA a certification that it has reviewed the ERP and revised it, if applicable.

The following requirements pertain to all Statement of Qualifications (SOQs) submitted. The entire SOQ package shall not exceed ten (10) pages, printed on one side, using a minimum of size twelve (12) font. SOQs should identify the area(s) of professional services provided by the proposer, include a description of the proposer's firm, qualifications and related experiences of the principals and staff members, and include supporting data and information as they relate to the proposed subject-matter areas. Use of Federal Form SF 330 or State Form DPW 120 with supplemental information, where appropriate, is encouraged. SOQs should include, but not be limited to, the following information:

- A. The name of the firm or person, the principal place of business, and location of all of its offices;
- B. The age of the firm and its average number of employees for the past five years;
- C. The education, training, and qualifications of key members of the firm;
- D. The education, training, and qualifications of key members of the associate firms for subcontracted work;
- E. The names and phone numbers of up to five clients who may be contacted, including at least two for whom services have been rendered during the preceding year;
- F. Examples of projects, performed by the firm, which best illustrate the firm's ability to complete contracts within the category of interest.
- G. Any promotional or descriptive literature which the firm desires to submit.

The furnishing of consultant services shall comply with the General Terms and Conditions for Professional Services Contracts, dated January 1, 2019. A copy of the document can be found at www.kauaiwater.org.

Expressions of interest, SOQs, and accompanying information must be received by the DOW addressed to the Manager & Chief Engineer, Department of Water, County of Kaua'i. All submittals must be received in **ELECTRONIC FORM ONLY** via www.publicpurchase.com no later than 4:30 p.m. (HST), **Friday, August 16, 2024**, and shall include the following reference: Professional Services AWIA RRA and ERP Review, Revise, and Certify – Company's name

The expression of interest shall include:

1. Project title.
2. Name of the person to which the resume(s) is/are to be directed.
3. Signature of an authorized representative.

Awards shall be electronically posted on the Department of Water website within seven (7) days of the contract award.

Questions may be directed to Ms. Christine Erorita via PublicPurchase.

(POSTED 07/09/24 via www.kauaiwater.org , www.publicpurchase.com , www.hands.ehawaii.gov)