

**BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I**

**REGULAR MEETING**

Second Floor, Microbiology Lab Bldg  
Kaua'i County Department of Water  
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766

**TUESDAY, MAY 15, 2007**

**10:00 a.m.**

or thereabouts

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ACCEPTANCE OF AGENDA**

**D. REGULAR MEETING MINUTES: April 17, 2007**

**E. CORRESPONDENCE/ANNOUNCEMENTS**

1. Article on Office of Information Practices on Proper Actions Taken on a Commission's Agenda Item
2. Department of Water's Letter to the Real Estate Commission to Request Review of CPR Developments
3. Letter from the Real Estate Commission that the Department of Water's Request Review of CPR Developments will be an Agenda Item at their May 9, 2007 Real Estate Commission's Condominium Review Committee Meeting
4. Resolution for Leland K. Kahawai to Confirm his Partial Term (until December 31, 2007) on the Water Board
5. Letter from County Engineer Donald Fujimoto Regarding the Abandonment and Exchange of the 1940's Tank Site and Remnant Parcel, Kalāheo, Kaua'i, Hawai'i, with the 1968 Tank Site and Future Tank Site, Kalāheo, Kaua'i, Hawaii

**F. OLD BUSINESS**

1. For Board's Info on the Department of Water's Vacant Positions
  - a. Discussion and Action Steps concerning Selection Process for new Manager and Chief Engineer of the Kaua'i County Water Department and Discussion
    - (1) Salary Commission's Report
    - (2) Hiring a Contract Hire to Assist the Acting Manager
2. Request to Testify and Provide Status Update on the Progress of the Temporary Booster Pump and Connection and Puhi Booster Pump and Transmission Line Projects by DR Horton for the Hookena at Puhi Project

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**G. NEW BUSINESS**

1. Request to Testify by Mr. and Mrs. James E. Beyer to Request Board Approval of Transfer of Water Meters to their Property, TMK: 2-3-02:010, 14.698 Acres
2. Request to Testify by Doreen Stone to Request Board Approval to Waive Building Permit Condition, Building Permit No.06-535, 6327-B Opaekaa Road, CPR Unit 2, Opaekaa Farms Condominium, Lot 4, TMK: (4) 4-2-06:039, Wailua Homesteads, Kaua'i, Hawai'i
3. Request to Testify by Kaua'i Builders to Resolve a Payment Conflict on Job No. 94-3, Kalāheo 0.5 MG Reservoir, Booster Pumps & Connecting Pipelines, Kalāheo, Kauai
4. Request Board Approval to Hire Special Counsel Services to Provide Advice, Counsel, and/or Representation in Civil Matters in the Court Systems including, but not limited to: Administrative Law, Personnel Law, Labor and Employment Law
5. Grant of Easement from Wind Ridge Island Properties, LLC for Easement 13 and A-2, affecting Portion of Lots 88 and B, Respectively, Koloa, Kauai, Hawaii

**H. REPORTS**

1. Report of the Finance Committee of the Kaua'i County Board of Water Supply
  - a. Request Approval to Pay Various Claims and Invoices Against the Kaua'i County Department of Water
  - b. Proposed Draft Budget for Fiscal Year 2007-08
2. Statement of Kaua'i County Water Department's Revenues and Expenditures
3. Report by the Public Relations Specialist on a Monthly Update Regarding DOW Public Relation Activities
4. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
5. Summary Report of Monthly Operational Maintenance

**I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT**

1. Updates on the Kaua'i Water Department for their Strategic and Business Plan and Water Plan 2020 Program Sustainability Services
  - (a) Update of Strategy Goals and Implementation Deadlines
    - (1) Employee Training
    - (2) Time Entry Process Assessment Project
    - (3) Affordable Housing

**J. EXECUTIVE SESSION:**

Pursuant to Hawaii Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

**NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Līhu'e, Kauai. Our mailing address is P. O. Box 1706, Līhu'e, HI 96766.**

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**J. EXECUTIVE SESSION (cont'd):**

- 1. Executive Session Minutes: April 17, 2007**
- 2. Executive Session**

**ES-1:** Pursuant to Haw. Rev. Stat. Sections 92-4 and 92-5(a)(4), the purpose of this executive session is to consult with legal counsel and department staff regarding Kauai Builder's request to resolve a Payment Conflict on Job No. 94-3, Kalaheo 0.5 MG Reservoir, Booster Pumps & Connecting Pipelines, Kalaheo, Kaua'i.

This consultation involves consideration of the powers, duties, privileges, immunities and/or liabilities of the Board and the County as they relate to this agenda item.

**ES-2:** Pursuant to Haw. Rev. Stat. Sections 92-4 and 92-5(a)(4), the purpose of this executive session is to receive a briefing and to consult with legal counsel and the Department's consultant and staff on the Time Entry Process Assessment Project and potential privileges and liabilities of the Department as it relates to the project.

The briefing and consultation involves consideration of the powers, duties, privileges, immunities and/or liabilities of the Board and the County as they relate to this agenda item.

**ES-3:** Pursuant to Haw. Rev. Stat §§92-4 and 92-5(a)(2), the purpose of this executive session is to consider the Job Performance Evaluation of the Department of Water's Acting Manager and Chief Engineer. This deliberation involves personnel matters affecting the privacy of the Acting Manager and Chief Engineer.

This consultation involves consideration of the powers, duties, privileges, immunities, and/or liabilities of the Board and the Department as they relate to this agenda item.

**K. ADJOURNMENT**

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