

Committee Meetings

July 18, 2006

Chair Josephine Sokei called the Committee Meetings to order at 10:04 a.m.

Board present: Josephine Sokei, Ian Costa, Donald Fujimoto, Steven Kyono, Lynn McCrory, Bernie Sakoda, and Myles Shibata.

Staff present: Wynne Ushigome, Paul Ganaden, Les Yoshioka, Gregg Fujikawa, Bruce Inouye, Keith Fujimoto, and Deputy County Attorney Jim Tagupa.

FINANCE COMMITTEE

Finance Committee Chair Steven Kyono called the Finance Committee Meeting to order at 10:04 a.m. Members present: Ian Costa, Donald Fujimoto, Steven Kyono, Lynn McCrory, Bernie Sakoda, Myles Shibata, and Josephine Sokei.

Re: Claims Payable:

WATER UTILITY FUND:	\$ 829, 668.86
BOND FUND:	\$ 718,897.02
FRC FUND:	\$ 87,325.97
STATE FUND:.....	\$ -0-
TOTAL	<u>\$1,635,891.85</u>

Mr. Fujimoto moved that the claims be approved for payment, seconded by Mr. Shibata; motion was carried.

The Finance Committee was adjourned at 10:05 a.m.

PUBLIC AFFAIRS COMMITTEE

Public Affairs Committee Chair Bernie Sakoda called the meeting to order at 10:05 a.m. Members present were: Ian Costa, Donald Fujimoto, Steve Kyono, Lynn McCrory, Myles Shibata and Josephine Sokei.

Re: Public Affairs Update

PA Committee Chair Sakoda gave the following report:

Cost of Power Adjustment: The Department issued a press release informing our water customers that effective July 1, 2006, the “cost of power” adjustment charge will increase by \$0.06 per thousand gallons. The power adjustment charge is evaluated annually; it allows the Department to pass through to our customers the unexpected extra costs of power experienced during the past fiscal year along with higher projected energy costs for the upcoming fiscal year. On average, a typically single family residence (using approximately 30,000 gallons bimonthly) would see an increase of about \$1.80 per billing cycle.

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Public Relations Specialist: The Department's new PR Specialist Faith Shiramizu was introduced to the Board. She started on Monday, July 10, 2006 and has been very busy learning about water and her new role in our organization.

Make a Splash Festival: Scheduled for Friday, September 22, 2006 at the Pua Loke Arboretum from 8:00 am to 2:00 pm.

Prior to officially starting on July 10th, Faith applied for and received a \$3,000 Project WET grant to help defray some of the expenses associated with the upcoming festival. She is in the process of establishing the participant's contact list and coordinating the overall logistics of the event.

Upcoming Employee Council Events: The Department of Water will be submitting an entry in this year's chili cook-off slated for July 20, 2006. The taste testing and judging will take place between 4:30 through 7:30 pm at the Lihue Civic Center.

Also, the annual County employee picnic will be held on August 5, 2006 at Poipu Beach Park. The Department's staff is encouraged to bring their family to spend a fun filled day at the beach. There will be games, prizes and food.

2006 Kauai County Farm Bureau Fair: The Fair will be held from Thursday, August 24th through Sunday, August 27th at the Vidinha Stadium Parking Lot. The Department of Health, Safe Drinking Water Branch (SDWB) has decided to reserve a exhibit booth, however, they will need manpower coverage on Thursday, August 24th. The Department of Water will be supporting the SDWB staff in this endeavor by providing educational information and promoting water conservation tips/reminders to the community.

Waterworks Inspectors: The Department extends a sincere mahalo and best wishes to Jay Perreira, Waterworks Inspector who left the Department effective July 5, 2006. He started with the Department in 2000 as an Engineering Tech before becoming an Inspector. Jay was also a member of this year's men's pipe tapping team.

Also, Lawrence "Larry" Taguma, Senior Waterworks Inspector has notified the Department he will be retiring at the end of August. With an impressive 43+ years of service, Larry will be missed....we wish him all the best during his retirement and extend our heartfelt thanks for all that he shared with us. Larry was also selected as the Department's 2006 Employee of the Year.

Senior Center Presentations: Scheduled for July 26th at 10:00 am at the Kilauea Neighborhood Center. Department personnel will conduct informational "Question & Answer" presentations about our drinking water.

Received for the record.

The Public Affairs Committee was duly adjourned at 10:08 a.m.

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RULES COMMITTEE

Rules Committee Chair Lynn McCrory called the meeting to order at 10:25 a.m. Members present were Ian Costa, Donald Fujimoto, Steven Kyono, Bernie Sakoda, Myles Shibata and Josephine Sokei.

Re: Rules Update

Ms. McCrory gave the following Rules Update:

There are no rules amendments being formalized on at this time, however, the Department continues to internally discuss the application and implementation of the follow items:

- **Facilities Reserve Charge (FRC) Offsets Interim Directive**

The Multi-party Facilities Reserve Charge ("FRC") Offsets Interim Directive dated January 31, 2006, this directive incorporated the Board's policy guidance provided at its November 4, 2005 meeting. As indicated previously, the Department is still evaluating this interim directive and determining the applicable criteria and/or conditions which will allow developers to qualify for (one-time only) FRC offsets against water system infrastructure improvements which are constructed and dedicated to the Department, as part of their proposed developments.

- **Waiver, Release and Indemnity Agreement**

In addition, the Department is also reviewing the procedures and processing guidelines for establishing a policy to allow and approve Waiver, Release and Indemnity Agreements. The purpose of the Waiver Release and Indemnity Agreement is to have the applicant waive, release and indemnify the Department of Water (DOW) from any and all liability for injuries or damages which might arise out of the fact that the County will be issuing and does issue a permit to the applicant for construction activities on the property, although the project water improvements have not been fully and finally approved and accepted as required by the Department of Water's Rules and Regulations.

Currently, the Manager is administratively granting approval of the use of the agreement, on a case by case basis. Since the Waiver, Release and Indemnity Agreement includes an indemnity provision, establishing a Board policy or rule may be appropriate.

When the Department has determined what rule amendments are necessary, the Department will report back to the Board on these items. If the Board then decides to develop or amend a policy or rule, the Department will begin to review and establish the necessary guidance criteria and amendments to the Department's administrative rules.

Received for the record. The Rules Committee was adjourned at 10:10 a.m.

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