

**BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I**

**REGULAR MEETING**

Second Floor, Microbiology Lab Bldg  
Kaua'i County Department of Water  
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766

**TUESDAY, JULY 18, 2006**

**10:15 a.m.**

or thereabouts

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. ACCEPTANCE OF AGENDA**

**D. APPROVAL OF WATER BOARD'S MINUTES:**

1. Regular Meeting Minutes – June 6, 2006
2. Special Meeting Minutes – June 27, 2006

**E. CORRESPONDENCE/ANNOUNCEMENTS**

1. Notice of State of Hawai'i's Appropriation Warrant No. 240 to the County of Kaua'i, Department of Water, for \$550,000 for Design and Construction of our Proposed Kīlauea Water System Project and Planning, Design and Construction of our Proposed Wailua/Kapa'a Water System Project
2. Letter from Mayor Bryan Baptiste to the Kaua'i County Council to Urgently Request that the Positions of the Department of Water's Manager and Chief Engineer and the Police Department's Chief of Police be Removed from the Salary Ordinance to Set Competitive Salaries to Assist with Filling these Vacant Positions

**F. OLD BUSINESS**

1. Manager's Vacant Position
  - a. Discussion and Action Steps concerning Selection Process for new Manager and Chief Engineer of the Kaua'i County Water Department and Discussion
  - b. Action Steps to Increase Water Manager's Salary
2. Quarterly Report regarding Kaua'i County Water Department Manager's Top 4 Goals for 2006
3. Update Report on Mayor Bryan Baptiste's Testimony on the County's Proposed Affordable Housing Projects
4. Request Board Approval of Additional Funding for Job No. HE-11-A, Hanapepe Adolescent Residential Treatment Center, 12-inch Off-site Waterline along Lele and Lokokai Roads

**G. NEW BUSINESS**

1. Request Board Approval to Remove the Department of Water's Condition for a 12-Inch Waterline Extension for Use Permit Application U-2005-18 (Zoning Permit Application Z-IV-2005-23), Kīlauea Elementary/Pre-School, DAGS Job No. 16-16-4438, Kīlauea, Kauai
2. Review Processes and Procedures for Employee Time Sheets and Overtime within the Kaua'i County Water Department
3. For the Board's Information is a Legislative Report from our Legislative Liaison

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**G. NEW BUSINESS (cont'd)**

4. Request Board Approval for a Grant of Easement and a Conveyance of Water Facility for the Kauai Habitat for Humanity for the Eleele Luna Subdivision, Phase I, S-2004-29, TMK: (4) 2-1-01:052, Eleele, Kauai, Hawai'i
5. Request Board Approval of a Conveyance of Water Facility from JBS Family Enterprises, LLLP and Pulpit Rock Investment, LLC for the Quad Water Meter Installation Plan for "Malie Wai" Condominium Being Lot 2 Kilauea Agricultural Subdivision (File Plan 1646), at East Waiakalua, Hanalei, Kaua'i, Hawaii Project; TMK: (4) 5-1-05:025; East Waiakalua, Hanalei, Kauai, Hawai'i
6. Request Board Approval of a Conveyance of Water Facility from Waipouli Beach Resorts, LLC for the Waipouli Beach Resorts and Spa, Zoning Permit Application Z-IV-2003-8, TMK: (4) 4-3-08:001 Waipouli, Kawaihau, Kauai, Hawai'i
7. Request Board Approval for a Water Facilities Agreement from Kukui'ula Development Company (Hawaii), LLC for the Kukui'ula Residential Subdivision, Phase IIA, for Lot 2 of the Kukuiula Large Lot Subdivision, III, TMK: (4) 2-6-15:001 (por.), Koloa, Kaua'i, Hawai'i
8. Request Board Approval for a Water Facilities Agreement from Kukui'ula Development Company (Hawaii), LLC for the Kukui'ula Residential Subdivision, Phase I, for Lot 12 of the Kukuiula Large Lot Subdivision, III, TMK: (4) 2-6-15:001 (por.), Koloa, Kaua'i, Hawai'i
9. Request Board Approval for a Right of Entry Agreement from Kukui'ula Development Company (Hawaii), LLC, for Kukuiula Residential Subdivision, Phase III, Subdivision Application S-2005-25, TMK: (4) 2-6-15:001, Koloa, Kaua'i, Hawai'i
10. Request Board Approval for a Right of Entry Agreement from Chester Wayne Hunt, Attorney-in-Fact to Robert E. Keown Trust, etal for the Kiahuna Makai Subdivision, Subdivision Application S-2004-16, TMK: (4) 2-8-15:077 Poipu, Kauai, Hawai'i

**H. REPORTS**

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
3. Kauai County Water Department Briefing on Departmental Projects
4. Report of the Public Affairs Committee of the Kaua'i County Board of Water Supply
5. Report of the Rules Committee of the Kaua'i County Board of Water Supply
6. Report of the Finance Committee of the Kaua'i County Board of Water Supply

**I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT**

1. Update Report on the Strategic and Business Plan and Needs Assessment for the Kaua'i County Water Department
  - a. Informational Update for the Board on the Strategic Business Plan to follow the Adjournment of this Board Meeting

**J. TOPICS FOR NEXT WATER BOARD MEETING**

1. Board's Finance, Public Affairs, and Rules Committee Meetings
2. Request Board Approval of Resolution No. 1 (06/07), Budget for Fiscal Year 2006-07 (August, 2006)
3. Board's Suggestions Concerning Kaua'i County Water Department's Request to the 2006 Hawai'i Legislature for Funding for Departmental Capital Improvement Projects (hereafter "CIP") (August, 2006)

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**K. TOPICS FOR FUTURE WATER BOARD MEETINGS**

1. Board's Finance, Public Affairs, and Rules Committee Meetings
2. Kauai County Water Department Briefing on Departmental Projects (October, 2006)
3. Kaua'i County Water Department's Final list of CIP Projects for which funding is requested from the 2006 Hawai'i Legislature (October, 2006)
4. Approval of Board's Resolution No. 2, Legislative Budget for Fiscal 2007-08 (October, 2006)
5. Quarterly Report regarding Kaua'i County Water Department Manager's Top 4 Goals for 2006 (October, 2006)
6. Tentative Water Board Meeting Dates for the Year 2007 (November, 2006)

**L. NEXT WATER BOARD MEETINGS**

1. Tuesday, August 15, 2006, 10:00 a.m.
2. Tuesday, September 19, 2006, 10:00 a.m.
3. Tuesday, October 17, 2006, 10:00 a.m.

**M. WATER BOARD'S UPCOMING EVENTS**

1. Hawaii Water Works Association Annual Conference on Kauai (**October 11-13, 2006**)

**N. EXECUTIVE SESSION:**

Pursuant to Hawaii Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

1. **Review of Board of Water Supply Executive Session Meeting Minutes: (None)**
2. **Executive Session**

**ES-1:** Pursuant to Haw. Rev. Stat. §§92-4, 92-5(a)(2), the purpose of this executive session is to permit the Board of Water Supply to deliberate upon and consult with the Board's legal counsel on questions and issues relating to the hiring, evaluation, dismissal or discipline of an officer or employee where consideration of matters affecting privacy will be involved, with regards to fill the vacant Civil Engineer VII, EM-7 (Chief of Engineering Division) position within the Kaua'i County Water Department.

This consultation involves consideration of the powers, duties, privileges, immunities, and/or liabilities of the Board and the Department of Water as they relate to this agenda item.

The Board may take any appropriate action or make any decision arising from its deliberations concerning this item. Actions may be taken or decisions may be made in executive session pursuant to Haw. Rev. Stat. §92-5(b).

**O. ADJOURNMENT**

**NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Līhu'e, Kauai. Our mailing address is P. O. Box 1706, Līhu'e, HI 96766.**