

BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I

REGULAR MEETING

Second Floor, Microbiology Lab Bldg
Kaua'i County Department of Water
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766

THURSDAY, FEBRUARY 14, 2008

10:05 a.m.

or thereabouts

A. CALL TO ORDER

B. ROLL CALL

C. ACCEPTANCE OF AGENDA

D. MEETING MINUTES:

1. Regular Meeting: January 10, 2008

E. CORRESPONDENCE/ANNOUNCEMENTS

F. OLD BUSINESS

1. Request by the Kauai County Housing Agency to Amend a Condition of Approval of Water Meters for Affordable Housing Component of Ordinance No. PM-2004-368 and Subdivision S-2005-3, Kawaihau Ridge Subdivision/Jensen of Hawai'i Inc., TMK: 4-6-39:29, Kapa'a Homesteads, Kaua'i
2. For the Board's Information on the Quarterly Report regarding the Status of the 2007 Manager's Top 4 Goals and Discussion of Manager's Goals for 2008
3. Request Board Approval of the First Amendment of the Water Transmission Agreement Between Kalihiwai Bay Estates Water Association (KBEWA) and the Board of Water Supply
4. Request Board Approval for Additional Funding for the First Amendment for Job No. 03-02, Phase II, HW-02, HW-03, Facilities Renovation at various DOW sites, Wainiha-Haena Tank
5. Request Board Approval for Additional Funding for the Third Contract Amendment for the Automated Meter Reading (AMR) Implementation for the Department of Water, County of Kaua'i

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F. OLD BUSINESS (cont'd)

6. Request Board Approval for Additional Funding for Contract 474 for Special Counsel to Provide Advice, Counsel, and/or Representation in Civil Matters in the Court System including, but not limited to Administrative Law, Personnel Law, Labor and Employment Law
7. Discussion, deliberation and decision-making or action regarding steps, actions, procedures and processes necessary to select a new Manager and Chief Engineer for the Kauai Water Department

G. NEW BUSINESS

1. Request Board to Cancel Board Policy No. 21, Travel Policy and Procedures
2. Request Board to Approve the Amendment to the Board's Rules of Procedure
3. Request Board to Approve Additional Funding for a Financial Management Planning Analysis, Facility Reserve Charge Study and Water Rate Analysis
4. Request Board Approval of a Conveyance of Water Facility from Jose T. Domingo and Marcelina J Domingo, Moi Road, TMK: (4) 1-8-13:032, Hanapepe, Kauai, Hawai'i
5. Request Board Approval of a Conveyance of Water Facility from Calipjo Properties LLC, for the Water Meter Relocation and 2-inch Detector Check Plan for Lots 1055-A-1 and 1055-B-1; TMK: (4) 3-3-11:009, Lihue, Kauai, Hawai'i
6. Request Board Approval of a Conveyance of Water Facility from Amante Balisacan and Marietta Balisacan, Clint Yago, Sr. and Merry J. Yago, Akuli Street, TMK: (4) 3-7-08:049, Hanamaulu, Kauai, Hawai'i
7. Request Board Approval of a Conveyance of Water Facility from Huna Kala, LTD., for the 2nd Water Meter Installation Plan for Parcel 20, Wawae Place, TMK: (4) 2-4-02:020, Lot 68-C, Kalaheo, Kauai, Hawai'i
8. Request Board Approval of a Conveyance of Water Facility from Audrey C. Akita wife of Dwight Akita Sr., John A. Camara husband of Phyllis F. Camara, Walter R. Camara husband of Phyllis H. Camara, and Manuel Camara Jr., for the 3 – 5/8 Inch Water Meters for Audrey Akita Being Lot 11 and Lot 30-D, Poohiwi Road, TMK: (4) 2-4-05:039, Kalaheo, Kauai, Hawai'i

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G. NEW BUSINESS (cont'd)

9. Request Board Approval of a Conveyance of Water Facility from Kiahuna Fairways, LLC, for the Off-Site Water facilities for Pili Mai at Poipu, U-2006-10, Z-IV-2006-13, PDU 2006-11, TMK: (4) 2-8-14:033, Poipu, Kauai, Hawai'i

H. REPORTS

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Report by the Public Relations Specialist on a Monthly Update Regarding DOW Public Relation Activities
3. Acting Chief of Operations' Summary Report on the Monthly Operational Maintenance Agreement
4. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
5. Report of the Finance Committee of the Kaua'i County Board of Water Supply

I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT

1. Updates on the Kaua'i Water Department for their Strategic and Business Plan and Water Plan 2020 Program Sustainability Services
 - a. Update of Strategic Goals and Implementation Status Report from the Issue Champions
 - b. Affordable Housing
 - c. RFP Committee Report
 - e. Status of CE VII – Engineering Division Reorganization Proposal

J. EXECUTIVE SESSION:

Pursuant to H.R.S. §92-7(a), the Commission may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a).

1. Review of Executive Session Minutes: January 10, 2008

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J. EXECUTIVE SESSION (cont'd)

OLD BUSINESS:

2. Pursuant to Haw. Rev. Stat. Sections 92-4 and 92-5(a)(4), the purpose of this executive session is to receive a briefing and to consult with legal counsel for the purposes of deliberating and decision on Contract 474 for Special Counsel to Provide Advice, Counsel, and/or Representation in Civil Matters in the Court System including, but not limited to Administrative Law, Personnel Law, Labor and Employment Law and potential privileges and liabilities of the Department as it relates to the project.

The briefing and consultation involves consideration of the powers, duties, privileges, immunities and/or liabilities of the Board and the County as they relate to this agenda item.

3. Pursuant to Haw. Rev. Stat. Sections 92-4 and 92-5(a)(4), the purpose of this executive session is to consult with legal counsel and department staff legal questions and issues pertaining to the Board's and Department of Water's liabilities as it relates to the Request for Proposal for a Program Manager. This consultation involves consideration of the powers, duties, privileges, immunities and/or liabilities of the Board and the County as they relate to this agenda item.
4. ES-2008-2 (1-10-08) - Pursuant to Hawai'i Revised Statutes §§92-4 and 92-5(a)(4), the purpose of this executive session is to discuss and consult with staff and the Board's legal counsel on the legal issues relating to R W Beck's proposed employee manual and to consult with the Board's legal counsel on questions and issues relating to the Board's powers, duties, privileges, immunities, and/or liabilities and take such action as the Board may deem appropriate with respect to the foregoing item.

K. ADJOURNMENT