

BOARD OF WATER SUPPLY of the COUNTY OF KAUA'I

REGULAR MEETING

**Second Floor, Microbiology Lab Bldg
Kaua'i County Department of Water
4398 Pua Loke Street, Līhu'e, Kaua'i, Hawai'i 96766**

TUESDAY, FEBRUARY 20, 2007

10:15 a.m.

or thereabouts

A. CALL TO ORDER

B. ROLL CALL

C. ACCEPTANCE OF AGENDA

D. APPROVAL OF WATER BOARD'S MINUTES:

1. Regular Meeting Minutes – January 16, 2007

E. CORRESPONDENCE/ANNOUNCEMENTS

1. January 27, 2007 Letter from Lynn McCrory of Pahio Development to the Kaua'i County Council as a Followup from her January 8, 2007 Interview with the Kaua'i County Council for her Membership on the Kaua'i Board of Water Supply
2. January 16, 2007 Letter from Mayor Bryan Baptiste to Mr. Leland Kahawai for Acceptance of a Partial Term on the Kaua'i Board of Water Supply that Expires December 31, 2007
3. January 31, 2007 Thank You Letter from Mayor Bryan Baptiste to Myles Shibata for His Past Service on the Kaua'i Board of Water Supply
4. February 6, 2007 Letter from Myles Shibata of Grove Farm Company, Inc. on the Grove Farm/Department of Water Cost Sharing for the 16-Inch Kilohana Transmission Main

F. OLD BUSINESS

1. For Board's Info on the Department of Water's Vacant Positions
 - a. Discussion and Action Steps concerning Selection Process for new Manager and Chief Engineer of the Kaua'i County Water Department and Discussion
 - (1) Water Manager's Salary Update
 - (2) Hiring a Contract Hire to Assist the Acting Manager

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2. Report of the Sub-Committee of the Whole on Filling the Two (2) EM-5 Position Vacancies
3. Request Board Approval for a Change Order for Job No. 97-11, 16-Inch Water Replacement along Kuhio Highway, N. Leho Drive to N. Papaloa Road, Wailua, Kaua'i (Water Plan 2020 Project No. WK-03)
4. DOW Legislative Testimonies
 - a. SB 403, East Kaua'i Irrigation System
 - b. HB 848, East Kaua'i Irrigation System

G. NEW BUSINESS

1. Presentation by RW Beck on the DOW's Depreciation and Capital Reserve Study
2. Request Board Approval to Purchase a Replacement 4x4 Sport Utility Vehicle for the Microbiology Laboratory
3. Request Board Approval of Transfer of Funds for Job No. WK-42, Phase I and II, Stable 1.0 MG Tank and Connecting Waterline, Kaapuni Road, Kapa'a, Kaua'i
4. Request Board Approval of Transfer of Funds for Job No. A-11, Anahola Well No. 3, Anahola, Kauai
5. Request Board Approval of Transfer of Funds for Job No. 03-02, Phase I, Kekaha Shaft (12) Renovation and Anahola 0.15 MG Tank Renovation
6. Request Board Approval of Transfer of Funds for Job No. KW-28, Amfac Shaft 11 (State Well No. 5842-02), Phase IB, Facility Testing, Evaluation and Reporting, Kekaha, Kauai
7. Request Board Approval of a Right of Entry Agreement from the Department of Hawaiian Home Lands, for Pī'ilani Mai Ke Kai Subdivision (formerly Anahola Residence Lots, Unit 6), HS-2006-8, TMK: (4) 4-8-03: Por. 19 & 21, Anahola, Kawaihau District, Kaua'i, Hawai'i
8. Request Board Approval of a Conveyance of Water Facility from Charles Dipiazza, Unahe Street, TMK: (4) 3-6-19:049, Lihue, Kauai, Hawai'i

H. REPORTS

1. Statement of Kaua'i County Water Department's Revenues and Expenditures
2. Manager's Monthly Update Regarding Activities of Note of the Kaua'i County Water Department
3. Public Relations Specialist's Monthly Update Regarding DOW Public Relation Activities
5. Report of the Rules Committee of the Kaua'i County Board of Water Supply
6. Report of the Finance Committee of the Kaua'i County Board of Water Supply

NOTE: Special Accommodations for persons with disabilities are available upon request five (5) days prior to the meeting date. Please call the Department of Water, County of Kaua'i, at 245-5408 or drop by at 4398 Pua Loke Street, Līhu'e, Kauai. Our mailing address is P. O. Box 1706, Līhu'e, HI 96766.

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I. STRATEGIC AND BUSINESS PLAN AND NEEDS ASSESSMENT

1. Update on the Strategic and Business Plan and Needs Assessment for the Kaua'i County Water Department
 - a. Further Discussion on Additional Funding for Amendment No. 4 for the Contract with R.W. Beck, Inc. and the Kaua'i Water Department for their Strategic and Business Plan and Water Plan 2020 Program Sustainability Services
 - b. Strategic Business Plan Board Workshop to follow the Adjournment of this Board Meeting

J. TOPICS FOR NEXT WATER BOARD MEETING

1. Board's Finance and Rules Committee Meetings
2. Request Board Approval of the Department of Water's Final Annual Audit for Fiscal Year July 1, 2005 to June 30, 2006

K. TOPICS FOR FUTURE WATER BOARD MEETINGS

1. Board's Finance and Rules Committee Meetings
2. Request to Testify by William C. Rita on their Water Requirement for Subdivision No. 2006-42, Lot 88A, Kalāheo Homestead, 1st Series, Kalāheo, Kaua'i, Hawai'i
3. For the Board's Information on the Quarterly Report regarding the Manager's Top 4 Goals for 2007 for the Kaua'i Department of Water (April, 2007)
4. For the Board's Information on the Kauai County Water Department Briefing on Departmental Projects (April, 2007)

L. NEXT WATER BOARD MEETINGS

1. Tuesday, March 20, 2007, 10:00 a.m.
2. Tuesday, April 17, 2007, 10:00 a.m.
3. Tuesday, May 15, 2007, 10:00 a.m.

M. WATER BOARD'S UPCOMING EVENTS

1. AWWA, HI Section Workshop on Kaua'i (February 21-22, 2007)
2. AWWA, HI Section Annual Conference at the Hawai'i Convention Center on O'ahu (May 23-25, 2007)
3. AWWA National Conference (June 24-28, 2007)

N. EXECUTIVE SESSION:

Pursuant to Hawaii Revised Statutes (HRS) §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a).

1. **Review of Executive Session Minutes: None.**

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2. Executive Session

ES-1: Pursuant to Haw. Rev. Stat. §§92-4, 92-5(a)(4), the purpose of this executive session is to permit the Board of Water Supply to deliberate upon and consult with the Board's legal counsel on questions and issues relating to an agenda item.

This consultation involves consideration of the powers, duties, privileges, immunities, and/or liabilities of the Board and the Department of Water as they relate to this agenda item. The Board may take any appropriate action or make any decision arising from its deliberations concerning this item, including approval or modification of the proposed settlement in this case. Actions may be taken or decisions may be made in executive session pursuant to Haw. Rev. Stat. §92-5(b).

O. ADJOURNMENT

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