

SPECIAL BOARD MEETING MINUTES  
BOARD OF WATER SUPPLY  
Friday, December 3, 2010

The Board of Water Supply, County of Kaua‘i, Special Committee met at its office in Līhu‘e on Friday, December 3, 2010. Chair Nishimura called the meeting to order at 9:00 a.m. On roll call, the following answered present:

BOARD: Mr. Randall Nishimura, Chairperson  
Mr. Dee Crowell  
Mr. Michael Dahilig  
Mr. Lawrence Dill  
Mr. Leland Kahawai  
Mr. Raymond McCormick  
Mr. Roy Oyama

STAFF: Mr. David Craddick  
Ms. Marites Yano  
DOW Deputy County Attorney Andrea Suzuki  
First Deputy County Attorney Amy Esaki

Quorum was achieved.

**AGENDA:**

Chair Nishimura noted there was one item of business on the Agenda. Mr. Oyama moved to accept the Agenda, seconded by Mr. Crowell; by a unanimous vote; motion was carried.

**NEW BUSINESS**

The Board was in receipt of the Department of Water Final Audit from external auditor, KMH, LLP; the Board had reviewed the Draft Audit at the last Regular Meeting on November 18, 2010. Chair Nishimura noted that what the Board was acting upon was receipt of the Final Audit and to discuss any changes that may have occurred since been made since the Draft was issued.

Chair Nishimura drew attention to significant areas of review on Page 43 - Summary of Auditor’s Results, and Page 46 -- Summary Schedule of Prior Audit Findings, and the audit adjustments and the section that followed.

Due to issues with land-line and other connectivity issues to the Auditor on Oahu, recess was called at 9:02 a.m. The meeting went back into session at 9:10 a.m.

Mr. James Nakayama, from KMH, LLP joined the meeting at 9:10 a.m. via conference call. Mr. Nakayama noted that the Board had received the Final Audit with no significant changes from the Draft Audit. After reading the report from AON, Mr. Nakayama wished to point out the impact of the actuarial liability, and the increase in the medical costs contributed to the increase in liability.

Upon query from Chair Nishimura, no Board member had any questions for Mr. Nakayama.

Mr. Crowell moved to receive and transmit the Final Audit from KMH, LLP to the County Finance Department, seconded by Mr. Oyama; by a unanimous vote; motion was carried.

For the record, Chair Nishimura requested that Mr. Nakayama transmit the Department of Water Final Audit to the County Finance Department electronically, followed by a hard copy. Mr. Nakayama indicated that that should already be underway.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:14 a.m.

Respectfully submitted,



Carol A. Beardmore  
Secretary

Approved,



Leland Kahawai  
Secretary – Board of Water Supply

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