

MEETING MINUTES
BOARD OF WATER SUPPLY
April 27, 2018

The Board of Water Supply, County of Kaua'i, met in regular meeting at the Board Conference Room in Lihu'e on Friday, April 27, 2018. Chair Beth Tokioka called the meeting to order at 10:04 a.m. The following Board members were present:

BOARD: Ms. Beth Tokioka, *Chair*
Mr. Sherman Shiraishi
Mr. Thomas Canute
Mr. Lyle Tabata
Ms. Laurie Ho

EXCUSED: Mr. Lawrence Dill
Mr. Michael Dahilig

Quorum was achieved with 5 members present at Roll Call.

STAFF: Mr. Steven Kyono Mr. Jeff Mendez
Mr. Bryan Wienand Mrs. Marites Yano
Mr. Valentino Reyna Mrs. Sandi Nadatani-Mendez
Mr. Edward Doi Mr. Michael Hinazumi
Mr. Keith Aoki Mrs. Mary-jane Akuna
Deputy County Attorney Mahealani Krafft

GUEST(s) Mr. Hall Parrott, Private Citizen
Mr. Barry Pollock, RCAC

C. ACCEPTANCE OF AGENDA

Mr. Tabata moved to reorder the Agenda to move up Item No. H 9 Manager's Report No. 18-110 to follow Item No. C., and to move the Executive Session Items K to the end of the Agenda; seconded by Ms. Ho; with no objections, motion carried with 5 ayes.

H. NEW BUSINESS

9. Manager's Report No. 18-110 - Discussion and Possible Action to Appoint the New Manager and Chief Engineer

DISCUSSION:

Chair Tokioka announced that the Board appointed the new Manager and Chief Engineer Bryan Wienand who will be sworn in on Tuesday, May 1st at 7:45 am.

D. MEETING MINUTES

Review and approval of:

Regular Board Meeting – March 23, 2018

Ms. Ho moved to approve as amended the Regular Board Meeting minutes of March 23, 2018; seconded by Mr. Canute; with no objections, motion carried with 5 ayes.

Finance Committee Meeting – April 3, 2018

Ms. Ho moved to approve the Finance Committee Meeting minutes of April 3, 2018; seconded by Mr. Canute; with no objections, motion carried with 5 ayes.

Finance Committee Meeting – April 12, 2018

Ms. Ho moved to approve the Finance Committee Meeting minutes of April 12 2018; seconded by Mr. Canute; with no objections, motion carried with 5 ayes.

Review and approval of:

Executive Session – March 23, 2018

Ms. Ho moved to approve as amended the Executive Session minutes of March 23, 2018; seconded by Mr. Canute; with no objections, motion carried with 5 ayes.

Executive Session – April 10, 2018

Ms. Ho moved to approve as amended the Executive Session minutes of April 10, 2018; seconded by Mr. Canute; with no objections, motion carried with 5 ayes.

E. CORRESPONDENCE/ANNOUNCEMENTS

None.

F. BOARD COMMITTEE & PERMITTED INTERACTION GROUP REPORTS

1. Report of the Finance Committee of the Kaua'i County Board of Water Supply
Draft Budget for Fiscal Year 2018-2019
 - a. Fiscal Year 2018 - 2019 – Draft Operating Budget
 - b. Fiscal Year 2018 - 2019 – Draft Capital Outlay Budget

BACKGROUND:

Mr. Tabata reported for Chair Dill that the Operating Budget and the additional items were presented at the Finance Committee Meeting on April 27th and will be submitted to the Board for approval when it is on the May Agenda. The additional items added were:

- 1) 800 Megahertz Mega radio communication system that is critical during an emergency situation island wide. Budgeted at \$120,000.
- 2) Employee Recognition will be brought back as a morale booster. Budgeted at \$6,500.00.
- 3) Capital Improvement Projects (CIP) – To be deliberated by the Finance Committee and to make sure there are 12 months during a fiscal window.
- 4) A Customer Service Representative will be hired who is currently a State of Hawai'i employee. Waterworks Controller Mrs. Yano said this position is budgeted at Step A and asked if Step A could be included in the revised Operating budget for the next Finance Committee meeting.

The Finance Committee will be rescheduled to review the Capital Improvement Projects (CIP) at the call of Chair Dill to be approved at the May Board Meeting. The deadline for the completed budget is in June.

2. Discussion and Receipt of the Permitted Interaction Group Report for the Recruitment and Recommendation of a Manager and Chief Engineer (*Update*).

Chair Tokioka closed out the PIG completed activity.

G. OLD BUSINESS

1. Manager's Report No. 17-29 (Update) - Discussion and Possible Action on the Financial Management Planning and Water Rate Analysis for the Department of Water for July 2019 through June 2023 and submit an Impact Statement to the Small Business Regulatory Review Board

BACKGROUND:

Waterworks Controller Mrs. Yano requested the Board to change the Water Rate study period from Fiscal Year 2017 – 2021 to 2019 – 2023. To date, the Finance Committee has not made a recommendation on the financial model and worksheets previously presented. Fiscal is still working on the Capital Improvement Projects (CIP) list which will be provided to the consultants who will provide the revised financial model.

Mr. Shiraiishi moved to approve *Manager's Report No. 17-29 (Update)* - Discussion and Possible Action on the Financial Management Planning and Water Rate Analysis for the Department of Water for July 2019 through June 2023 and submit an Impact Statement to the Small Business Regulatory Review Board; seconded by Mr. Tabata, with no objections; motion carried with 5 ayes.

Chair Tokioka said New Business No. 1 will be discussed later when Mr. Sandy Saemann's seconded written testimony arrives.

H. NEW BUSINESS

2. *Manager's Report No. 18-103* - Discussion and Possible Action to Request Board Approval for Indemnification and Limitation of Liability for purchasing of additional licenses and continued Support and Maintenance for the Department of Water's Purchasing Requisition software between the Board of Water Supply, County of Kaua'i and Paramount, Inc.

BACKGROUND:

IT Specialist Mrs. Nadatani-Mendez explained that the ability to continue the support and maintenance for the Department's current software is used for requisitions. The previous purchase requisition software was purchased by the consultants was never reviewed. In order to continue maintenance and to purchase new additional licenses, the language had to be changed (i.e., state of legal authority was changed to "Hawai'i"). The indemnifications need to be approved by the Board.

DISCUSSION:

Mr. Shiraiishi commented that if anything goes wrong, the consultant is still responsible and limiting their liability.

Mr. Canute moved to approve *Manager's Report No. 18-103* - Discussion and Possible Action to Request Board Approval for Indemnification and Limitation of Liability for purchasing of additional licenses and continued Support and Maintenance for the Department of Water's Purchasing Requisition software between the Board of Water Supply, County of Kaua'i and Paramount, Inc.; seconded by Mr. Tabata; with no objections; motion carried with 5 ayes.

3. *Manager's Report No. 18-104* - Discussion and Possible Action on the First Amendment to Contract No. 620 for As Needed Construction Management Services for the Department of Water for a time extension of 549 calendar days for a revised contract end date of December 31, 2019 for additional funding in the amount of \$246,283.49

Acting Manager Kyono disclosed he was vice president of SSFM but no longer is employed by SSFM.

BACKGROUND:

Deputy Manager Wienand explained that the extension is over a year for continuity with the existing consultant who is exceeding work expectations with the ongoing construction projects. There would be concerns if there were other construction service support on the same project.

DISCUSSION:

Deputy County Attorney Krafft clarified that the overall contract has Project Assignment Orders (PAO), and is "As Needed" when the Department requires services. There are other projects under the current contract that are outstanding based on how the construction occurs which goes beyond the main contract

termination date. For payment on a contract, there has to be a valid contract. This is the last PAO issued by the contract which will take an extension of time to complete.

Mr. Shiraishi asked what were the unanticipated dealings with the consultant? Deputy Manager Wienand said there were change orders especially with Kōloa Well A / B. Delays have been design issues with the design consultants which caused complications with the construction staff. Design and Construction Management will continue to work with the design consultants. A concern for Mr. Shiraishi is that delays could be controlled and asked if the Department could save the \$246,283.49 or would this amount have been paid regardless. Deputy Manager Wienand explained that the As Needed Construction Management (CM) services contract and the more staff that is available to do the work, the quality of the designs improves, then the As Needed CM services would not be needed. At this time, the options are very limited. Deputy County Attorney Krafft added if the division needs the assistance, they would use the As Needed CM services and that the total amount requested may not be used (based on the hours and the length of the construction). Deputy Manager Wienand said the CM division is understaffed with vacancies that CM continues to fill. *Acting* Manager Kyono mentioned there is one project engineer and one inspector and they cannot meet all of the demands in CM.

Chair Tokioka asked if there was a surplus in salary that the As Need CM services could be funded? *Acting* Manager Kyono said the cost is coming from the CIP budget and if there is any savings in salaries, it could be directed to this project. Deputy County Attorney Krafft mentioned that Chief of Construction Management Mr. Moises has been working with the Department of Human Resources (DHR) to post positions with a salary range.

In Option 1, Chair Tokioka questioned the morale issue in the Con statement. She asked what would be the morale issues in the As Needed CM services. Deputy Manager Wienand said the potential morale issue would be the difference in salaries on what the Department is allowed to offer its employees in CM compared to what will be paid to the consultant, which is higher.

Mr. Shiraishi moved to approve Manager's Report No. 18-104 - Discussion and Possible Action on the First Amendment to Contract No. 620 for As Needed Construction Management Services for the Department of Water for a time extension of 549 calendar days for a revised contract end date of December 31, 2019 for additional funding in the amount of \$246,283.49; seconded by Mr. Tabata, with no objections; motion carried with 5 ayes.

4. Manager's Report No. 18-105 - Discussion and Possible Action on a new Waterworks Operations Project Assistant Position

BACKGROUND:

Chief of Operations Mr. Reyna asked the Board for a Waterworks Operations Project Assistant that would be in charge of the office and clerical personnel. Three new programs will be implemented for Valves and Hydrants Maintenance program, a Leak Detection program and Meter Testing program to be coordinated by the new position. There is no SR number range but could be between SR 15 to SR 18. If approved by the Board, the proposed position description would will be submitted to the Department of Human Resources (DHR). Mr. Reyna was not asking for funding at this time but if the position was approved at a later time, the budget would be amended. Other vacant salaries partially funded, could be consolidated to fund the Project Assistant position. There are four additional vacancies not indicated on the Table of Organization (TO) which would eventually get budgeted.

DISCUSSION:

Ms. Ho asked if DHR offers a range depending on who applies? *Acting* Manager Kyono added that DHR reviews 1) the position description, 2) does a classification action, and 3) determines a salary range for that classification which is compared across the State of Hawai'i.

Mr. Shiraishi moved to approve Manager's Report No. 18-105 - Discussion and Possible Action on a new Waterworks Operations Project Assistant Position; seconded by Mr. Canute; with no objections; motion carried with 5 ayes.

5. Manager's Report No. 18-106 - Discussion and Possible Action on the Manager and Chief Engineer's Goals for FY 2018-2019

BACKGROUND:

Chair Tokioka asked the Board if they would go through former Manager Kirk Saiki's previous goals to see what has been completed or pending.

DISCUSSION:

Mr. Tabata and Chair Tokioka agreed to meet with the new manager to set new goals and to check what is in progress and an update on a few items: 1) Operations Goal 1 – Procurement of Asset management program, 2) Prevention Maintenance program and 3) Great Planes Accounting.

Mr. Shiraishi deferred Manager's Report No. 18-106 - Discussion and Possible Action on the Manager and Chief Engineer's Goals for FY 2018-2019 - *to the Chair and Mr. Tabata to work with the new Manager on the goals that are in progress and to possibly add new goals and to report back to the Board*; seconded by Ms. Ho; with no objections; motion carried with 5 ayes.

6. Manager's Report No. 18-107 - Discussion and Possible Action for Job No. 15-07, Water Plan 2020 No. HE-01, HE-10, Reorganize Water System: Kaumuali'i Highway 16-Inch Main and Emergency Pump Connection, Hanapepe Road 6-Inch Main Replacement for additional construction funding in the amount of \$4,096,000.00

BACKGROUND:

Deputy Manager Wienand commented that the bids for this project came in higher than expected due to a number of factors as stated in the report. (Refer to the two Options for the June 30, 2018 deadline for the State funds \$4,450,000.) These funds would be forfeited if the Department does not move forward with the project immediately for construction. Only one bid, out of the three bids that came in, was responsive which was over \$8.5M and would still be above the \$4M of construction funds. The best estimate on the bid is approximately \$1.5M what is expected for the project.

DISCUSSION:

Mr. Canute inquired what is "non-responsive?" Deputy Manager Wienand said there are required criteria that each bid needs to meet to be legally accepted; bids are rejected if they do not meet the requirements at the time of submission. Chair Tokioka mentioned that procuring construction services in the current environment will be harder. Deputy Manager Wienand commented that if a bid comes in lower, it creates potential issues for the contractor. Mr. Canute said there is no choice to not lose the state funds. Mr. Shiraishi's concern was the big difference between what the bid was and what the original estimates were. Deputy Manager Wienand said the cost estimates are proposed during the phases of the project. At the end of the final design phase the cost estimate was \$5,150,000 in January 2018. Construction funds is \$4M (State funds would be used); True cost is approx. \$7M; Bid is \$8.5M. Deputy Manager Wienand said there are controls in place to hold the contract's fee. The project will take about 1-1/2 years to complete. Chair Tokioka said the window to ask for State money if the current funds lapse would be next year during legislative session, and the Department may not get it again.

Deputy Manager Wienand mentioned the following information was not in the Manager's Report regarding Department of Public Works (DPW) completion of the repaving of Hanapēpē Road. The Department would have to wait another year to get add an additional water line in, plus this could cause a conflict with DPW's repaving project (beginning 2019 to 2020). Mr. Tabata suggested to look into PVC piping and to reevaluate this with the contractor for savings.

Mr. Tabata moved to approve Manager's Report No. 18-107 - Discussion and Possible Action for Job No. 15-07, Water Plan 2020 No. HE-01, HE-10, Reorganize Water System: Kaumuali'i Highway 16-Inch Main and Emergency Pump Connection, Hanapepe Road 6-Inch Main Replacement for additional construction funding in the amount of \$4,096,000.00; seconded by Mr. Canute; with no objections; motion carried with 5 ayes.

1. Discussion and Possible Action on the correspondence from Patrick J. Childs, Esq. on behalf of his client Mr. Sandy Saemann dated March 27, 2018, regarding high water bill

DISCUSSION:

Mr. Shiraiishi mentioned that the Department may have policies in place regarding high water bill or undetected leaks. This issue has come up before about 2-3 times and appears to be a chronic issue.

Mr. Shiraiishi deferred Discussion and Possible Action on the correspondence from Patrick J. Childs, Esq. on behalf of his client Mr. Sandy Saemann dated March 27, 2018, regarding high water bill - to Management to report back to the Board the concerns in Mr. Saemann's March 27th letter and his latest April 27th letter received during the meeting; seconded by Ms. Ho; with no objections; motion carried with 5 ayes.

7. Manager's Report No. 18-108 – Discussion and Possible Action for Water Plan 2020 Project No. WK-39 Drill & Develop Kapa'a Homesteads Well No. 4 & Package A-Well and Drainage Package of Water Plan 2020 Project No. WK-08, Job No. 02-14, Kapa'a Homesteads 325' Tanks, Two 0.5 MG Tanks Projects, Kapa'a, Kaua'i, Hawai'i for additional construction funding in the amount of \$685,000.00

BACKGROUND:

Deputy Manager Wienand engineer's cost estimate is for drilling the new well and constructing a new 18" drain line to pump and dispose of drainage water from the well. The original bid was in 2012 with bids that came in higher because there was no known drainage location. The true estimate for the project is \$2.5M. Today's request of additional funds (\$685,000) was based on last year's budget of \$1.6M. Farmers are now getting drainage water surrounding the tank.

Mr. Canute moved to approve Manager's Report No. 18-108 – Discussion and Possible Action for Water Plan 2020 Project No. WK-39 Drill & Develop Kapa'a Homesteads Well No. 4 & Package A-Well and Drainage Package of Water Plan 2020 Project No. WK-08, Job No. 02-14, Kapa'a Homesteads 325' Tanks, Two 0.5 MG Tanks Projects, Kapa'a, Kaua'i, Hawai'i for additional construction funding in the amount of \$685,000.00; seconded by Ms. Ho; with no objections; motion carried with 5 ayes.

8. Manager's Report No. 18-109 - Discussion and Possible Action on the New Contract for the Acting Manager and Chief Engineer

The Board appreciated Acting Manager Kyono's guidance with the Department. He appreciated the Department's support team and has great hopes for the future.

Mr. Canute moved to approve Manager's Report No. 18-109 - Discussion and Possible Action on the New Contract for the *Acting* Manager and Chief Engineer with the same terms; seconded by Ms. Ho; with no objections; motion carried with 5 ayes.

I. CONSENT CALENDAR

1. Manager's Report No. 18-111- Discussion and Possible Action to approve a Grant of Easement Agreement for the Construction Plans for the Reduced Pressure Detector Assembly Plan for Lot 135, affecting the following:
 - a. RT Land Development LLC, TMK: (4) 3-3-003:008, Līhu'e, Kaua'i, Hawai'i

Mr. Shiraishi moved to approve Manager's Report No. 18-111- Discussion and Possible Action to approve a Grant of Easement Agreement for the Construction Plans for the Reduced Pressure Detector Assembly Plan for Lot 135, Affecting the following: a) RT Land Development LLC, TMK: (4) 3-3-003:008, Līhu'e, Kaua'i, Hawai'i; seconded by Ms. Ho; with no objections; motion carried with 5 ayes.

2. Manager's Report No. 18-112- Discussion and Possible Action to approve a Right of Entry agreement to perform soil sampling for Job No. 17-10, WP2020 Project No. KW-07 Rehabilitate Paua Valley Tank #1, 0.5MG Concrete, affecting the following: a) State of Hawai'i, Agribusiness Development Corporation, TMK: (4)1-2-002:001, Kekaha, Kaua'i, Hawai'i

Mr. Shiraishi moved to approve Manager's Report No. 18-112- Discussion and Possible Action to approve a Right of Entry agreement to perform soil sampling for Job No. 17-10, WP2020 Project No. KW-07 Rehabilitate Paua Valley Tank #1, 0.5MG Concrete, affecting the following: a) State of Hawai'i, Agribusiness Development Corporation, TMK: (4)1-2-002:001, Kekaha, Kaua'i, Hawai'i; seconded by Ms. Ho; with no objections; motion carried with 5 ayes.

J. STAFF REPORTS
MONTHLY

1. Discussion and Receipt of the Kaua'i County Water Department's Statement of Revenues and Expenditures
 - a. March Monthly Summary Budget
 - b. Accounts Receivable Aging Summary

BACKGROUND:

Waterworks Controller Ms. Yano highlighted the following activities:

1. SOP 51 – Reconnection fee for Meter Cuts (Mcuts).
2. Front lobby window business hours will change to 8:00 am to 4 pm to allow Customer Service Reps. close out their daily cash balancing and to prepare for deposits.
3. AR Aging Summary – Balance AR decreased from \$2,121,928M to \$1,570,359M of Mcuts for delinquent accounts with the help of IT Specialist Ms. Nadatani-Mendez.

DISCUSSION:

Chair Tokioka inquired why the numbers in November and December were zero, then jumped up in January 2018. Ms. Yano said Fiscal was working with consultants to implement a new service Cloud product and tested field service management with the Meter Readers.

Mr. Hall Parrott, private citizen provided his testimony.

Mr. Parrott commented that the Department does not do Mcuts for Thanksgiving and Christmas.

Received – 5 members

2. Discussion and Receipt of the Report by the Public Relations Specialist on Public Relations Activities

Chair Tokioka commended Ms. Jonell Kaohelaulii on her excellent communications work during the floods that related to water.

Received – 5 members

3. Discussion and Receipt of the Chief of Operation's Summary Report on Operational Activities

BACKGROUND:

Chief of Operations Mr. Reyna highlighted the following:

1. The Plants Superintendent position was filled which was vacant over five years.
2. Water Loss Chart's format - The latest entry is February because the Meter Reading cycles were not ready; this information on the chart will be two months behind.

DISCUSSION:

Water was restored on the north shore and customers on Weke Road after the floods except for damaged homes. Mr. Reyna commended the Field personnel who dropped everything on very short notice to assist. The washed out roads will be coordinated with Operations and DPW.

Chair Tokioka said Operations did great work and stepped up to the challenge. *Acting* Manager Kyono, Deputy Manager Wienand, Mr. Moises, Mr. Aoki and Ms. Kaohelaulii spent a lot of time in the Emergency Operating Center. Mr. Reyna also thanked the Department's personnel. *Acting* Manager Kyono added that every two weeks, the crew will to be on the ground to get the chemicals replenished at the Wainiha Well site.

Received – 5 members

4. Discussion and Receipt of the Manager and Chief Engineer's Monthly Update Regarding Activities of Note of the DOW

BACKGROUND:

Deputy Manager Wienand referred to a change on Page 125, that the Equipment Operation III correct position number is #3419 (not #3429). *Acting* Manager Kyono has been working on getting vacant positions filled.

Received – 5 members

- a. Report of the BAB pay down as of March 2018

Received – 5 members

QUARTERLY (*January – March 2018*)

1. Discussion and Receipt of the DOW's Quarterly Project Status Update
 - a. Construction Management Division Status

Received – 5 members

- b. Engineering Division Design Status

DISCUSSION:

Civil Engineer Mr. Aoki was happy to announce Engineering completed four design projects this past quarter and expects to complete more designs at the next quarterly report.

Received – 5 members

c. Water Resources & Planning Division Status

BACKGROUND:

Chief of Water Resources & Planning Mr. Doi mentioned Item No. 1 in the Executive Summary – WRP provided a courtesy public notice to prior applicants which were affected by the Faculties Reserve Charge (FRC) rule change implemented in 2015 (deadline is November 2018). A Public Information meeting was held on April 12th that was not well attended due to the timing of the letter which came out a day after the meeting. A high volume of calls came in the first week and the public was then made aware of the rule change. Mr. Doi thanked Ms. Kaohelaulii, WRP, Admin, & Fiscal staff for their assistance with the calls.

Received – 5 members

L. TOPICS FOR NEXT WATER BOARD MEETING (May 2018)

1. Discussion and Possible Action on Proposed Board Policy for Delegating Routine Actions from the Water Board to the Department of Water's Manager and Chief Engineer regarding Right of Entry
2. Draft Budget for Fiscal Year 2018-2019
 - a. Fiscal Year 2018 – 2019 Draft Capital Outlay Budget
3. Discussion and Possible Adoption of the Budget Resolution No. 18-XX (06/18), Budget for Fiscal Year 2018-19
4. Discussion and Possible Action on the correspondence from Patrick J. Childs, Esq. on behalf of his client Mr. Sandy Saemann dated March 27, 2018 and April 27th written testimony regarding high water bill

M. TOPICS FOR FUTURE WATER BOARD MEETINGS

1. Workshop presentation regarding the Master Plan of the Department of Water's former Administration Building, Operations Shop, Micro Lab and Information Technology
2. Discussion and Possible Action to hire a consultant to provide a Policy in the Development of Priorities for the Current Rate Study & 2018-2019 Budget Process for:
 - a. Capital Budget
 - b. Operating Budget
 - c. Reserves
 - d. Debt
3. Workshop presentation regarding the Table of Organization
4. Audit Committee Meeting
5. Manager's Report No. 18-106 - Discussion and Possible Action on the Manager and Chief Engineer's Goals for FY 2018-2019 (June 2018)
6. Purchase Order Rollovers and Contracts (August 2018)

N. UPCOMING EVENTS

1. AWWA Conference, Las Vegas, Nevada (June 11 – 14, 2018)
2. Make a Splash, Project Wet (September 20, 2018)
3. HWWA Conference, Lihu'e, Hawai'i (November 7 – 9, 2018) Kōloa Landing
Topics will include: Sunshine Law Workshop for Board members

O. NEXT WATER BOARD MEETING

1. Thursday, May 17, 2018, 3:00 p.m. - *Special Board Meeting* (BT, SS, LH, TC, LD)
2. Friday, May 25, 2018, 10:00 a.m. (Excused: BT)
3. Friday, June 22, 2018, 10:00 a.m. (Excused: LD, TC, MD)
4. Friday, July 27, 2018, 10:00 a.m.

Mr. Hall Parrott, private citizen provided his testimony.

Mr. Hall mentioned that the Table of Organization and the budget have great formats. A lot of work went into getting the formats looking professional.

Mr. Tabata move to adjourn the meeting after Executive Session; seconded by Mr. Canute; with no objections; motion carried with 5 ayes.

Mr. Tabata moved to go into Executive Session; seconded by Ms. Ho; with no objections; motion carried with 5 ayes.

At 11:47 a.m., Mr. Shiraishi exited the meeting.

K. EXECUTIVE SESSION

Pursuant to H.R.S. §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a).

1. Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a)(4), the purpose of this Executive Session is for the Board to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities as they relate to the Waiahi Surface Water Treatment Plant

At 12:11 p.m., Mr. Tabata exited the meeting.

2. Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) (2) and (4), the purpose of this Executive Session is for the Board to evaluate the performance of the Acting Manager and Chief Engineer, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held.

a. Evaluation of the Department of Water's Acting Manager and Chief Engineer from February 12, 2018 to April 16, 2018

3. Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a)(2) and (a)(4) to consider the hiring of an officer or employee, where consideration of matters affecting privacy will be involved; provided that if the individual concerned requests an open meeting, an open meeting shall be held, and to consult with its attorney on issues pertaining to the Board's powers, duties, privileges, immunities, and/or liabilities as they may relate to this agenda item


a. Manager's Report No. 18-110 - Discussion and Possible Action to Appoint the New Manager and Chief Engineer

Executive Session Item 3a was not entertained.

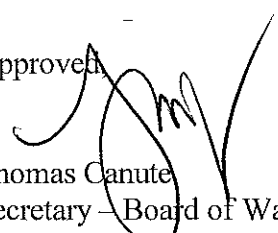
P. ADJOURNMENT

Mr. Canute adjourned the Executive Session meeting at 12:17 p.m.; seconded by Mr. Shiraishi; with no objections, motion carried with 4 ayes.

Respectfully submitted,


Edith Ignacio Neumiller
Commission Support Clerk

Approved


Thomas Canute
Secretary – Board of Water Supply