

MEETING MINUTES  
BOARD OF WATER SUPPLY  
Friday, April 28, 2017

The Board of Water Supply, County of Kaua'i, met in regular meeting at the Board Conference Room in Līhu'e on Friday, April 28 2017. Chair Sherman Shiraishi called the meeting to order at 10:05 a.m. The following Board members were present:

BOARD: Mr. Sherman Shiraishi, *Chair*  
Ms. Laurie Ho  
Mr. Thomas Canute  
Mr. Michael Dahilig  
Mr. Larry Dill  
Mr. Lyle Tabata  
Ms. Beth Tokioka

Quorum was achieved with 7 members present at the time of roll call.

STAFF: Mr. Kirk Saiki Ms. Marites Yano  
Mr. Eddie Doi Ms. Sandi Nadatani-Mendez  
Mr. Val Reyna Ms. MJ Akuna  
Mr. Carl Arume Ms. Kim Tamaoka  
Mr. Keith Aoki Mr. Michael Hinazumi  
Deputy County Attorney Mahealani Krafft Mr. Bryan Wienand

GUEST(s): Mr. Hall Parrott, Private Citizen

**ACCEPTANCE OF AGENDA**

Ms. Ho moved to approve the agenda as circulated; seconded by Mr. Dahilig; with no objections, motion carried with 7 ayes.

**D. MEETING MINUTES**

**Review and approval of:**

Regular Board Meeting – March 24, 2017

Mr. Dahilig moved to approve as amended the Regular Board Meeting minutes of March 24, 2017; seconded by Ms. Tokioka; with no objections, motion carried with 7 ayes.

Finance Committee Meeting – March 24, 2017

Mr. Dahilig moved to approve as amended the Finance Committee Meeting minutes of March 24, 2017; seconded by Ms. Tokioka; with no objections, motion carried with 7 ayes.

Finance Committee Meeting – March 31, 2017 - *Reconvened*

Mr. Dahilig moved to approve the Finance Committee Meeting minutes of March 31, 2017 – *Reconvened*; seconded by Ms. Tokioka; with no objections, motion carried with 7 ayes.

**E. CORRESPONDENCE/ANNOUNCEMENTS**

None.

## **F. BOARD COMMITTEE REPORTS**

1. Report of the Finance Committee of the Kaua'i County Board of Water Supply
  - a. Financial Management Planning and Water Rate Analysis for the Department of Water for July 2017 to June 2021 and submit an Impact Statement to the Small Business Regulatory Review Board

### **BACKGROUND:**

Mr. Dill reported the Finance Committee meeting was reconvened on March 31<sup>st</sup> to study the Facilities Reserve Charge (FRC) for the planning of the water rate analysis for the Department of Water (DOW). The committee reviewed the issues but concluded to defer the rate study until it is resolved at the Board level on the FRC for affordable housing and the close out of FY2017.

The Board will take action to extend the existing rates before the current fiscal year. This will be added to the May agenda.

Mr. Dahilig moved to receive the Report of the Finance Committee of the Kaua'i County Board of Water Supply, a. Financial Management Planning and Water Rate Analysis for the Department of Water for July 2017 to June 2021 and submit an Impact Statement to the Small Business Regulatory Review Board; seconded by Ms. Tokioka; with no objections, motion carried with 7 ayes.

## **G. OLD BUSINESS**

1. Manager's Report No. 16-38 – Discussion and Possible Action on the Proposed Rule Amendments to Part 5, Facilities Reserve Charge Section III, Applicability relating to Multi-Family Dwelling Units and Affordable Housing Units

### **BACKGROUND:**

Manager Saiki anticipates the Board's direction on this agenda item.

### **DISCUSSION:**

Mr. Dahilig said Section 3c of the rules were approved and adopted for single family units (*in January*).

- c. The Facilities Reserve Charge for conversion of legally existing single-family units to a multi-family two dwelling unit structure, as provided by law, will be assessed at 50% of the Facilities Reserve Charge for multi-family units, per unit.

Ms. Ho suggested setting a cap for the lower meter rate at \$500,000 (depending on how many people request for meters) which could be reviewed at a later date. Manager Saiki explained that a cap would allow the Department to look at the budget and rates, based on the maximum that would be paid out each year. The rules could be modified by the Board to change the cap by resolution and the Board would not have to go to the Small Business Regulatory Review Board (SBRRB) every year. For 21,000 customers, every \$100,000 would mean a 40 cent increase per month, per customer. If the cap was at \$100,000 for 11 single family homes or 20 multi-family, homes could be constructed. The cap would apply to subsection 3c per fiscal year. For example, Lima Ola homes would be developed for 500 homes at over \$3M divided by 21,000 customers = \$163.00 per customer.

Chair Shiraishi asked whatever credit that is not taken, would it be rolled over? Manager Saiki said it could be rolled over by resolution and would depend on what the Department's financial situation is.

Ms. Tokioka understood that anything above a cap will be accommodated. She questioned if the proposed rule amendments are adopted, is the Board able to turn people away? If the cap is used up,

can it be re-evaluated? Is this a budgetary issue? Manager Saiki said if the cap is there, then it could be budgeted. If the cap is used up the first three months, the impacts are in the budget. Ms. Tokioka asked if this was legal and if anyone coming in who meets the criteria is entitled to that rate? Deputy County Attorney Krafft clarified currently there is no cap. Whoever comes in is entitled to the lower amount as long as they are certified by the Housing Agency. Ms. Tokioka commented could the Board adopt a cap to revise the current scenario and asked if the Board needs to go back to SBRRB? Deputy County Attorney Krafft explained the cap was discussed and argued in a public hearing and by testimony.

Mr. Canute opposed a cap and limits to accommodate a fluid situation for affordable housing. He suggested considering further changes to the FRC on expensive homes through subsidizing rather a cap on fixture. Mr. Tabata agreed and said the county tries to expedite and subsidize low income housing developments, and a cap would slow the process.

Ms. Ho asked if the Board is saying the DOW does not have to be fiscally responsible to the water users by not capping and to give out the meters at a reduced rate. Mr. Dahilig did not agree with Ms. Ho's statement but she understood Mr. Dahilig to say you don't want to disqualify anyone eligible for affordable housing to have a reduced meter. Mr. Tabata clarified that a customer would have to qualify through the County Housing Agency's process. Chair Shiraishi said the Board can be fiscally responsible even if the cap is not adopted. Lima Ola's project could be factored into the budget.

Mr. Dill explained that the purpose of the FRC is for the Department to recover from the customer the cost of their impact to the infrastructure of the water system. Any discount is fiscally irresponsible, in Mr. Dill's opinion. This is an arbitrary discount without any basis. The agriculture sector is given a discount. Mr. Dill added the Board's obligation is to carry out its fiduciary responsibility to the customers. He understands the need to provide affordable housing but is uncomfortable with a discount to the current fee structure without considering the impacts to the infrastructure. The Department would need time to look at this matter through rules and regulations.

Ms. Tokioka mentioned the Department could consider the impact to the budget by placing a lien on the property in the amount of the reduced FRC. The cost could be recovered if the homeowner sells their home at a profit. Deputy County Attorney Krafft commented this was not discussed at a public hearing and would have to go back to the SBRRB and to restart the process.

Chair Shiraishi did not see a lien as being a disincentive to develop affordable housing and agreed with the concept of a lien. Depends if the Board rolls back the process and goes back to SBRRB.

The Board approved and adopted the changes on the proposed Rule amendments to Part 5, FRC, Section 3d. Section 3c was approved and adopted in January.

d. For projects developed by the County of Kaua'i Housing Agency or in partnership with the County of Kaua'i Housing Agency, and certified by the County of Kaua'i Housing Agency as affordable housing (defined by Kaua'i County Ordinance 7 A-1.3, the Facilities Reserve Charge shall be \$4,940.00 per unit).

Mr. Dahilig moved to approve *Manager's Report No. 16-38* – Discussion and Possible Action on the Proposed Rule Amendments to Part 5, Facilities Reserve Charge Section III, Applicability relating to Multi-Family Dwelling Units and Affordable Housing Units and to adopt the changes on the Proposed Rules Amendments to Part 5 to FRC, Section 3c & Section 3d; seconded by Mr. Tabata; motion carried with 6 eyes, 1 nay (LD)

## **H. NEW BUSINESS**

1. Manager's Report No. 17-37 - Discussion and Possible ratification of the execution of the Lihue Baseyard Improvements for the Department of Water (DOW) Storm Water Retention Chamber Agreement and Board Approval of the agreement document with the County of Kaua'i, Department of Public Works (County) on Water Plan 2020 Project PLH-39, Lihue Baseyard Improvements for the Department of Water, Lihue Water System, Lihue Kaua'i, Hawai'i

Chair Shiraishi disclosed he inadvertently signed the recorded agreement without the Board's approval.

Mr. Dahilig moved to approve Manager's Report No. 17-37 - Discussion and Possible ratification of the execution of the Lihue Baseyard Improvements for the Department of Water (DOW) Storm Water Retention Chamber Agreement and Board Approval of the agreement document with the County of Kaua'i, Department of Public Works (County) on Water Plan 2020 Project PLH-39, Lihue Baseyard Improvements for the Department of Water, Lihue Water System, Lihue Kaua'i, Hawai'i; seconded by Mr. Tabata; with no objections, motion carried with 7 ayes.

2. Manager's Report No. 17-38 – Discussion and Possible Action for Contract No. 636, Job No. 16-4 WP2020 WKK-03, Chlorination, MCC, Kīlauea Wells No. 1 & 2, Kīlauea, Kaua'i, Hawai'i with Brown and Caldwell for the additional design funding in the amount of \$76,626.00

### **BACKGROUND:**

Mr. Aoki commented the Department is requesting additional funds to design a shelter for the existing emergency generator pumps. The Use Permit cost is \$30,000 which is part of the \$76,626.00.

Mr. Dill moved to approve Manager's Report No. 17-38 – Discussion and Possible Action for Contract No. 636, Job No. 16-4 WP2020 WKK-03, Chlorination, MCC, Kīlauea Wells No. 1 & 2, Kīlauea, Kaua'i, Hawai'i with Brown and Caldwell for the additional design funding in the amount of \$76,626.00; seconded by Mr. Canute; with no objections, motion carried with 7 ayes.

3. Manager's Report No. 17 – 39 – Discussion and Possible Action on Board Approval of the First Amendment to Contract No. 611, Job No. 15-07, WP2020 HE-01 & HE-10 Reorganize Water System Pipeline Connecting Hanapēpē and Eleeele, Hanapēpē Road 6" Main Replacement with Akinaka and Associates, Ltd. for a time extension of 180 calendar days and an additional \$36,372.00

### **DISCUSSION:**

Mr. Dahilig asked if the Board has to approve contract extensions especially if the contract is extended another 6 months? Manager Saiki commented time extensions are contract changes. Chair Shiraishi had a concern with the consultant who is in default. The consultant did not perform under the contract and is asking for an extension and an additional \$36,000.00. Chair Shiraishi said if the consultant does not do the job by the contract-specified time, it would be in breach of contract.

Mr. Aoki explained Engineering ran into unanticipated time delays in getting approvals from various agencies such as State Historic Preservation Division (SHPD) and Department of Transportation (DOT). Mr. Dill agreed there were substantial changes to this project.

Ms. Tokioka asked if there are chronic design delay issues? Mr. Aoki said there was a lot of time spent getting the State Preservation's approval to cross Hanapēpē Bridge. The realignment of the pipeline,

shifting alignment, several trips to meetings, track control sheets, additional mobilization of the geo tech & surveying the new area caused delays. Mr. Tabata agreed, as well as Mr. Dill who said the pipe needed to be pushed out of the pavement area. Mr. Dill was in favor of the project and added designs are less well defined but it should behoove the Department and consultant to improve time frames moving forward. Mr. Dill suggested the Department define contract scopes better.

Mr. Dahilig was not in agreement with the request to come before the Board if it does not require additional funds. He encouraged the Manager and Deputy Attorney to provide procedures for time extensions on contracts when they come before the Board. Mr. Dahilig wants to delegate authority to the Manager and Chief Engineer to authorize contract time extension requests, if not already permissible.

***Mr. Hall Parrott, private citizen provided his testimony.***

Mr. Parrott reviewed five years of the audit information to determine a numerical pattern with the budget difficulty. In the five year audit, there are 14 projects listed. More than 70% was budgeted with the 14 projects which does not sound too good. Mr. Parrott was previously on a housing board that administered millions of dollars and found things that shot projects out the roof. There are requirements with local people which narrows what you are doing. In the pattern analysis, Mr. Parrot was looking to see if people were taking advantage of performance incentives in the contracts relating to numbers and no pattern was found.

What keeps these matters on track Mr. Parrott said, is the discussion the Board just had with very experienced engineers and construction staff. He commended the Board for working through the discussion.

Chair Shiraishi thanked Mr. Parrott for his testimony.

Mr. Dill moved to approve Manager's Report No. 17 – 39 – Discussion and Possible Action on Board Approval of the First Amendment to Contract No. 611, Job No. 15-07, WP2020 HE-01 & HE-10 Reorganize Water System Pipeline Connecting Hanapēpē and Eleele, Hanapēpē Road 6” Main Replacement with Akinaka and Associates, Ltd. for a time extension of 180 calendar days and an additional \$36,372.00; seconded by Mr. Tabata; with no objections, motion carried with 7 ayes.

4. Manager's Report No. 17 – 40 - Discussion and Possible Action for Board Approval on the First Amendment to Contract No. 614, Job No. 15-08, WP2020 HW-11 Construct Hā'ena 0.2 MG Storage Tank, Hā'ena with Brown and Caldwell for a time extension of 70 calendar days and the inter-fund transfer for an additional \$27,401.00

**DISCUSSION:**

Mr. Dahilig questioned if 70 calendar days was enough time to avoid a time extension coming up again? Civil Engineer Mr. Bryan Wienand explained the 70 calendar days is in addition to the contract that will add scope to the geo tech which is critical to the schedule.

Chair Shiraishi commented that justification for the additional funds of \$27,401.00 was included in the report as opposed to the previous reports which did not include a justification for additional funds.

Mr. Tabata moved to approve Manager's Report No. 17 – 40 -Discussion and Possible Action for Board Approval on the First Amendment to Contract No. 614, Job No. 15-08, WP2020 HW-11 Construct Hā'ena 0.2 MG Storage Tank, Hā'ena with Brown and Caldwell for a time extension of 70 calendar days and the inter-fund transfer for an additional \$27,401.00; seconded by Mr. Dahilig; with no objections, motion carried with 7 ayes.

5. Manager's Report No. 17-41 – Discussion and Possible Action Discussion on entering into a Memorandum of Understanding between the Board of Water Supply, County of Kaua'i and the Kaua'i Emergency Management Agency for Mass Notification Services

**DISCUSSION:**

Manager Saiki recommended the Board enter into a Memorandum of Understanding (MOU) with the Board of Water Supply, County of Kaua'i and the Kaua'i Emergency Management Agency for Mass Notification Services. The MOU is for payment of the CTY system (Blackboard Connect/mass notification) which informs the public who is registered by text or phone regarding county emergencies and/or water shut offs.

Manager Saiki requested to do a 50/50 payment for the mass notification and to include the cost in this fiscal year's budget. Since the invoice comes in May, the 50/50 payment would be for May 2018 (\$25,000 is for the annual full amount).

Mr. Dahilig mentioned the anticipated liability for 3 years is \$65,000. Manager Saiki said if this was done in house, the Department could get its own contract but would not be less than the \$25,000.

Mr. Tabata moved to approve Manager's Report No. 17-41 – Discussion and Possible Action Discussion on entering into a Memorandum of Understanding between the Board of Water Supply, County of Kaua'i and the Kaua'i Emergency Management Agency for Mass Notification Services; seconded by Ms. Tokioka; with no objections, motion carried with 7 ayes.

*At 11:01 a.m., Mr. Dahilig exited the meeting.*

**I. STAFF REPORTS**  
**MONTHLY**

1. Discussion and Receipt of the Kaua'i County Water Department's Statement of Revenues and Expenditures
  - a. March Monthly Summary Budget

Mr. Canute moved to receive the Kaua'i County Water Department's Statement of Revenues and Expenditures, a. March Monthly Summary Budget; seconded by Mr. Dill; with no objections, motion carried with 6 ayes.

*At 11:02 a.m., Mr. Dahilig re-entered the meeting.*

2. Discussion and Receipt of the Report by the Information and Education Specialist on Public Relations Activities

**BACKGROUND:**

Ms. Kim Tamaoka highlighted the following:

1. Fix a Leak Week was better this year.
2. A soft launch for the Customer Service Portal is now live on the DOW web site.

Ms. Ho moved to receive the Report by the Information and Education Specialist on Public Relations Activities; seconded by Mr. Canute; with no objections, motion carried with 7 ayes.

3. Discussion and Receipt of the Chief of Operation's Summary Report on Operational Activities

**BACKGROUND:**

Mr. Val Reyna highlighted the following:

1. Water Loss Comparison Chart – For January, February & March, water loss climbed up due to a many mainline breakages. Operations flushed out the mainline breakage which is costly. In March, there was brown water in Līhu'e, Hanamā'ulu and Kapa'a, which Operations flushed out for three straight days and resolved the situation.

**DISCUSSION:**

In March, the threshold was 15%. Trending from April 2016 to March 2017, the threshold was 12.1% below the national allowable limit of 15%.

Mr. Tabata asked what caused the brown water? Was it a chemical imbalance? Mr. Reyna said the brown water was due to the affect with the surface water treatment plant. With air in the line and between the treatment plant and the valve system, there was no blow up valve to flush out the air in the line. As a result, the air in the line disrupted the sediments in the pipeline. There were no contaminants that entered the pipeline. Mr. Reyna added that brown water may go right toward Līhu'e or left toward Kapa'a which depends on the demand. He added if a fire hydrant is hit, high pressure goes through the pipes which caused brown water in Līhu'e that Ms. Tamaoka reported two weeks ago.

Manager Saiki directed Operations to start a regular flushing program in Līhu'e and Hanamā'ulu.

The Department of Health survey results were received and Mr. Reyna said gaskets and screens were installed and resolved.

Mr. Dill moved to receive the Chief of Operation's Summary Report on Operational Activities; seconded by Ms. Ho; with no objections, motion carried with 7 ayes.

4. Discussion and Receipt of the Manager and Chief Engineer's Monthly Update Regarding Activities of Note of the DOW

**BACKGROUND:**

Manager Saiki provided the following highlights:

1. Deputy Manager interview was done on April 25<sup>th</sup>. Chair Shiraishi wants to get the Deputy Manger hired. Manager Saiki said there were two people interested in the Deputy Manager position, but one person declined an interview.
2. Annual Water Quarterly Report – will be updated and sent out the 2<sup>nd</sup> quarter 2017.

**DISCUSSION:**

Ms. Ho questioned the Manager's Goals:

Operations Goal 2, Improve Water System reliability and resiliency.

Operations Goal 3, Access existing preventative maintenance program has not started yet. Ms. Ho asked is it doable? Manager Saiki said it will get done by contacting the consultants on what help they can provide the Department.

Water Resources & Planning, Goal 1, Action Item 1 – Evaluate existing method of determining system capacity and use has not started yet. Manager Saiki said this can get done.

Water Resources and Planning, Goal 2 –Access existing water system hydraulic model; Outcome: Department will have GIS compatible model – Mr. Dill said the outcome could be what benefits the Department will it provide.

Chair Shiraishi and Ms. Tokioka were concerned the Department is not on top of the consultant on contracts regarding time of performance on these items:

Item No. 2 (Page 82) regarding the time extension of 180 calendar days with no additional funding. The end date should have been 2013 for Contract No. 557 Kōloa Wells 16A & 16B,

Item No. 4 (Page 84) regarding the time extension of 180 calendar days with no additional funding for Contract 568 Hanapēpē-Eleele Booster Pump Replacement. The end date should have been in 2014.

Mr. Wienand responded to the chronic problem mentioned. The design engineers reviewed the existing contracts over the past year and made an effort of getting contracts up to date. The Kōloa Well 16A & 16B contract was started three years ago. The design was completed this past July but just received the Use Permit approval this Tuesday which took 10 months. The Hanapēpē-Eleele Booster Pump Replacement Building Permit is pending approval. It took almost one year to get a proposal from a consultant to reactive the contract but continued to finish the design.

Each project is looked at one by one and hard to make a generalization of what is going on with each project. Ms. Tokioka requested more detail and asked which agency is causing a delay. Mr. Tabata agreed and shared what Public Works does by suspending contracts and to agree on a restart date. Mr. Wienand has seen a great improvement the past year on contract management. Deputy County Attorney Krafft was instrumental with contract tools like “stop work” “start work” and making consultants aware of contract times.

Mr. Dahilig commented on the two contract changes previously discussed and encouraged the Department to look at the process and to utilize the tools. He suggested calling the officer in charge of consultants to make sure the consultants know what they are doing.

Mr. Wienand added the design engineers have re-evaluated the scopes of projects that were inherited and have corrected generic problems. In the past nine months, 15 contracts have been kept active.

Ms. Ho moved to receive the Manager and Chief Engineer’s Monthly Update Regarding Activities of Note of the DOW; seconded by Mr. Canute; with no objections, motion carried with 7 ayes.

- a. Report of the BAB pay down as of March 2017

Ms. Ho moved to receive the Report of the BAB pay down as of March 2017; seconded by Mr. Canute; with no objections, motion carried with 7 ayes.

#### **QUARTERLY** *(January – March 2017)*

1. Discussion and Receipt of the DOW’s Quarterly Project Status Update
  - a. Construction Management (CM) Division Status

#### **DISCUSSION:**

Chair Shiraishi referred to the Grove Farm tanks & replacement which was shelved (page 103) but on the Engineering report it stated the design was completed and turned over to CM (a priority FRC item).

*At 11:26 a.m., Mr. Dill exited the meeting.*

The project was shelved based on Manager Saiki’s decision for 10 years because there is no source. Manager Saiki said the decision to not build the tank was based on operations. If there is a tank sitting in the system, it becomes a wide spot in the line which creates a hard time keeping up with disinfection when it is built. Chair Shiraishi did not understand why the design is worked on not completed then cancelled at the last minute. He asked what are the priorities involved?

*At 11:28 a.m., Mr. Dill re-entered the meeting.*



Chief of Water Resources and Planning Mr. Doi explained one component for the Kokolau tunnel project is the source that is intended to fill a tank will not be completed at this time (Kokolau is not on the priority list). There was a lot of money spent on Kokolau tunnel to upgrade it and delineate it to surface water. It is considered under the influence. A treatment plant needs to be made or to put potable treatment plants along the way but there are other improvements that go along with the project. The intent was to finish the design and when the tank is needed, the plans would be recertified to move forward.

Mr. Dahilig asked if Water Plan 2020 has been a successful tool to chart out DOW projects or was it specific enough as drafted? In Mr. Doi's opinion, Water Plan 2020 is a useful tool that was created in 2001. In 2007, there was an extensive update. The Department reviews the water plans yearly to see if projects need to be reprioritized or if additional facilities need repair. Mr. Dahilig reflected on the Chair's comments raised earlier that everybody is not on the same page with Water Plan 2020.

Mr. Aoki also agreed with Mr. Doi's comment that Water Plan 2020 is a useful tool which was based on projected growth and future demands. The Department is able to adapt to the changes in projects. Mr. Dahilig added if there is too much adaptation, the project list becomes unrealistic. The Board can provide direction on the projects to the Department and is part of the Board's responsibility to receive criticism on some of its direction. Mr. Doi appreciated Mr. Dahilig's comments and directions and change happens over time. Together the staff and the Board can collaborate better.

Ms. Tokioka asked if an update to Water Plan 2020 is being worked on. Manager Saiki said Water Plan 2020 will be added to the budget for next year. Mr. Dahilig suggested getting the Board's project priority by placing health and safety first during the Water Plan 2020 planning process.

Chair Shiraishi mentioned former Chair Randy Nishimura stressed priority projects that are FRC generated which the Chair is trying to continue.

The revised list (#8 presented on the screen) did not appear to be current to Chair Shiraishi because it says "replace Grove Farm tanks 1 & 2" and he asked if this is off the priority list? Mr. Aoki clarified that the 5 year list on the screen is for the rate study and the intent is to estimate the actual funds that will be spent each year. The Grove Farm tanks project has design money to be spent and there is no construction cost on the list. Mr. Aoki said the rate study list was done from last year but Chair Shiraishi mentioned the priority list was done from 2014.

Ms. Ho requested to consolidate one table which shows Water Resources & Planning and Engineering that shows the outcome (i.e., projects are suspended). Mr. Tabata suggested to keep track of projects closer.

Manager Saiki will take Grove Farm tank off the list.

Mr. Dahilig moved to receive the Quarterly Project Status Update, a. Construction Management Division Status; seconded by Mr. Canute; with no objections, motion carried with 7 ayes.

b. Engineering Division Design Status

Mr. Dahilig moved to receive the Quarterly Project Status Update, b. Engineering Division Design Status; seconded by Mr. Canute; with no objections, motion carried with 7 ayes.

c. Water Resources & Planning Division Status

Mr. Dahilig moved to receive the Quarterly Project Status Update, c. Water Resources and Planning Division Status; seconded by Mr. Canute; with no objections, motion carried with 7 ayes.

**J. EXECUTIVE SESSION**

*Pursuant to H.R.S. §92-7(a), the Board may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a).*

**K. TOPICS FOR NEXT WATER BOARD MEETING (May 2017)**

1. Discussion and Possible Action on Board Approval to extend existing water rates to the new fiscal year 2017- 2018

**L. TOPICS FOR FUTURE WATER BOARD MEETINGS**

1. Discussion and Possible Action on Proposed Board Policy for Delegating Routine Actions from the Water Board to the Department of Water's Manager and Chief Engineer regarding Right of Entry
2. Workshop presentation regarding the Long Range Plan of the Department of Water's former Administration Building
3. Discussion and Possible Action on the 2<sup>nd</sup> Amendment for Belt Collins for Contract No. 533 for Job No. 09-01 WP2020 #K-01, K-12, Phase II – Kalāheo 1111' and 1222' Water System Improvements, Kalāheo, Kaua'i, Hawai'i for the expenditure of additional funds to the design budget in the amount of \$94,980.00
4. Discussion and Possible additional funding for Water System Improvements associated with the State of Hawai'i Department of Transportation's upcoming Hanapēpē River Bridge, Kaumuali'i Highway, Route 50, HI STP SR50 (1) Project, Hanapēpē, Kaua'i Hawai'i

**M. UPCOMING EVENTS**

1. AWWA Annual Conference, Philadelphia, PA (June 11 - 14, 2017)
2. Hawai'i State Association for Counties (June 19-20, 2017, Kōloa Landing Resort)
3. Project Wet – Make A Splash (September 28, 2017)
4. HWWA & HRWA Conference, Hawai'i, HI (November 1 – 3, 2017)

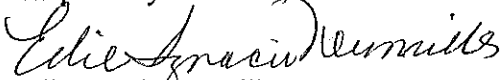
**N. NEXT WATER BOARD MEETING**

1. Tuesday, May 9, 2017, 1:00 p.m. – *Finance Committee Meeting*
2. Friday, April 28, 2017, 10:00 a.m.
3. Friday, May 26, 2017, 10:00 a.m.
4. Friday, June 23, 2017, 10:00 a.m.
5. Friday, July 28, 2017, 10:00 a.m.

**O. ADJOURNMENT**

Ms. Ho moved to adjourn the Regular Board Meeting at 11:49 a.m.; seconded by Ms. Tokioka; with no objections; motion carried with 7 ayes.

Respectfully submitted,

  
Edie Ignacio Neumiller  
Commission Support Clerk

Approved,

  
Beth Tokioka  
Secretary – Board of Water Supply