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**NOTICE OF REQUEST FOR EXEMPTION FROM CH. 103D, HAWAI'I REVISED STATUTES**

TO: Chief Procurement Officer ("CPO")

FROM: Administration Division [Click here to enter text.](#)

Pursuant to HRS § 103D-102(b)(4) and HAR, Ch. 3-120 et seq., the Division requests a procurement exemption for the following:

1. Describe the goods or services:  
Engaging the services of a lobbyist, legislative consultant, law firm with legislative lobbying expertise, or professional firm with the commensurate experience to provide analysis or strategic input on legislative matters which may have potential financial impacts on the County of Kaua'i, Department of Water, Board of Water Supply, and/or activities and programs.
2. Vendor/Contractor/Service Provider:  
SPJ Consulting, LLC, a Hawai'i Limited Liability Company / P.O. Box 17885 Honolulu, Hawai'i, 96817
3. Amount of Request:  
\$40,000.00
4. Term of Contract:  
From: January 1, 2020 to: June 30, 2020
5. Prior procurement exemption, if applicable:  
2019-4  Not Applicable
6. Explain in detail why it is not practicable or not advantageous for the Department to procure by competitive means:  
Procurement by competitive means is not practical or advantageous to the County of Kaua'i, Department of Water (DOW) because a competitive means of procurement does not take into consideration some important factors. Specifically, it does not fully consider the extent to which the contractor can successfully represent the DOW and Board of Water Supply (BWS) on a wide range of issues to protect and maintain laws that may be introduced at the State legislature, and that may be of interest and/or have an impact to the DOW. The vendor must have an understanding of State and County issues and be able to communicate well with Legislators, the DOW and BWS. The vendor must also be able to draft bills, amendments, testimonies, represent and/or attend legislative hearings, and schedule meetings and discussions with key legislators and/or government/private officials. Accordingly, competitive means cannot guarantee the first rank offeror would have such experience and skill to represent the DOW and BWS, and therefore procurement by competitive means would be disadvantageous to the DOW and BWS.
7. Explain in detail the process that will be or was utilized in selecting the Vendor/Contractor/Service Provider:  
SPJ Consulting, LLC has the ability, experience, capacity, and performance history to represent the DOW and BWS at Legislature on issues relating to laws affecting the DOW and fundings for DOW projects.
8. Identify the Procurement Officer (responsible employee conducting and managing this procurement) or the point of contact (employee to contact for further information). *Appropriate delegation of procurement authority and completion of mandatory training is required.*

If checked the Procurement Officer is also the Point of Contact.



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Procurement Officer

Name: Bryan Wienand  
Title: Manager and Chief Engineer, P.E.  
Division: Administration  
Phone: 808-245-5403  
Email: bwienand@kauaiwater.org

Point of Contact

Name: Click here to enter text.  
Title: Click here to enter text.  
Division: Click here to enter text.  
Phone: Click here to enter text.  
Email: Click here to enter text.

***All requirements and approvals, and internal controls for this procurement have been complied with and the responsibility for ensuring compliance is met as required by HRS § 103D. I certify that the information provided herein is, to the best of my knowledge, true and correct.***

/s/ Bryan Wienand

*Division Head or Lead Electronic Signature*

Inquiries about this request shall be directed to the contact named above. Written objections to this notice to issue an exempt procurement contract shall be submitted, within seven (7) calendar days, or as otherwise allowed from the date the notice is posted, to the Procurement Officer



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*Date Notice Posted: Thursday, November 07, 2019*

*Inquiries about this request shall be directed to the contact named above. Written objection to this notice to issue an exempt procurement contract shall be submitted, within seven (7) calendar days, or as otherwise allowed from the date of the notice is posted, to the Procurement Officer*

*CPO comments:*

*This approval for exemption is for the solicitation process only. All other requirements of HRS § 103D shall apply unless otherwise waived or exempted.*

*If there are any questions please contact the Procurement Officer*

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APPROVED

DENIED

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*Chief Procurement Officer*

*Date*